UPSHUR COUNTY COMMISSION MEETING  
October 15, 2009

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 15, 2009 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the regular meeting minutes of October 08, 2009 as submitted.

Steve Rawlings, Director of Member Services for the West Virginia Counties Risk Pool (WVCoRP) did not show for the 9:00 appointment. Donnie R. Tenney provided an update/status report on WVCoRP.

William A. Parker provided a review of correspondence from Adrian Public Service District. After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the reappointment of James Darrell Loudin to serve as a board member. Mr. Loudin’s term will expire on October 31, 2015. (copy included)

William A. Parker reviewed information on the 2009 Educational Conference on Litter Control and Solid Waste Management on October 18, 19 and 20 in Morgantown. (copy included) Joyce L. Harris-Thacker, Upshur County Solid Waste Authority chairperson, provided an update on programs in Upshur County.

Joyce L. Harris-Thacker, Upshur County Family Resource Network Director, provided an update/status report on programs/funding sources for the United Way of Lewis, Gilmer and Upshur Counties which includes a “Duck Race” fundraiser this weekend.

Ms. Harris-Thacker and Niki Daniel, UCFRN volunteer and committee member, provided a review of the Proclamation to declare October 26 to October 30, 2009 as “Red Ribbon Week” in Upshur County for the purpose of promoting family and individual responsibility for living healthy and drug-free lifestyles. An update of planned activities was provided. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the “Proclamation”. (copies included)

The Commission recessed at 9:40 a.m.

The Commission reconvened at 9:45 a.m.

Richard Clemens, representative from the Historic Landmarks Commission, appeared before the Commission and provided an update/review of programs and activities. Mr. Clemens requested funding and a “Letter of Commitment” for the 2nd grant cycle. After discussion, on motion by Eugene C. Suder, seconded by Creed G.
Pletcher, the Commission approved the funding request of up to $1,000.00 and directed William A. Parker to follow up with drafting a letter of intent.

In reference to the meeting minutes of the Adrian Public Service District from September 10, 2009, Eugene C. Suder expressed concerns about pay increases being granted to their employees when increases were not granted to Upshur County Commission employees due to budget constraints.

The Commission recessed at 10:00 a.m.
The Commission reconvened at 10:10 a.m.

Gary Bailey, Upshur County Maintenance Supervisor, appeared before the Commission and provided an update/review of the Upshur County Public Library HVAC Project. Gary Bailey will follow up with William A. Parker to rebid the project.

Mr. Bailey also provided an update on roofing projects at the Buckhannon-Upshur Recreational Park Facility.

The Commission met with Jan Crites, Janitorial/Cleaning Department, to discuss personnel concerns. No action was taken as this time and the Commission requested William A. Parker to follow-up with Chris Smith.

Per the General Consensus rule, the Commission approved and signed the letter to Assessor, Helen R. Phillips as discussed and approved in the Commission meeting of September 24, 2009 regarding the Payment In Lieu of Taxes (PILOT) agreement for the Weatherford Project. (copy included)

The Commission recessed at 12:20 p.m.
The Commission reconvened at 1:30 p.m.
The Commission approved all invoices for payment. (copy included)
The Commission approved the following purchase orders:

- Casto & Harris - #20101113 - $300.00
- Pitney Bowes - #20101114 - $300.00
- Quill Corporation - #20101115 - $300.00
- R.D. Wilson-Sons & Co. - #20101116 - $750.00
- Riteway Heating & Plumbing - #20101117 - $300.00
- Tate Communicatins - #20101118 - $500.00
- Carol Dean - #20101119 - $30.00
- State Electric Supply Co. - #20101120 - $200.00
- Wal-Mart Community BRC - #20101121 - $300.00
- Wal-Mart Community BRC - #20101122 - $200.00
- Lowe’s Home Center, Inc. - #20101123 - $300.00
- Lowe’s Home Center, Inc. - #20101124 - $300.00
- Staples Credit Plan - #20101125 - $300.00
The Commission approved the following Final Settlements:

- Ray O’Neil Brady-Final Settlement
- Robert Emmett Burke-Final Settlement
- Basel B. DeBarr-Final Settlement
- David L. Martin-Final Settlement
- Ruth L. Long-Final Settlement

The Commission approved the following exoneration and/or refunds: (copies included)

- Johns Brothers Inc-#2576-$138.09
- Johnathan L. Currence-#2577-$113.83
- Edith Lucille Wilfong-#2578-$2.07
- Brittany N. Runyon-#2579-Corrective Ticket

The Commission approved the following “time out of the office” for Commission employees: (copies included)

- William A. Parker-December 14 and 15, 2009

The Commission received the following information: (copies included)

1. Monthly Report Information
   - Home Confinement Report-September 2009
   - Building Permit Report-September 2009

2. Agendas and/or Notice of Meetings: None

3. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-September 10, 2009
   - Adrian Public Service District-September 17, 2009
   - Elkins Road Public Service District-September 10, 2009
   - Elkins Road Public Service District-September 28, 2009
   - Upshur County HVAC Project Site Meeting-October 6, 2009

4. Meetings:
   - 10/06/09-6:00 p.m.-Elkins Road Public Service District
   - 10/06/09-7:00 p.m.-Hodgesville Public Service District
   - 10/07/09-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 10/08/09-1:00 p.m.-Adrian Public Service District
   - 10/08/09-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 10/12/09-12:00 p.m.-Upshur County Family Resource Network
   - 10/12/09-4:00 p.m.-Upshur County Solid Waste Authority
• 10/13/09-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
• 10/14/09-7:00 a.m.-Buckhannon Upshur Airport Authority
• 10/14/09-3:00 p.m.-Tennerton Public Service District
• 10/14/09-7:00 p.m.-Upshur County Litter Control Committee
• 10/15/09-6:30 p.m.-Upshur County Youth Camp Board
• 10/15/09-6:30 p.m.-Upshur County Fire Board
• 10/19/09-6:00 p.m.-26th Judicial Circuit Community Corrections Board
• 10/19/09-7:00 p.m.-Upshur County Fair Association
• 10/20/09-10:00 a.m.-Wes-Mon-Ty RCD
• 10/20/09-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
• 10/21/09-7:00 a.m.-Upshur County Development Authority
• 10/21-09-10:00 a.m.-James W. Curry Advisory Board
• 10/21/09-4:00 p.m.-Upshur County Public Library Board
• 10/21-09-6:00 p.m.-Buckhannon-River Watershed Association
• 10/21/09-7:00 p.m.-Lewis Upshur LEPC
• TBA -7:00 p.m. -Region VII Planning & Development Council

5. Appointments Needed or Upcoming:
• Adrian Public Service District — (James Darrell Loudin 10/31/09) — County
• James W. Curry Advisory Board — (2 Vacant Positions) — County
• Upshur County Building Commission — (Terry D. Reed 11/10/09) — County
• Upshur County Civil Service Board — (Terry D. Reed 12/31/08) — Bar Association
• Upshur County Civil Service Board — (Bruce Bennett 12/31/09) — County
• Upshur County Fire Board — (Vacant Position 06/30/09) — County — 2nd District

Jacob E. Reger, Prosecuting Attorney, appeared before the Commission and provided an update/status report on the Potomac Appalachian Transmission Highline (PATH) and the Commission’s intervener status.

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 2:20 p.m.