The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 16, 2008 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of October 9, 2008 as submitted.

Terry Gould, Tennerton PSD, appeared before the Commission and provided an update/status report on the Tennerton PSD sewer project. Terry Gould provided the Commission with three quotes as requested for service into Frank Fato’s trailer park on Norvell Drive. (copies included) After discussion, no action was taken by the Commission. Frank Fato is to follow-up with the Public Service Commission for an official ruling and the Tennerton PSD will report back.

Terry Gould, Hodgesville PSD, provided an update/status report on the Hodgesville PSD water project.

After review, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the Commission to sign the proclamation declaring October 2008 as “Red Ribbon Week” in Upshur County. (copy included)

Mike Kelley, Chief Deputy, and Shelia Adams, Chief Tax Deputy, appeared before the Commission and provided an update/status report on the security pledges for Upshur County.

The Commission recessed at 10:05 a.m.

The Commission reconvened at 10:15 a.m.

After review, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the assignment of project priority points for the Comprehensive Economic Development Strategy with the same projects and point values as last year.

William A. Parker provided an update/status report on the bids received for the courthouse/annex surveillance system. Mike Coffman and William A. Parker are to follow-up and report back to a future meeting.
William A. Parker provided an update/status report on the bids received for the addressing and mapping project. William A. Parker will follow-up with scheduling interviews.

William A. Parker provided an update/status report on the financial statement. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the financial statement for fiscal year ending June 30, 2008.

William A. Parker advised that the budget revision was not available for review.

The Commission approved the following purchase orders:

- Quill Corporation - #09000240 - $200.00
- RD Wilson-Sons & Co - #09000241 - $2,000.00
- Brenda Phipps - #09000242 - $200.00

The Commission approved the following final settlements:

- Mary Ann Aversano – Final Settlement
- Lynn R. Blank – Final Settlement
- Hugh Carrol Roy – Final Settlement
- Ethel N. Davidson – Second Annual Settlement

The Commission approved and/or denied the following “time out of the office” for Commission employees:

- Terri Jo Bennett – October 20, 2008 – approved

Nate Kennedy, Forester, appeared before the Commission and provided an update/status report on the Curry property timber sale. (copies included)

(NOTE: not on the agenda, report only)

After review, the Commission directed William A. Parker to follow-up with the Curry Advisory Board and employees on the request to extend the library hours and secure Judith Fitzgerald, part-time Librarian, for the additional hours. (copy included) William A. Parker will follow-up and report back at a future meeting.

The Commission received the following information: (copies included)

1. Notice of Inspection and Test of Elections Equipment --- October 23rd
6. Agendas and/or Notice of Meetings:
   - Adrian Public Service District- October 10, 2008
   - Lewis-Upshur LEPC-October 15, 2008
   - Upshur County Development Authority-October 15, 2008
7. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority-October 14, 2008
   - Elkins Road Public Service District-September 02, 2008
   - Elkins Road Public Service District-September 23, 2008
   - Lewis-Upshur LEPC-September 17, 2008
   - Tennerton Public Service District-July 09, 2008
   - Tennerton Public Service District-August 06, 2008
   - Tennerton Public Service District-September 17, 2008
   - Upshur County Development Authority-September 10, 2008
   - Upshur County Development Authority-September 23, 2008

8. Meetings:
   - 10/06/08-6:00 p.m.-Upshur County Solid Waste Authority
   - 10/07/08-6:00 p.m.-Elkins Road Public Service District
   - 10/07/08-7:00 p.m.-Hodgesville Public Service District
   - 10/08/08-7:00 a.m.-Upshur County Development Authority – Exec. Board
   - 10/08/08-3:00 p.m.-Tennerton Public Service District
   - 10/08/08-6:00 p.m.-Buckhannon River Watershed Association
   - 10/08/08-7:00 p.m.-Upshur County Litter Control Committee
   - 10/09/08-6:30 p.m.-UC Safe Structures & Sites Ordinance Board
   - 10/10/08-1:00 p.m.-Adrian Public Service District
   - 10/13/08-12:00 p.m.-Upshur County Family Resource Network
   - TBD-6:00 p.m.-Buckhannon-Upshur Parks & Recreation Board
   - 10/14/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
   - 10/15/08-10:00 a.m.-James W. Curry Advisory Board
   - 10/15/08-7:00 p.m.-Lewis-Upshur LEPC
   - 10/16/08-4:00 p.m.-Upshur County Public Library Board
   - TBD-6:00 p.m.-26th Circuit Community Corrections Board
   - 10/16/08-6:30 p.m.-Upshur County Youth Camp Board
   - 10/16/08-6:30 p.m.-Upshur County Fire Board
   - 10/20/08-7:00 p.m.-Upshur County Fair Association
   - 10/21/08-10:00 a.m.-Wes-Mon-Ty RCD
   - 10/21/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 10/22/08-7:00 a.m.-Upshur County Development Authority – Full Board
- TBD-Region VII Planning & Development Council

9. Appointments Needs or Upcoming:
- Buckhannon-Upshur Airport Authority — (Frank Robinette 06/30/08) — City of Weston
- James W. Curry Advisory Board — (Lonnie Sanders 12/31/08) — County
- James W. Curry Advisory Board — (Tom Brown 12/31/08) — County
- Region VII Planning & Development Council — (William A. Parker 12/31/08) — County
- Region VII Planning & Development Council — (Connie Tenney 12/31/08) — County
- Region VII Planning & Development Council — (Commissioner 12/31/08) — County
- Region VII Planning & Development Council — (French Armstrong 12/31/08) — County
- Region VII Planning & Development Council — (Dr. Pamela Balch 12/31/08) — County
- Region VII Planning & Development Council — (Andy Duncan 12/31/08) — County
- Upshur County Building Commission — (AG Trusler 11/10/08) — County
- Upshur County Civil Service Board — (Terry D. Reed 12/31/08) — Bar Association
- Upshur County Development Authority — (Vacant Position 06/30/11) — County
- UC Enhanced Emergency Telephone Ad. Bd. — (Vacant Position 06/30/11) — EMS
- UC Safe Structures & Sites Ordinance Bd. — (G. Bonnett 06/30/08) — Fire Chief - County

With no further business, the meeting adjourned at 11:10 a.m.