The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 04, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Fletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, County Administrator; Megan J. Pomeroy, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Fletcher, the Commission approved the regular meeting minutes of September 27, 2012 with amendment as follows: (¶10) Donnie R. Tenney provided a review of the County Commissioners Association of West Virginia (CCAWV) meeting.

The Commission discussed the request from Patty Adams, Republican Party representative, on behalf of Caidian Cowgar, Buckhannon-Upshur Middle School student, to use the Courthouse Plaza area for a “Restoring America Rally” on Sunday, October 28, 2012 from 2:00 p.m. to 6:30 p.m. (copy included) William A. Parker advised of correction to date and time as listed on the meeting agenda.

Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and provided an update/status report on a request from Palace Valley students. (copy included) William A. Parker advised of correction to date and time as listed on the meeting agenda.

The Commission reviewed the following “For Your Information” items:

1. Invitation to attend the “9th Annual Harvest Time in the Hills” on Saturday, October 26th 2012 and Saturday, October 27th 2012 at the Holy Rosary Catholic Church
2. Literacy Volunteers of Upshur County-Book Sale on Friday, October 26th 2012 and Saturday, October 27th 2012 at the Upshur Middle School
3. Upshur County Youth Camp- October 04, 2012
4. Upshur County Public Library Board of Trustees-August 14, 2012
5. TBA-6:00 p.m.-Region VII Planning & Development Council
6. 10/02/12-6:00 p.m.-Hodgesville Public Service District
7. 10/02/12-6:00 p.m.-Elkins Road Public Service District
8. 10/03/2012-12:00 p.m.-Upshur County Senior Center Board
9. 10/04/2012-7:00 p.m.-Banks District Volunteer Fire Department
10. 10/04/2012-7:00 p.m.-Selbyville Volunteer Fire Department
11. 10/08/2012-12:00 p.m.-Upshur County Family Resource Network
12. 10/08/2012-Buckhannon River Watershed Association
13. 10/09/2012-4:30 p.m.-Upshur County Solid Waste Authority
14. 10/09/2012-7:00 p.m.-Adrian Volunteer Fire Department
15. 10/09/2012-7:00 p.m.-Ellamore Volunteer Fire Department
16. 10/10/2012-7:00 a.m.-Upshur County Development Authority-Exec. Board
17. 10/10/2012-1:30 p.m.-Upshur County Conventions & Visitors Bureau
18. 10/10/2012-7:30 p.m.-Warren District Volunteer Fire Department
19. 10/11/2012-1:00 p.m.-Adrian Public Service District
20. 10/11/2012-3:00 p.m.-Tennerton Public Service District
10/11/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
10/11/12-7:30 p.m.-Buckhannon Volunteer Fire Department
10/12/12-7:00 a.m.-Buckhannon Upshur Airport Authority
10/15/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
10/15/12-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
10/15/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
10/15/12-7:00 p.m.-Buckhannon Volunteer Fire Department
10/15/12-7:00 a.m.-Buckhannon Upshur Airport Authority
10/15/12-6:00 p.m.-Upshur County Fair Association
10/15/12-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
10/15/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
10/15/12-7:00 p.m.-Buckhannon Volunteer Fire Department
10/16/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
10/16/12-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
10/16/12-5:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
10/16/12-5:00 p.m.-Buckhannon volunteer Fire Department
10/16/12-5:00 p.m.-Upshur County Public Library Board
10/16/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
10/17/12-7:00 p.m.-Lewis Upshur LEPC
10/18/12-6:30 p.m.-Upshur County Youth Camp Board
10/18/12-6:30 p.m.-Upshur County Fire Board
10/21/12-7:30 p.m.-Washington District Volunteer Fire Department
10/24/12-7:00 p.m.-Upshur County Development Authority-Full Board
10/24/12-10:00 a.m.-James W. Curry Advisory Board
10/25/12-4:00 p.m.-Upshur County Farmland Preservation Board
10/25/12-6:00 p.m.-Upshur County Firefighters Association
6. Appointments Needed or Upcoming:
   • Buckhannon-Upshur Parks & Recreation Board- (Richard Edwards-06-30-12- City
   • Buckhannon-Upshur Parks & Recreation Board- (Doug Bush - 06-30-12) - Bd. of Education
   • Buckhannon-Upshur Parks & Recreation Board- (Joe Fealy-06-30-12) - County
   • Buckhannon-Upshur Parks & Recreation Board- (Laura Reed-06-30-12) - County
   • Buckhannon-Upshur Parks & Recreation Board- (Vacant Position- 06-30-13) - County
   • James W. Curry Advisory Board- (William A. Parker- 12-30-12) - County
   • James W. Curry Advisory Board- (Mark Riggs-12-30-12- County
   • James W. Curry Advisory Board- (Vacant-12-30-12)- County
   • Region VII Planning & Development Council- (William A. Parker-12/31/12- County
   • Region VII Planning & Development Council- (Connie Tenney-12/31/12)- County
   • Region VII Planning & Development Council- (Sam Nolte- 12/31/12) - County
   • Region VII Planning & Development Council -(Dr. Pamela Balch-12/31/12)- County
   • Region VII Planning & Development Council- (A.G. Trusler- 12/31/12) - County
   • Upshur County Building Commission (Richard Ralston II-11-10-12) - County
   • Upshur County Civil Service Board- (Terry D. Reed- 12-31-12) -County Bar Association
   • UC Enhanced Emergency Telephone Advisory Board- (Rodney Rolenson 06-30-12)- Law Rep
• Upshur County Solid Waste Authority- (Robert Wines - 06-30-12) - Soil Conservation District
  After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the request from Patty Adams on behalf of Caidian Cowgar to use the Courthouse Plaza on Sunday, October 28, 2012 for a “Restoring America Rally” as discussed previously in this meeting.
  The Commission recessed at 9:25 a.m.
  The Commission reconvened at 10:10 a.m.
  Helen R. Phillips, Upshur County Assessor, appeared before the Commission and provided an update concerning the Farm Census of 2012.
  Helen R. Phillips, Donald Rice and Dale Burgess, representatives of the Upshur County Assessor’s Office reviewed assessments for the Warren and Corporation property tax books which the Commission has reviewed in consideration of establishing the Upshur County Appraisal Assessment Advisory Board. No action was taken. The Commission will follow up at a future meeting.
  The Commission approved all invoices for payment (copies included)
  The Commission approved all Vacation Orders.
  The Commission approved the following Settlements:
  • Mabel V. Harper-Final Settlement
  • Frederick Piacentino-Final Settlement
  • Ralph Duane Leggett-Final Settlement
  • Edwin Everett Woody, Jr.-Final Settlement
  • Silas Sylvester Conolley-Final Settlement
  • Robert Gayle McQuain-Final Settlement
  The Commission approved the following Exonerations and/or Refunds:
  • Edward Rowan-#3122-$2.10
  • Stephen E. and Loretta Kay Snyder-#3123-$194.60
  The Commission recessed at 10:30 a.m. to conduct a site visit at the E911 Communications Center and met with James Bryson VanNostrand, VanNostrand Architects representative, at the E911 Communications Center concerning review of E911 project and cost allocation. The Commission concluded their site visit at 11:30 a.m.
  The Commission reconvened at 1:00 p.m. (Creed G. Pletcher was not present)
  West Virginia Courthouse Facilities Improvement Authority Project representatives, Thomas M. Potts, Michael E. Moore, Michael Gioulos, Gabriel Hopen, Kevin Donati, Jim Kulich and Jon Beier, appeared before the Commission and provided a review of their upcoming “Courthouse Needs Assessment Review”. The group will be gathering information for historical preservation and courthouse maintenance projects which will be pertinent to receiving grants. William A. Parker provided information on projects which have been completed to date.
  Debbie Thacker Wilfong, Upshur County Clerk, appeared before the Commission and provided a review of recording procedures for Addressing and Mapping road name change documentation. Ms. Wilfong indicated that no recording fee is required. The $50 non-refundable fee (911 Addressing and Mapping Ordinance, Section 6.7) will be deposited into the General Fund.
  With no further business, on motion by JC Raffety, seconded by Donnie R. Tenney, the Commission meeting adjourned at 2:30 p.m.