The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 11, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, County Administrator; Megan J. Pomeroy, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of October 04, 2012 as submitted.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the change of employment status of Melanie Edmond from temporary part-time Assistant Case Manager to part-time Case Manager for the Lewis-Upshur-Braxton Community Corrections program at her current rate effective September 30, 2012.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the time for “Trick or Treat” to be set for October 31, 2012 from 5:30 p.m. to 7:00 p.m. in Upshur County to coincide with the same time already established for the City of Buckhannon.

After discussion, on motion by Creed G. Pletcher, the Commission approved and authorized the President to sign the “Fire Alarm Testing and Inspection” annual agreement with NewTech Systems, Inc. in the amount of $650.00 for the Courthouse and Annex, former jail facility, the Upshur County Public Library and the E911 Communications Center, effective October 01, 2012 thru September 30, 2013 (copy included).

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant agreement with the West Virginia Development Office for the Governor’s Community participation Grant application in the amount of $1,000 for the benefit of the Literacy Volunteers of Upshur County (copy included).

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the “Notice of Requirement to File and Pay Electronically” agreement for the remittance of sales and withholding tax (copy included).

The Commission reviewed the following “For Your Information” items:
1. Correspondence from John Perdue, State Treasurer regarding the distribution of Coal Bed Methane Severance Tax
2. Building Permit Report for September 2012
3. Agendas and/or Notice of Meetings:
   • Elkins Road Public Service District- October 02, 2012
   • Upshur-Buckhannon Health Department-October 09, 2012
   • Upshur County Conventions & Visitors Bureau - October 10, 2012
   • Upshur County Family Resource Network-October 15, 2012
4. Meeting Minutes and/or Financial Reports:
   - Upshur County Family Resource Network - September, 2012
   - Hodgesville Public Service District September 24, 2012
   - Elkins Road Public Service District September 11, 2012
   - Upshur County Conventions & Visitors Bureau - September 12, 2012

5. Meetings:
   - TBA-6:00 p.m.-Region VII Planning & Development Council
   - 10/02/12-6:00 p.m.-Hodgesville Public Service District
   - 10/02/12-6:00 p.m.-Elkins Road Public Service District
   - 10/03/2012-12:00 p.m.-Upshur County Senior Center Board
   - 10/04/12-7:00 p.m.-Banks District Volunteer Fire Department
   - 10/04/12-7:00 p.m.-Selbyville Volunteer Fire Department
   - 10/08/12-12:00 p.m.-Upshur County Family Resource Network
   - 10/08/12-4:30 p.m.-Upshur County Solid Waste Authority
   - 10/09/12-7:00 p.m.-Adrian Volunteer Fire Department
   - 10/09/12-7:00 p.m.-Ellamore Volunteer Fire Department
   - 10/10/12-7:00 a.m.-Upshur County Development Authority-Exec. Board
   - 10/10/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 10/10/12-7:30 p.m.-Warren District Volunteer Fire Department
   - 10/11/12-1:00 p.m.-Adrian Public Service District
   - 10/11/12-3:00 p.m.-Tennerton Public Service District
   - 10/11/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 10/11/12-7:30 p.m.-Buckhannon Volunteer Fire Department
   - 10/12/12-7:00 a.m.-Buckhannon Upshur Airport Authority
   - 10/15/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 10/15/12-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
   - 10/15/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 10/15/12-7:00 p.m.-Upshur County Fair Association
   - 10/16/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 10/16/12-4:00 p.m.-Upshur County Public Library Board
   - 10/16/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 10/17/12-7:00 p.m.-Lewis Upshur LEPC
   - 10/18/12-6:30 p.m.-Upshur County Youth Camp Board
   - 10/18/12-6:30 p.m.-Upshur County Fire Board
   - 10/21/12-7:30 p.m.-Washington District Volunteer Fire Department
UPSHUR COUNTY COMMISSION MEETING
October 11, 2012

- 10/24/12-7:00 p.m.-Upshur County Development Authority-Full Board
- 10/24/12-10:00 a.m.-James W. Curry Advisory Board
- 10/25/12-4:00 p.m.-Upshur County Farmland Preservation Board
- 10/29/12-6:00 p.m.-Upshur County Firefighters Association

6. Appointments Needed or Upcoming:
- Buckhannon-Upshur Parks & Recreation Board- (Richard Edwards-06-30-12- City
- Buckhannon-Upshur Parks & Recreation Board- (Doug Bush - 06-30-12) -Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board- (Joe Fealy-06-30-12) - County
- Buckhannon-Upshur Parks & Recreation Board- (Laura Reed-06-30-12) - County
- Buckhannon-Upshur Parks & Recreation Board- (Vacant Position- 06-30-13) -County
- James W. Curry Advisory Board- (William A. Parker- 12-30-12)- County
- James W. Curry Advisory Board- (Mark Riggs-12-30-12- County
- James W. Curry Advisory Board- (Vacant-12-30-12)- County
- Region VII Planning & Development Council- (William A. Parker- 12/31/12)- County
- Region VII Planning & Development Council- (Connie Tenney- 12/31/12)- County
- Region VII Planning & Development Council- (Sam Nolte- 12/31/12) - County
- Region VII Planning & Development Council -(Dr. Pamela Balch- 12/31/12)- County
- Region VII Planning & Development Council- (A.G. Trusler- 12/31/12) -County
- Upshur County Building Commission (Richard Ralston II-11-10-12) - County
- Upshur County Civil Service Board- (Terry D. Reed- 12-31-12) -County
- Bar Association
- UC Enhanced Emergency Telephone Advisory Board- (Rodney Rolenson 06-30-12)- Law Rep
- Upshur County Solid Waste Authority- (Robert Wines - 06-30-12) - Soil Conservation District

The Commission discussed expired/vacant board positions and requested William A. Parker to follow with various boards for their recommendations for appointments-reappointments of members and with the Upshur County Board of Education for their recommendation of their representative. Boards with vacancies and/or expired terms include the Buckhannon-Upshur Parks and Recreation Board, the
Upshur County Convention and Visitors’ Bureau, the Upshur County Enhanced Emergency Telephone Advisory Board and the Upshur County Solid Waste Authority.

The Commission discussed the upcoming statewide conference of the County Commissioners Association of West Virginia (CCAWV) which will be held in Bridgeport, WV. The major discussion topic will focus on cost reductions for counties regarding incarcerations (regional jails) and/or alternative solutions.

William A. Parker provided a review of an invitation to the “Open House and Ribbon Cutting” at Dynamic Physical Therapy. The event will be held on Monday, October 15th from 11:30 a.m. to 1:30 p.m. (copy included) Mr. Parker also reviewed the “Public Notice” regarding the inspection and test of election equipment that will be used during the early voting period and on Election Day for the November 2012 General Election. The testing will be conducted on Thursday, October 18th at 1:30 p.m. at the Upshur County Courthouse (copy included).

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Richard Glenn Jackson-Final Settlement
- John Steven Lough-Final Settlement
- Natalie Morgan Turner-Final Settlement
- Brittany Grace McCray-Final Settlement
- Beulah Lea Thomas-Final Settlement
- Charles Richard Bryne, Inc.-Final Settlement
- Patricia Ann Miller Trust-Second Annual Settlement

The Commission approved the following Exonerations and/or Refunds:
- Ann Karen Witte and Diane Callahan-#3124-Corrective Ticket
- Ann Karen Witte and Diane Callahan-#3125-Corrective Ticket
- Ann Karen Witte and Diane Callahan-#3126-Corrective Ticket
- Ann Karen Witte and Diane Callahan-#3127-Corrective Ticket
- Ann Karen Witte and Diane Callahan-#3128 -Corrective Ticket

The Commission recessed at 11:00 a.m.

The Commission attended the meeting of the Upshur County Policy Board at 1:00 p.m. (Note: Creed G. Pletcher left the meeting at 1:30 p.m.)

The Commission attended the meeting of the Upshur County Departmental Supervisors at 2:00 p.m.

The Commission reconvened at 3:30 p.m.

With no further business, on motion by JC Raffety, seconded by Donnie R. Tenney, the Commission meeting adjourned at 3:30 p.m.