The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 3, 2008, at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner and William A. Parker, Administrator. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the recommendation for Donnie R. Tenney to serve as the Commission President for the calendar year 2008.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved to establish the regular meeting date and time for County Commission meetings as each Thursday at 9:00 a.m. (except holidays or as modified by the Commission)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the following days the Courthouse will be closed:
- Friday, March 21, 2008 – all day
- Friday, May 16, 2008 – 12:00 p.m.
- Tuesday, December 23, 2008 – 12:00 p.m.

Steve Foster, UCDA Executive Director, appeared before the Commission to review the need for a comprehensive or long range plan for Upshur County. William A. Parker and Steve Foster are to follow-up and report back at a future meeting.

At 9:30 a.m. Steve Foster requested an executive session to review matters concerning the sale, lease and/or purchase of property. On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission entered executive session per WV Code 6-9a-4. In attendance were Donnie R. Tenney, Eugene C. Suder, Creed G. Pletcher, William A. Parker and Steve Foster. No decisions were made in executive session and the Commission returned to open session at 9:50 a.m. (NOTE: item not on the agenda, report only)

Nate Kennedy, Kennedy Forest Management Services, appeared before the Commission to review the timber inventory report for county owned property located at Brooks Hill. The Commission requested Mr. Kennedy to proceed with contract and administration of proposed sale of timber.

After review by William A. Parker, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the advertising and posting of the Board of Review and Equalization schedule. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the Memorandum of Understanding with the Upshur-Buckhannon Health Department for the use of the Upshur County Youth Camp as an alternative care facility during an emergency situation. (copy included)

The Commission received and reviewed the proposed Valuation Fund Budget for FY 2008-2009. (copies included)

The Commission approved the following final settlements:
- Cressie D. Fitzgerald – Final Settlement Waiver
- Evid L. Miller – Final Settlement Waiver
- Malinda Jane Stump – Final Settlement Waiver
- Edith S. Wagoner – Final Settlement Waiver
- Florence Sanders Ware – Final Settlement Waiver
- Isephine Mina Westfall – Final Settlement Waiver
- Howard Eugene Exline – Final Settlement
- Irene E. Tyre – Final Settlement

The Commission approved the following purchase orders:
- Quill Corporation - #08000347
- RD Wilson Sons & Co - #08000348
- Burrs Outdoor Power Equipment - #08000349

The Commission approved all invoices for payment. (copy included)
The Commission approved the following exonerations and/or refunds: (copies included)

- Thomas Prall - #2148 - $12.74
- Thomas Prall - #2147 - $141.94
- Thomas Prall - #2146 - $28.14
- Thomas Prall - #2145 - $13.10
- Thomas Prall - #2144 - $144.92
- Thomas Prall - #2143 - $28.74
- Angela Oldaker - #2142 - $47.38
- Lee Douglass - #2141 - $252.44
- Christine Henline - #2140 - $12.40

The Commission approved the following “time out of the office” for Commission employees: (copy included)

- Eva C. Bays – January 28-29, 2008 – approved
- Eva C. Bays – February 22, 2008 – approved
- Eva C. Bays – March 14, 2008 – approved
- Eva C. Bays – March 24-29, 2008 – approved
- Eva C. Bays – March 31, 2008 – approved
- Eva C. Bays – May 21, 2008 – approved

The Commission approved the following “request to attend meeting” requests: (copy included)

Louise Bleigh – January/February 2008 – San Diego, Ca – approved

The Commission received the following information: (copies included)

1. Notification from the IRS on mileage rates as of January 2, 1008.
2. Agendas and/or Notice of Meetings:
   - Buckhannon River Watershed Association – January 8, 2008
3. Meeting minutes and/or financial report information: none
4. Board of Review and Equalization schedule:
   - February 01, 2008-Friday-Review Property Books & Related Information
   - February 04, 2008-Monday-Appointments May Begin at 09:00
   - February 07, 2008-Thursday-Appointments May Begin at 14:45
   - February 08, 2008-Friday-Appointments May Begin at 09:00
   - February 13, 2008-Wednesday-Appointments May Begin at 09:00
   - February 14, 2008-Thursday-Appointments May Begin at 13:30
   - February 19, 2008-Tuesday-Coal, Oil & Gas Appointments --- 09:00
   - February 21, 2008-Thursday-Appointments May Begin at 13:30
   - February 25, 2008-Monday-Appointments May Begin at 09:00 a.m.
   - February 28, 2008-Thursday-Appointments May Begin at 13:30
5. Meetings:
   - 01/03/08-7:00 p.m.-Hodgesville Public Service District
   - 01/08/08-6:00 p.m.-Elkins Road Public Service District
   - 01/08/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
   - 01/08/08-6:00 p.m.-Buckhannon River Watershed Association
   - 01/09/08-7:00 a.m.-Upshur County Development Authority – Ex. Board
   - 01/09/08-3:00 p.m.-Tennerton Public Service District
   - 01/09/08-7:00 p.m.-Upshur County Litter Control Committee
   - 01/10/08-6:30 p.m.-UC Safe Structures & Sites Ordinance Board
   - 01/11/07-1:00 p.m.-Adrian Public Service District
   - 01/14/08-12:00 p.m.-Upshur County Family Resource Network
   - February 2008-Upshur County Solid Waste Authority
   - 01/14/08-6:00 p.m.-Buckhannon-Upshur Parks & Recreational Ad. Bd.
   - 01/15/08-10:00 a.m.-Wes-Mon-Ty RCD
   - 01/15/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 01/16/08-10:00 a.m.-James W. Curry Advisory Board
   - 01/16/08-7:00 p.m.-Lewis-Upshur LEPC
   - 01/16/08-6:00 p.m.-26th Circuit Community Corrections Board
   - 01/17/08-6:30 p.m.-Upshur County Fire Board
   - 01/17/08-6:30 p.m.-Upshur County Youth Camp Board
   - 01/21/08-7:00 p.m.-Upshur County Fair Association
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- 01/23/08-7:00 a.m.-Upshur County Development Authority
- 01/23/08-4:00 p.m.-Upshur County Public Library Board
- March 2008-7:00 p.m.-Region VII Planning & Development

6. Appointments Needed or Upcoming:
- James W. Curry Advisory Board --- (Warren Smith 12/31/07) --- County
- Upshur County Building Commission --- (Richard Ralston 11/10/07) --- County
- Upshur County Building Commission --- (Vacant Position 11/10/08) --- County
- Upshur County Building Commission --- (Vacant Position 11/10/10) --- County
- Upshur County Development Authority --- (1 position 06/30/07) --- County
- Upshur County Fire Board --- (Vacant Position 06/30/10) --- County – 1st District

With no further business, the meeting adjourned at 11:30 a.m.