The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 17, 2013, at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Megan J. Pomeroy, County Administrator; Jennifer Dinkelo, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of October 10, 2013 with correction of typographical errors.

Student and staff representatives from Upshur County schools and representatives from various civic organizations appeared before the Commission for the presentation of the “Red Ribbon Week” proclamation. Delia Coberly, Washington Elementary School Counselor, read the proclamation. The purpose of the proclamation is to raise awareness of substance abuse and solicit involvement from individuals, business and service organizations, schools, churches and law enforcement to participate in on-going initiatives for the prevention of substance abuse. Tonya Zickefoose, Buckhannon Academy Elementary School Counselor, provided an update on planned activities and themes for “Red Ribbon Week”. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the “Red Ribbon Week” proclamation designating October 21, 2013 thru October 25, 2013 as Red Ribbon Week in Upshur County (copy included).

Megan J. Pomeroy provided a review of the Records Management and Preservation Grant Application and Resolution in the amount of $10,000 for the benefit of the Office of the Upshur County Circuit Clerk for the purpose of copying files to digital format. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the grant application and related documents (copy included).

Megan J. Pomeroy provided a review of the Software Systems, Inc.—IBM Hardware and Software Maintenance Agreement for the AS/400 Computer System. The agreement provides options for continuing/extending the current maintenance agreement: Option 1, to stay at version 5.4 for the remainder of the contract (expires April 25, 2015) and imposes an extension price for support (IBM no longer supports the current version) or Option 2, to upgrade to version 6.1. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the Maintenance Agreement Option 2—at a total cost of $4,875.00 (copy included)

Megan J. Pomeroy provided a review of the “Workers Compensation Addendum to the Member Agreement for West Virginia Counties Group Self Insurance Risk Pool”. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the addendum.

The Commission discussed the “Ride-Along Request” from Danny E. Stump, which was discussed at last week’s meeting. Megan Pomeroy advised that she has followed up with WVCoRP (West Virginia Counties Risk Pool) and was told that granting the request would require restrictions to be implemented to meet insurance requirements. Donnie R. Tenney directed Megan J. Pomeroy to follow up with Sheriff David Coffman to inform him of the restrictions. If Sheriff Coffman and Mr. Stump agree to the conditions, the item will be placed on a future agenda for action.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved Mercedes Jacobs as volunteer for the Lewis-Upshur Animal Control Facility.

Dennis Cortes, Upshur County resident and founder of Mountain State Video Imaging, appeared before the Commission and extended an invitation to an Open House at the American Legion Hall to celebrate the 10th Anniversary of Mountain State Video Imaging. The event will take place on October 19, 2013 from 3:00 p.m. to 6:00 p.m.
Rick Edwards, Upshur County resident, provided information concerning performances by the Buckhannon Choral Society. The Fall Concert will take place on October 27 at Wesleyan College and the Christmas Concert will take place in December. Donnie R. Tenney reviewed the following “For Your Information” items: (copies included).

1. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority—October 11, 2013
   - Upshur County Public Library—October 16, 2013

2. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District—September 12, 2013
   - Buckhannon-Upshur Airport Authority—September 19, 2013
   - Buckhannon-Upshur Airport Authority—October 11, 2013

3. Meetings:
   - 10/01/2013-6:00 p.m.—Hodgesville PSD
   - 10/01/2013-6:00 p.m.—Elkins Road PSD
   - 10/05/2013-7:00 p.m.—Banks District VFD
   - 10/05/2013-7:00 p.m.—Selbyville VFD
   - 10/07/2013-12:00 p.m.—Upshur County Family Resource Network
   - 10/07/2013-4:30 p.m.—Upshur County Solid Waste Authority
   - 10/07/2013-6:00 p.m.—Buckhannon-Upshur Recreational Park Advisory Board
   - 10/07/2013-6:00 p.m.—Buckhannon-Upshur Watershed Association
   - 10/07/2013-6:00 p.m.—Lewis-Upshur-Braxton Community Corrections Board
   - 10/08/2013-1:00 p.m.—Adrian PSD
   - 10/08/2013-7:00 p.m.—Ellamore VFD
   - 10/09/2013-7:00 a.m.—Upshur County Development Authority—Exec. Board
   - 10/09/2013-12:00 p.m.—Upshur County Senior Center Board
   - 10/09/2013-1:30 p.m.—Upshur County Conventions & Visitors Bureau
   - 10/09/2013-6:00 p.m.—Upshur County Citizens Corp - CERT
   - 10/09/2013-7:30 p.m.—Warren District VFD
   - 10/10/2013-7:00 p.m.—Adrian VFD
   - 10/10/2013-3:00 p.m.—Tennerton PSD
   - 10/10/2013-6:30 p.m.—Upshur County Safe Sites & Structures Ordinance Board
   - 10/10/2013-7:30 p.m.—Buckhannon VFD
   - 10/11/2013-7:00 a.m.—Buckhannon Upshur Airport Authority
   - 10/15/2013-7:00 p.m.—Upshur County Fair Association
   - 10/15/2013-10:00 a.m.—Wes-Mon-Ty Resource Conservation & Development
   - 10/15/2013-5:00 p.m.—UC Enhanced Emergency Telephone Advisory Board
   - 10/16/2013-7:00 p.m.—Lewis Upshur LEPC
   - 10/17/2013-6:30 p.m.—Upshur County Fire Board
   - 10/17/2013-6:30 p.m.—Upshur County Youth Camp Board
   - 10/20/2013-6:00 p.m.—Washington District VFD
   - 10/21/2013-12:00 p.m.—Buckhannon-Upshur Chamber of Commerce
   - 10/22/2013-4:00 p.m.—Upshur County Public Library Board
   - 10/23/2013-7:00 a.m.—Upshur County Development Authority—Full Board
   - 10/25/2013-10:00 a.m.—James W. Curry Advisory Board
   - 10/24/2013-4:00 p.m.—Upshur County Farmland Preservation
   - 10/28/2013-10:00 a.m.—Mountain CAP of West Virginia, CDC
   - TBA—6:00 p.m.—Upshur County Fire Fighters Association
   - October—6:00 p.m.—Region VII Planning & Development Council

4. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Recreation Advisory Bd.—(Vacant Position- 06-30-12)—County

UPSHUR COUNTY COMMISSION MEETING
October 17, 2013

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Appointments Needed or Upcoming:

- Buckhannon-Upshur Parks & Recreation Advisory Bd.—(Vacant Position- 06-30-12)—County
The Commission approved all invoices for payment: (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Carl Criss-Final Settlement
- Delphia H. Mason-Final Settlement
- Louis Hull St. Louis-Final Settlement
- Jean Paul St. Louis-Final Settlement
- Kenneth Parker-Final Settlement
- Richard Lee Hamrick-Second Annual Settlement
- Patricia Ann Miller Trust for Suzanne Michelle Miller-Third Annual Settlement
The Commission approved the following “Exonerations and/or Refunds: (copies included)
- Carus L. and Lorena J. Campbell--#3317
The Commission approved the following “Request for Time Out of the Office” for Commission employees (copies included):
- Greg Harris-October 16, 2013-afternoon
- Jennifer Dinkelo- November 26 and 27, 2013
- Jennifer Dinkelo- December 12 (1/2 day) and 13 (1/2 day), 2013
The Commission approved the following “Request to Attend Meeting” for Commission employees (copies included):
- Megan Pomeroy-October 28, 2013
The Commission approved the following “Consolidation of Land Tracts” (copies included):
- Banks District-Map 3T Parcel 25 with Map 3T Parcel 25, Map 3T Parcel 27 and Map 3T Parcel 42—owners Willis and Lonnie Walton
With no further business, on motion by JC Raffety, seconded by Troy A. Brady, the Commission meeting adjourned at 11:15 a.m.