The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 18, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, County Administrator; Megan J. Pomeroy, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of October 11, 2012 with typographical corrections.

Student representatives from Upshur County elementary, middle and high schools, as well as representatives from local law enforcement agencies, and various civic organizations appeared before the Commission for the presentation of the “Red Ribbon Week” proclamation. Tyler Boise, Buckhannon Upshur High School student, read the proclamation. The purpose of the proclamation is to raise awareness of substance abuse and solicit involvement from individuals, business and service organizations, schools, churches and law enforcement to participate in on-going initiatives for the prevention of substance abuse. Tonya Zickefoose, Buckhannon Academy Elementary School Counselor, provided an update on planned activities and themes for “Red Ribbon Week”. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the “Red Ribbon Week” proclamation designating October 22, 2012 thru October 26, 2012 as Red Ribbon Week in Upshur County (copy included).

Priscilla Peggs, Women’s Aid in Crisis (WAIC) representative, appeared before the Commission and presented the “Domestic Violence Awareness Month” proclamation. The purpose of the proclamation is to encourage community vigilance and participation to reduce domestic violence (copy included). After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the proclamation designating October 2012 as “Domestic Violence Awareness Month” in Upshur County.

William A. Parker provided a review of the “Organizational Reporting Structure” for various departments of the Upshur County Commission with administrative point of contact listings. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the reporting structure as submitted (copy included).

William A. Parker provided a review of the quote from Crites Electric for materials and installation of a 20KW Generac Generator at the James W. Curry Library. The addition of the generator will enable the library to be utilized as an emergency shelter for area residents and provide a place for cooling/warming in the event of a power outage disaster as occurred in late June. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the quote (copy included).

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant application with the West Virginia Development Office in the amount of $4,000.00. The grant to the Upshur County Historical Society will be used for repairs and improvements to the French Creek Historical Presbyterian Church.

William A. Parker provided a review of the grant agreement process for funding of Community Participation grants from the West Virginia Development Office. The Commission discussed prevailing wage requirements and requested Mr. Parker to obtain certified payroll information from the vendors working on all grant projects for verification of compliance.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the resignation of Douglas G. Simons, Deputy Sheriff, effective October 11, 2012.
Donnie R. Tenney provided an update on the recent County Commissioner’s Association of West Virginia (CCAWV) meeting and discussed cost reductions regarding incarcerations (regional jails) and/or alternative solutions. Megan J. Pomeroy, Assistant County Administrator, has been appointed to the CCAWV Regional Jail Committee and will be coordinating with various local agencies to review current procedures for best possible alternatives to maintain accountability and control expenditures.

The Commission reviewed the following “For Your Information” items:
1. Regional Jail Cost Information
2. Upshur County Sheriff’s Monthly Financial Information
3. General County Fund Financial Information:
   • Fiscal Year-to-Date Revenues and Expenditures
   • Month of September Revenues-Expenditures-Cash Balance
4. Aggregate Report for Medical and Prescription Fiscal Year Costs
5. NACo Prescription Drug Discount Card Program Report
9. Upshur County Communications Center Reports:
   • Monthly Call Summary Report-September 2012
   • Monthly Departmental Call Summary Report-September 2012
   • Monthly Wrecker Log Report-September 2012
10. Agendas and/or Notice of Meetings:
    • City Council of Buckhannon– October 18, 2012
    • Upshur County Public Library Board-October 16, 2012
11. Meeting Minutes and/or Financial Reports:
    • Buckhannon River Watershed Association –October 08, 2012
    • Tennerton Public Service District- September 12, 2012
    • Upshur County Conventions & Visitors Bureau - October 10, 2012
12. Meetings:
    • TBA-6:00 p.m.-Region VII Planning & Development Council
    • 10/02/12-6:00 p.m.-Hodgesville Public Service District
    • 10/02/12-6:00 p.m.-Elkins Road Public Service District
    • 10/03/2012-12:00 p.m.-Upshur County Senior Center Board
    • 10/04/12-7:00 p.m.-Banks District Volunteer Fire Department
    • 10/04/12-7:00 p.m.-Selbyville Volunteer Fire Department
    • 10/08/12-12:00 p.m.-Upshur County Family Resource Network
    • 10/08/12-Buckhannon River Watershed Association
    • 10/09/12-4:30 p.m.-Upshur County Solid Waste Authority
    • 10/09/12-7:00 p.m.-Adrian Volunteer Fire Department
    • 10/09/12-7:00 p.m.-Ellamore Volunteer Fire Department
    • 10/10/12-7:00 a.m.-Upshur County Development Authority-Exec. Board
    • 10/10/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
    • 10/10/12-7:30 p.m.-Warren District Volunteer Fire Department
    • 10/11/12-1:00 p.m.-Adrian Public Service District
    • 10/11/12-3:00 p.m.-Tennerton Public Service District
    • 10/11/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
    • 10/11/12-7:30 p.m.-Buckhannon Volunteer Fire Department
    • 10/12/12-7:00 a.m.-Buckhannon Upshur Airport Authority
    • 10/15/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
    • 10/15/12-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
    • 10/15/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
    • 10/15/12-7:00 p.m.-Upshur County Fair Association
10/16/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
10/16/12-4:00 p.m.-Upshur County Public Library Board
10/16/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
10/17/12-7:00 p.m.-Lewis Upshur LEPC
10/18/12-6:30 p.m.-Upshur County Youth Camp Board
10/18/12-6:30 p.m.-Upshur County Fire Board
10/21/12-7:30 p.m.-Washington District Volunteer Fire Department
10/24/12-7:00 p.m.-Upshur County Development Authority-Full Board
10/24/12-10:00 a.m.-James W. Curry Advisory Board
10/25/12-4:00 p.m.-Upshur County Farmland Preservation Board
10/29/12-6:00 p.m.-Upshur County Firefighters Association
13. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Recreation Board- (Doug Bush - 06-30-12)
     - Bd. of Education
   - Buckhannon-Upshur Parks & Recreation Board- (Joe Fealy-06-30-12)
     - County
   - Buckhannon-Upshur Parks & Recreation Board- (Laura Reed-06-30-12)
     - County
   - Buckhannon-Upshur Parks & Recreation Board- (Vacant Position- 06-30-13)
     - County
   - James W. Curry Advisory Board- (William A. Parker- 12-30-12)
     - County
   - James W. Curry Advisory Board- (Mark Riggs-12-30-12)
     - County
   - Region VII Planning & Development Council- (William A. Parker- 12/31/12)
     - County
   - Region VII Planning & Development Council- (Connie Tenney- 12/31/12)
     - County
   - Region VII Planning & Development Council- (Sam Nolte- 12/31/12)
     - County
   - Region VII Planning & Development Council- (Dr. Pamela Balch- 12/31/12)
     - County
   - Region VII Planning & Development Council- (A.G. Trusler- 12/31/12)
     - County
   - Upshur County convention and Visitor’s Bureau-9Vacant-Tourism- 06/30/15)
   - County
   - Upshur County Building Commission (Richard Ralston II-11-10-12)
     - County
   - Upshur County Civil Service Board- (Terry D. Reed- 12-31-12)
     - County Bar Association
   - UC Enhanced Emergency Telephone Advisory Board- (Rodney Roleson 06-30-12)
     - Law Rep
   - Upshur County Solid Waste Authority- (Robert Wines - 06-30-12)
     - Soil Conservation District

The Commission discussed the progress of repairs at the West Virginia University Extension Service-Upshur County Office. Delays and pricing quote complications have risen due to not being able to match the existing stone.

Terri Jo Bennett presented a road name request. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Ms. Bennett’s recommendation of Cherry Hill Ln for the private driveway off of Old Elkins Road as required per Upshur County 911 Addressing and Mapping Ordinance (copy included).

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Geneva Taylor Brown-Final Settlement
- Ivy B. Shipman-Final Settlement
- Gracie M. Forinash-Second Annual Settlement
The Commission recessed at 11:30 a.m.
At 1:30 p.m. the Commission reconvened at the Office of the Upshur County Clerk for inspection and testing of election equipment to be used for the November 2012 General Election.
With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 3:30 p.m.