UPSHUR COUNTY COMMISSION MEETING
January 28, 2010

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 28, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of January 21, 2010 as submitted.

Gary Rapking and Craig Presar, West Virginia University Extension Service representatives, appeared before the Commission and presented an update/review of programs and budget request for the 2010-2011 fiscal year. They provided a funding assistance update and expressed concerns about the need for a new location. (copy included)

The Commission recessed at 9:45 a.m.

The Commission reconvened at 9:50 a.m.

Rodney Rolenson, Home Confinement Supervisor, appeared before the Commission and reviewed the 2009 Home Incarceration Year End Report. (copy included)

Kevin Campbell, Advanced Power Controls, LLC representative, appeared before the Commission and provided an update on the energy efficient lighting project at the James W. Curry Library. (copy included)

William A. Parker will provide an update on the budget revisions for the General County Fund and/or Coal Severance Fund at the next meeting.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the “Order of Recommendation” including the removal of Preston Q. Amorese and appointment of Virgil D. Miller to serve as Personal Representative of the Estate of John Norman Amorese, deceased as recommended by Daya M. Wright, Fiduciary Commissioner for Upshur County. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the appointment of Lance Miller to serve on the Upshur County Development Authority (Board). Mr. Miller’s term will expire on June 30, 2010. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the hiring of Danielle Joy Layfield as Assistant Case Manager for the 26th Judicial Circuit Community Corrections Program. Effective date of employment is January 19, 2010 at a rate of $50.00 per session.
After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the hiring of Carol Suder, John Wilt, Jr. and Sarah Wright as fulltime E911 Communication Center Dispatchers. Effective date of employment is February 1, 2010 at a rate of $8.00 per hour during training, increasing to $9.00 after training is completed pending satisfactory background check results. (Satisfactory background check results received)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the hiring of Steve Linger as fulltime E911 Communications Center Director. Effective date of employment is February 21, 2010 at a yearly salary of $35,500. James Farry, Interim Director, will provide training over a 4 (four) month period.

The Commission reviewed the following “For Your Information” items:

1. Article from the “Structure Magazine” regarding the Upshur County Courthouse
2. Article in “The Legislature” (WVSBA) concerning OPEB
3. Notice of IRS mileage reimbursement rates as of January 1, 2010
4. Agendas and/or Notice of Meetings:
   • Upshur County Solid Waste Authority-February 08, 2010
   • Upshur County Youth Camp Board-January 21, 2010
5. Meeting Minutes and/or Financial Reports:
   • Adrian Public Service District- December 10, 2009
   • Adrian Public Service District- December 17, 2009
   • Tennerton Public Service District-October 14, 2009
   • Tennerton Public Service District-November 12, 2009
   • Tennerton Public Service District-December 09, 2009
   • Upshur County Public Library Board -November 18, 2009
6. Board of Review & Equalization (BORE) Hearing Schedule
   • January 29, 2010-Friday-Review Property Books & Related Information
   • February 02, 2010-Tuesday-16:00 -- Review Property Books & Information
   • February 03, 2010-Wednesday-Appointments May Begin at 09:00
   • February 04, 2010-Thursday-Appointments May Begin at 13:30
   • February 08, 2010-Monday-Appointments May Begin at 09:00
   • February 10, 2010-Wednesday-Appointments May Begin at 09:00
   • February 11, 2010-Thursday-Appointments May Begin at 14:30
   • February 12, 2010-Friday-Appointments May Begin at 09:00
   • February 16, 2010-Tuesday-Appointments May Begin at 16:00
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- February 17, 2010-Wednesday-Coal, Oil & Gas Hearings—Begin at 09:00
- February 18, 2010-Thursday-Appointments May Begin at 13:30
- February 19, 2010-Friday-Appointments May Begin at 09:00
- February 22, 2010-Monday-Appointments May Begin at 09:00
- February 25, 2010-Thursday-Adjournment as BORE

7. Meetings:
- 02/02/10-6:00 p.m.-Elkins Road Public Service District
- 02/02/10-7:00 p.m.-Hodgesville Public Service District
- 02/02/10-12:00 p.m.-Upshur County Family Resource Network
- 02/02/10-4:30 p.m.-Upshur County Solid Waste Authority
- 02/02/10-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 02/09/10-7:00 a.m.-Buckhannon Upshur Airport Authority
- 02/10/10-7:00 a.m.-Upshur County Development Authority – Exec. Board
- 02/10/10-7:00 p.m.-Upshur County Litter Control Committee
- 02/11/10-1:00 p.m.-Adrian Public Service District
- 02/11/10-3:00 p.m.-Tennerton Public Service District
- 02/11/10-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 02/15/10-7:00 p.m.-Upshur County Fair Association
- TBA-6:00 p.m.-26th Judicial Circuit Community Corrections Board
- 02/16/10-10:00 a.m.-Wes-Mon-Ty RCD
- 02/16/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 02/17/10-10:00 a.m.-James W. Curry Advisory Board
- 02/17/10-6:00 p.m.-Buckhannon-River Watershed Association
- 02/17/10-7:00 p.m.-Lewis Upshur LEPC
- 02/18/10-6:30 p.m.-Upshur County Youth Camp Board
- 02/18/10-6:30 p.m.-Upshur County Fire Board
- 02/24/10-7:00 a.m.-Upshur County Development Authority
- 02/24/10-4:00 p.m.-Upshur County Public Library Board
- TBA-7:00 p.m.-Region VII Planning & Development Council

8. Appointments Needs or Upcoming:
- James W. Curry Advisory Board — (1 Vacant Position) --- County
William A. Parker reviewed the OPEB article and FY09 GASB 45 Actuarial Valuation report. (copy included)
The Commission recessed at 11:40 a.m.
The Commission reconvened at 1:00 p.m.
The Commission approved all invoices for payment. (copy included)
The Commission approved the following purchase orders:

- Bill Kelley, Inc.#20101192-$150.00
- County Commissions Association-#20101193-$780.00
- James & Law Co.-#20101194-$1,300.00
- R.D. Wilson-Sons & Co.-#20101195-$500.00
- Riteway Heating & Plumbing-#20101196-$200.00
- WV Assoc. of Counties-#20101197-$175.00
- Marriott International-#20101198-$1,066.24
- Marriott International-#20101199-$226.24
- Donnie R. Tenney-#20101200-$300.00
- State Electric Supply Co.-#20101201-$500.00
- William A. Parker-#20101202-$300.00
- Hi Tech Auto & Tire-#20101203-$498.00
- Lowe’s Home Center, Inc.-#20101204-$500.00
- Eugene Suder-#20101205-$300.00
- Creed Pletcher-#20101206-$300.00
- Brian Gaudet-#20101207-$275.00

The Commission approved the following exonerations and/or refunds: (copies included)

- Anka & Gojko Arbutina-#2621-$174.58

The Commission approved the following “request to attend meeting” for Commission employees: (copies included)

- Terri Jo Bennett-February 14-16, 2010
- James Farry-May 25 and 26, 2010

The Commission approved the following Final Settlements:

- Edna M. Browning-Final Settlement
- Oral W. Miller-Final Settlement
- Sarah E. Rusmisell-Final Settlement
- Harrison Benjamin Orsburn-Final Settlement
- Dale F. Riggs-Second Annual Settlement

David Barton, Shenandoah Valley Group representative, reviewed medical insurance plans. (copy included) After discussion, on motion by Eugene C. Suder,
seconded by Creed G. Pletcher, the Commission approved to postpone further action until the February 18, 2010 meeting.

The Commission met with Debbie Thacker Wilfong and Gary E. Bailey to discuss moving and the HVAC project timeline.

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 3:20 p.m.