The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 27, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; J. C. Raffety, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by J. C. Raffety, seconded by Creed G. Pletcher, the Commission approved the resignation of James Loudin from the Adrian Public Service District. Mr. Simons’ term will expire on October 31, 2015. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by J. C. Raffety, the Commission approved the appointment of Richard Jack Simons to the Adrian Public Service District. (copy included)

Virgil D. Miller, Upshur County Sheriff, and Jodie Akers, Upshur County Board of Education representative, appeared before the Commission and provided an update/review of the Prevention Resource Officer Grant. After discussion, on motion by Creed G. Pletcher, seconded by J. C. Raffety, the Commission approved and authorized the President to sign the grant and all related documents. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by J. C. Raffety, the Commission approved Jonathan Chambers as a volunteer for the Lewis-Upshur Animal Control Facility.

After discussion, on motion by J. C. Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the Lease Agreement with Craig A. Smith for the Braxton County Office of the Community Corrections Program. (copy included)

William A. Parker provided a review/update on the JM Eagle exoneration request for the current tax year due to an incorrect filing by the taxpayer on the Industrial Business Property Tax return. In addition, Mr. Parker advised the Commission that members of the Upshur County Board of Education and Administrative Staff were advised of the modified tax amount for the current tax year. Total payment will be $50,000.00 which is lower than the amount of the current tax bill, but approximately $7,000.00 higher than last year. The Commission was of the opinion that a taxpayer should not be penalized for a clerical error. After discussion, on motion by J. C. Raffety, seconded by Creed G. Pletcher, the Commission approved the exoneration request.

Ted Biser, Upshur County resident, appeared before the Commission and expressed his concerns regarding the Addressing and Mapping procedures.

The Commission recessed at 10:25 a.m.
The Commission reconvened at 10:35 a.m.

Steve Linger, E911 Communications Center Director, appeared before the Commission and provided a review/update on the availability of Address and Mapping information for dispatch procedures. William A. Parker, Terri Jo Bennett and Steve Linger are to follow up with EmergiTech and report back at a future meeting.

After discussion, on motion by Creed G. Pletcher, seconded by J. C. Raffety, the Commission approved Mr. Linger’s recommendation to hire Tina M. Reynolds and William N. Wilfong as full time E911 Dispatchers. Effective date of employment is February 7, 2011 at the rate of $8.50 per hour during training, increasing to $9.50 per hour upon successful completion of training.

William A. Parker reviewed quotes for work and/or equipment for the new E911 Communications Center. After discussion, on motion by J. C. Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the following quotes: Lloyds Electronics in the amount of $2,921.67; Lloyds Electronics in the amount of $37,967.28; Lloyds Electronics in the amount of $20,134.60; Lloyds Electronics in the amount of $10,000.00; Lloyds Electronics in the amount of $4,950.18; Lloyds Electronics in the amount of $2,920.00; Lloyds Electronics in the amount of $7,310.16; SBM Electronics in the amount of $41,292.00 and EmergiTech in the amount of $10,247.00. (copies included)

Steve Linger provided a review of the current complaint procedures with his recommendations for changes. (copy included) After discussion, on motion by J. C. Raffety, seconded by Creed G. Pletcher, the Commission approved the implementation of the requested changes. Mr. Linger will follow up with notification to all agencies.

At 11:20 a.m., on motion by Creed G. Pletcher, seconded by J. C. Raffety, the Commission entered executive session per WV Code 6-9A-4 at the request of Steve Linger to discuss personnel. In attendance were Donnie R. Tenney, Creed G. Pletcher, J. C. Raffety, and Steve Linger. The Commission returned to open session at 12:00 p.m. No decisions were made in executive session.

The Commission recessed at 12:00 p.m.

The Commission reconvened at 1:20 p.m.

The Commission reviewed the following “For Your Information” items:

1. Agendas and/or Notice of Meetings:
   - Lewis-Upshur-Braxton Community Corrections-January 31, 2011
   - Lewis-Upshur LEPC-January 19, 2011

2. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-December 09, 2010
   - Lewis-Upshur LEPC-December 15, 2010
3. Meetings:
   - 01/31/11-6:00 p.m. -Community Corrections Board-Lewis Co.
   - 02/01/11-7:00 p.m. -Hodgesville Public Service District
   - 02/08/11-6:00 p.m. -Elkins Road Public Service District
   - 02/09/11-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 02/09/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 02/09/11-12:00 p.m. -Upshur County Senior Center Board
   - 02/09/2011-1:30 p.m. -Upshur County Conventions & Visitors Bureau
   - 02/10/11-1:00 p.m. -Adrian Public Service District
   - 02/11/011-3:00 p.m. -Tennerton Public Service District
   - 02/11/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 02/14/11-12:00 p.m. -Upshur County Family Resource Network
   - 02/14/11-4:30 p.m. -Upshur County Solid Waste Authority
   - 02/14/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
   - TBA-6:00 p.m.-Community Corrections Board
   - 02/15/11-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
   - 02/16/11-10:00 a.m. -James W. Curry Advisory Board
   - 02/16/11-4:00 p.m. -Upshur County Public Library Board
   - 02/16/11-7:00 p.m. -Lewis Upshur LEPC
   - 02/17/11-6:30 p.m. -Upshur County Youth Camp Board
   - 02/17/11-6:30 p.m. -Upshur County Fire Board
   - 02/21/11-7:00 p.m. -Upshur County Fair Association
   - 02/23/11-7:00 a.m. -Upshur County Development Authority
   - TBA-3:00 p.m.-North Central WV Trade Development Assoc.-Clarksburg
   - 04/25/11-7:00 a.m.-Region VII Planning & Development Council

4. Board of Review and Equalization Meeting Schedule
   - February 01, 2011-Tuesday-No Appointments-Review Property Books
   - February 03, 2011-Thursday-Appointments May Commence at 13:30
   - February 04, 2011-Friday-Appointments May Commence at 09:00
   - February 09, 2011-Wednesday-Appointments May Commence at 09:00
   - February 10, 2011-Thursday-Appointments May Commence at 14:30
UPSHUR COUNTY COMMISSION MEETING
January 27, 2011

- February 15, 2011-Tuesday-Appointments May Commence at 09:00
- February 17, 2011-Thursday-Appointments May Commence at 13:30
- February 22, 2011-Tuesday-Coal, Oil & Gas Appointments-09:00
- February 24, 2011-Adjournment as BORE

5. Appointments Needed or Upcoming:
- Adrian Public Service District-(Sharon Bowen 10-31-11)-County
- Buckhannon-Upshur Airport Authority-(Robert Baker 06-30-11) City
- Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
- Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13)-City
- Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
- Buckhannon-Upshur Board of Health-(Amy Rohr-Queen 06-30-11) County
- Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Tappan Squires 06-30-11) City
- Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Alan Suder 06-30-11) Bd. Of Education
- Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Bill Roby 06-30-11) County
- James W. Curry Advisory Board-(Craig Presar 12-31-11) County
- James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
- James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
- Region VII Planning & Development Council-(Vacant Position 12-31-10) County
- Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
- Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
- Tennerton Public Service District-(Rex Reeder 07-31-2011) County
- Upshur County Building Commission-(Joe Malcolm 11-10-11) County
The Commission approved all invoices for payment. (copy included)
The Commission approved the following Settlements:

- Paul Junior Brown-Final Settlement
- Juanita Ruth Cobb-Final Settlement
- Latoria Ann Casto-Final Settlement
- Bradford Michael Perry-Final Settlement
- Paul H. Stewart-Final Settlement
- David L. Wygal-Final Settlement
- Rodney Kelley-Second Annual Settlement

The Commission approved the following “Request to Attend Meeting” for Commission employees: (copies included)

- William A. Parker-January 28, 2011
- William A. Parker-February 25, 2011
Gary Bailey, Upshur County Maintenance Supervisor, appeared before the Commission and reviewed quotes for the Health Department entrance area. (Note: item not on agenda, report only)

Bryson VanNostrand, VanNostrand Architects, provided an update/review of current projects as follows: 1.) Shower/Bathhouse Project at the James W. Curry Library and Park Facility- On motion by J. C. Raffety, seconded by Creed G. Pletcher, the Commission approved to proceed with the project. Mr. VanNostrand will prepare a contract and scope of work on the project; 2.) Extension Office Project; 3.) HVAC Project and 4.) E911 Communications Center Project.

After reading of the minutes, on motion by J. C. Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of January 20, 2011 as submitted.

With no further business, on motion by Creed G. Pletcher, seconded by J. C. Raffety, the Commission meeting adjourned at 2:45 p.m.