The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 20, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Minutes from the October 13, 2011 Upshur County Commission meeting were unavailable and will be placed on next week’s agenda for approval.

No action was taken on the Election Systems & Software Maintenance Agreement. The Commission is waiting to receive further information and will follow up at a future meeting.

Gary Bonnett, Banks District Fire Chief, appeared before the Commission and provided an update on the need for additional personnel. (copy included) Mr. Bonnett discussed funding options for the hiring of two paid firemen and will follow up with scheduling meetings with representatives from various organizations (EMS, DOH, Legislature, Fire Departments, E911, etc.) to discuss funding options. (copies included)

James Farry, Office of Emergency Management Director, appeared before the Commission and provided a review/status report on Homeland Security Sub-Grant 10-SHS-05. Tucker County is the administrator of the 2010 grant with Upshur County’s portion in the amount of $18,682. Mr. Farry advised that the funds will be used to purchase laptops, portable radios, digital cameras and a solar powered electrical system for the purpose of setting up a temporary back up “Operations Center”. No action was taken at this time.

Mr. Farry requested the Upshur County Commission to supply fuel for a back-up generator at the Tallmansville Tower Site. The Commission will follow up with the other agencies that utilize the tower for funding assistance. After discussion, on motion by JC Raffety, seconded by Creed H. Pletcher, the Commission approved advance payment for filling the propane tank and requested James Farry to seek reimbursement assistance from the agencies that use the tower.

At 10:18 a.m., Steve Linger, E911 Communications Center Director and James Farry requested an executive session per WV Code 6-9A-4 to discuss the assignment of users for restricted access areas at the new E911/OEM building and personnel issues related to the Donated Leave Policy and Family Medical Leave relating to ongoing absences. Present were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker, Steve Linger and James Farry. At 11:00 a.m., Steve Linger and James Farry left the meeting. The Commission returned to open session at 11:05 a.m. No decisions were made in executive session.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the placement of Ieshya Claypool for the Community Work Experience Program (CWEP) in the Office of the Upshur County Clerk effective October 26, 2011.
After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Linda Sue Smith, Susan L. Michael, Lori Beth Smith, Barbara Allyn Moore, Tammy L. Kelley, Justin O. Simmons, Amelia Lee Hall and Alan M. Suder as volunteers for the Office of Emergency Management.

The Commission discussed the “Resolution” in support of the distribution of “Remaining Monies and Assets” of Elizabeth Coplin Leonard Memorial Hospital, Inc. to West Virginia Wesleyan College and St. Joseph’s Hospital as recipients. No action was taken pending review with Brian Gaudet, Upshur County Circuit Clerk for clarification of case issues.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the Upshur County Development Authority’s Resolution for the Upshur County Industrial Park Infrastructure Project and the West Virginia Industrial Access Road Application as presented at last week’s meeting.

Donnie R. Tenney reviewed the following “For Your Information” items:
1. Correspondence from the West Virginia Office of the State Auditor concerning “Understanding of the Terms and Objectives” relating to the Purchasing Card Program—after discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the audit agreement
2. Correspondence to James Farry, Chairperson, Lewis Upshur LEPC, from the Division of Homeland Security and Emergency Management concerning Grant Award in the amount of $6,000.00 for the benefit of the LEPC
3. Correspondence from Rosemary Wagner, Executive Director of the Region VII Planning & Development Council requesting a letter of support for Tiger III Grant Funding—after discussion, on motion by JC Raffety, seconded by Creed G. Pletcher the Commission approved and authorized the Commission to send a letter of support to the Region VII Planning and Development Council for the Tiger III Grant for needed upgrades and repairs to the rail infrastructure of our region.
4. Correspondence from the West Virginia Department of Transportation, Division of Highways, concerning the Availability of Safe Routes to School Program Grants for Fiscal Year 2012
5. Invitation to Veterans Day Celebration on November 11, 2011 hosted by the American Legion Post #7 and Veterans of Foreign Wars (VFW) at the Elks Lodge #1736. Celebration includes free breakfast at 8:30 a.m., Veterans Day Parade, Open House at VFW Post #3663 following parade and a “Special Program” in honor of veterans
6. Agendas and/or Notice of Meetings:
   • Region VII Planning & Development Council—October 24, 2011
   • Upshur County Public Library—October 19, 2011
   • Elkins Road Public Service District—November 1, 2011
UPSHUR COUNTY COMMISSION MEETING
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- Upshur County Youth Camp-October 20, 2011

7. Meeting Minutes and/or Financial Reports:
   - Region VII Planning & Development Council-July 25, 2011
   - Upshur Citizen Corp Council

8. Meetings:
   - 10/04/11-7:00 p.m. -Hodgesville Public Service District
   - 10/04/11-6:00 p.m. -Elkins Road Public Service District
   - 10/11/11-9:00 a.m.-Canvass of Election
   - 10/12/2011-7:00 a.m.-Upshur County Development Authority-Exec. Board
   - 10/12/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 10/12/11-12:00 p.m. -Upshur County Senior Center Board
   - 10/12/11-1:30 p.m. -Upshur County Conventions & Visitors Bureau
   - 10/13/11-1:00 p.m. -Adrian Public Service District
   - 10/13/11-3:00 p.m. -Tennerton Public Service District
   - 10/13/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 10/17/11-12:00 p.m. -Upshur County Family Resource Network
   - 10/17/11-4:30 p.m.-Upshur County Solid Waste Authority
   - 10/17/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
   - 10/17/11-7:00 p.m. -Upshur County Fair Association
   - 10/18/11-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 10/18/11-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
   - 10/19/11-7:00 p.m. -Lewis Upshur LEPC
   - 10/20/11-6:30 p.m. -Upshur County Fire Board
   - 10/20/11-6:30 p.m. -Upshur County Youth Camp Board
   - 10/26/11-7:00 a.m. -Upshur County Development Authority
   - 10/26/11-10:00 a.m. -James W. Curry Advisory Board
   - November-6:00 p.m. -Community Corrections Board-Lewis County
   - TBA-4:00 p.m. -Upshur County Public Library Board
   - TBA-7:00 p.m.-Region VII Planning & Development Council

9. Appointments Needed or Upcoming:
   - Adrian Public Service District-(Sharon Bowen 10-31-11) County
   - Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
   - James W. Curry Advisory Board-(Craig Presar 12-31-11) County
   - James W. Curry Advisory Board-(Joyce Harris-Thacker 12-31-11) County
   - James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
   - Region VII Planning & Development Council-(William A. Parker 12-31-11) County
   - Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
The Commission approved all invoices for payment. (copy included)
The Commission approved the following Settlements:
- James M. Beer-Final Settlement
- Betty Hyre-Final Settlement
- Christina Dawn Hudson-Final Settlement
- Ronald Ralph Keaveny, Jr.-Final Settlement
The Commission approved the following “Exonerations and/or Refunds”:
(cop  
- Janet E. Warciski-#2947-$2.16
- Janet E. Warciski -#2948- $2.20
- Justin E. & James (L/E) Roy-#2949- $330.78
- H. Hayden & Elizabeth Morgan-#2950-Corrective Ticket
Helen R. Phillips, Upshur County Assessor provided an update on the employee Christmas party. (Note: item not on agenda, report only)
The Commission recessed at 12:15 p.m.
The Commission reconvened at 1:15 p.m.
After meeting with Brian Gaudet, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the “Resolution” in support of the distribution of “remaining monies and assets” of Elizabeth Coplin Leonard Memorial Hospital, Inc. to West Virginia Wesleyan College and St. Joseph’s Hospital as recipients.
Gary Bailey, Maintenance Supervisor, appeared before the Commission and provided an update/status report on maintenance projects and priorities. (Note: item not on agenda, report only)
Bryson VanNostrand appeared before the Commission and provided an update/status report on a Brownfield Planning Grant funding source through Region VII Planning and Development Council for the Upshur County Youth Camp. (Note: item not on agenda, report only)
Per the general consent rule, the Commission approved the Region VII Planning and Development Council’s project list as discussed earlier in the year. (copy included)
With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 3:05 p.m.