The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 14, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion and review of planned activities, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the Commission to sign the proclamation designating October 2010 as “Red Ribbon Week”. The purpose of the proclamation is to raise awareness and to encourage prevention of substance abuse. (copy included)

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of October 07, 2010.

Ted Biser, Upshur County resident, appeared before the Commission to express his concerns regarding the proposal and guidelines for changing a road name.

Mr. Biser provided a handout (letter) to the Commissioners from the Lorentz Community. Mr. Biser will follow up with additional information and report back at a future meeting. (copy included)

Glenn Davis, county resident, appeared before the Commission and expressed concerns with issues concerning the Brushy Fork/Glady Fork Road. Mr. Davis wants one name for the road starting at Route 33 continuing to Abbott Road. The Commission requested William A. Parker to schedule a meeting with fire departments, EMS Director, E911 Director and Addressing and Mapping Coordinator to review road names and any recommendations for changes.

The Commission recessed at 11:00 a.m.

The Commission reconvened at 11:15 a.m.

William A. Parker reviewed the Cable Franchise Agreement. Mr. Parker has sent an e-mail request for a representative to appear at a future meeting to review the agreement, clarify questionable points and to answer questions before final approval of the agreement. After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the first reading of the agreement. (copy included)

Richard Davis, county resident, appeared before the Commission and expressed his concerns about the Addressing and Mapping project and Brushy Fork/Glady Fork Road names.

The Commission reviewed the following “For Your Information” items:
1. Correspondence from the West Virginia Courthouse Facilities Improvement Authority concerning grant application procedures
2. Correspondence from the West Virginia County Records Management and Preservation Board concerning grant application procedures
3. Correspondence from the Women’s Aid In Crisis concerning usage of office space once the E911/OEM Departments have relocated to the new facility
4. Public Notice of Inspection and Test of Election Equipment for the November 2010 General Election
5. Notice of Public Hearing Schedule concerning the renewal of the Cable Franchise Agreement for Cequel III Communications (dba SuddenLink Communications)
7. Feline Monthly Activity Report-September 2010
8. Agendas and/or Notice of Meetings:
   • Adrian Public Service District-October 13, 2010
   • Upshur County Development Authority-October 13, 2010
9. Meeting Minutes and/or Financial Reports:
   • Elkins Road Public Service District-September 07, 2010
   • Elkins Road Public Service District-September 23, 2010
   • Upshur County Development Authority-September 08, 2010
10. Meetings:
    • 10/05/10-6:00 p.m.-Elkins Road Public Service District
    • 10/05/10-7:00 p.m.-Hodgesville Public Service District
    • 10/06/10-6:00 p.m.-Leadership Institute of Governmental Affairs-Session 8
    • 10/13/10-7:00 a.m. -Upshur County Development Authority – Executive Board
    • 10/13/10-7:30 a.m.-Buckhannon Upshur Airport Authority
    • 10/13/10-1:00 p.m.-Upshur County Conventions & Visitors Bureau
    • 10/13/10-4:30 p.m.-Upshur County Solid Waste Authority
    • 10/13/10-6:00 p.m.-Leadership Institute of Governmental Affairs – Session 9
    • 10/14/10-1:00 p.m.-Adrian Public Service District
    • 10/14/10-3:00 p.m.-Tennerton Public Service District
    • 10/14/10-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
    • 10/18/10-12:00 p.m.-Upshur County Family Resource Network
UPSHUR COUNTY COMMISSION MEETING
October 14, 2010

- 10/18/10-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 10/18/10-7:00 p.m.-Upshur County Fair Association
- 10/19/10-10:00 a.m.- Wes-Mon-Ty RCD
- 10/19/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 10/20/10-10:00 a.m.-James W. Curry Advisory Board
- 10/20/10-4:00 p.m.-Upshur County Public Library Board
- 10/20/10-6:00 p.m.-Leadership Institute of Governmental Affairs-Session 10
- 10/20/10-7:00 p.m.-Lewis Upshur LEPC
- 10/21/10-6:30 p.m.-Upshur County Youth Camp Board
- 10/21/10-6:30 p.m.-Upshur County Fire Board
- 10/27/10-7:00 a.m. -Upshur County Development Authority
- TBA-3:00 p.m.-North Central WV Trade Development Assoc.-Clarksburg
- TBA-7:00 p.m.-Region VII Planning & Development Council

11. Appointments Needed or Upcoming
- Elkins Road Public Service District---(Sonny Matthews 09-30-10)---County
- James W. Curry Advisory Board --- (Michael Quinn 12-31-10) ---County
- Region VII Planning & Development Council --- (William A. Parker 12-31-10) --- County
- Region VII Planning & Development Council --- (Connie Tenney 12-31-10) --- County
- Region VII Planning & Development Council --- (French Armstrong 12-31-10) --- County
- Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-10) --- County
- Region VII Planning & Development Council --- (AG Trusler 12-31-10) --- County
- Upshur County Building Commission --- (Dennis Xander 11-10-10) --- County
- Upshur County Civil Service Board --- (Richard Kitzmiller 12-31-10) ---Deputies Association

The Commission approved all invoices for payment. (copy included)
The Commission reviewed the list of purchase orders. (copy included)
The Commission approved the following purchase orders:
- Neels Chainlink Fence - #20112114 - $2,721.84
- Dayton Legal Blank - #20112115 - $2,460.00
- Software Systems, Inc. - #20112116 - $2,500.00

The Commission approved the following Final Settlements:
- Jackie Charles Cutright - Final Settlement
- Ida A. Strader - Final Settlement

The Commission recessed at 12:20 p.m.
The Commission attended the Upshur County Policy Board meeting at 1:30 p.m.
The Commission reconvened at 2:20 p.m.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the recommendation from Brian Gaudet, Upshur County Circuit Clerk, to hire Ruby M. Woodyard as full time Deputy Circuit Clerk. Effective date of employment is October 25, 2010 at a rate of $8.00 per hour.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the contract with the West Virginia Development Office for a $1,500.00 Governor’s Community Participation Grant for the Ellamore Volunteer Fire Department. (copy included)

Debbie Thacker Wilfong, Upshur County Clerk, appeared before the Commission to discuss delaying the date and time for inspection and testing the election equipment for the November 2010 General Election. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved Tuesday, October 26 at 9:00 a.m. as the time and date for this matter. (Note: item not on agenda, report only)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved Wilderness Way as a road name for the private road located off of Three Lick Road (20/5). (copy included)

Terri Jo Bennett, Upshur County Addressing and Mapping Coordinator appeared on behalf of J.C. Raffety, Upshur County resident, to discuss a previously approved road name. Mr. Raffety will be advised that he needs the approval from the second property owner before the private drive can be named. (copies included)

The Commission reviewed the “Master-Upshur County Road Name Index”. (copy included)

Creed G. Pletcher reviewed correspondence that was sent anonymously questioning the reason for William A. Parker and Terri Jo Bennett attending
“Leadership Institute of Governmental Affairs” classes and the use of a county owned vehicle. (copy included) William A. Parker advised that the Upshur County Commission was a sponsor of the Buckhannon-Upshur Citizen’s Leadership Institute of Government Affairs and attendance by the Commission’s Administrative Staff was as presenters or representatives of the Commission. The Commission questioned the need and cost involved for attendance by Terri Jo Bennett. Mr. Parker advised the Commission that he had authorized and directed Ms. Bennett to attend as a representative of the Upshur County Commission staff. Due to concerns by some of the Commissioners, William A. Parker advised the Terri Jo Bennett would not be in attendance for session 9 or session 10 and that a private donation of $451.72 was made to the county to cover any cost involved for attendance by Terri Jo Bennett at earlier sessions.

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 3:15 p.m.