Upshur County Commission
January 17, 2008

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 17, 2008 at 9:00 a.m. President Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Michael Kelley, Chief Deputy, appeared before the Commission and introduced Lindsay Mitchell, an intern from West Virginia Wesleyan College.

Rebecca Poe, Country Roads Transit Coordinator, appeared before the Commission and provided an update/status report on the Country Roads Transit and requested funding for the 2008-2009 fiscal year. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the Governor’s Community Partnership Grant applications for Washington District Volunteer Fire Company, Banks District Volunteer Fire Department, Adrian Volunteer Fire Department, Lorentz Community Building and Kesling Mill Lions Club. (copies included)

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the resignation of Terri Channell, Deputy Circuit Clerk, effective February 4, 2008.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the resignation letter from Rodger Lundell for the James Curry Advisory Board. (copy include) After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the resignation letter from Rebecca Phillips for the Enhanced Emergency Telephone Advisory Board. (copy included) No action was taken at this time to fill the vacancy.

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the request from Helen Phillips, Assessor to make clerical corrections to the 2008 assessment records during February 2008. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved Gary Duffield and Richard Dillon as OEM volunteers.

After review by William A. Parker, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the revisions to the Upshur County Employees Handbook of Personnel Guidelines.

Jackie Weeks, Youth Council for Region VI Workforce Investment Board, appeared before the Commission to request scholarship funding for Camp Horseshoe participants. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approve $1,600.00 for scholarships.

The Commission recessed at 9:50 a.m.

The Commission reconvened at 10:05 a.m.

Jim Crouse, Brooks Hill Fair Association representative, appeared before the Commission to review matters related to the James Curry Advisory Board and the Brooks Hill Community Fair.

Steve Rawlings, Director of Membership for the West Virginia Counties Risk Pool was not able to attend the meeting.

At 11:15 a.m. the Commission conducted a tour of the Office of Emergency Management and the ComCenter.

The Commission recessed at 12:15 p.m.

The Commission reconvened at 1:00 p.m.

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission entered executive session per WV Code 6-9a-4 to discuss personnel. In attendance were Donnie R. Tenney, Eugene C. Suder, Creed G. Pletcher, William A. Parker, Terri Jo Bennett and Louise Bleigh. No decisions were made in executive session and the Commission returned to open session at 2:10 p.m.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the recommendation to appoint William A. Parker to the James W. Curry Advisory Board. The Commission requested Mr. Parker to prepare a letter to the Curry Advisory Board regarding the appointment procedure and matters concerning the Rodger Lundell resignation.

Steven Garvin, representative for the Horse Themed Attraction, appeared before the Commission and provided an update/status report on an economic development project for Lewis County. After discussion, Mr. Garvin requested the Commission to draft a letter of support. William A. Parker was requested to follow-up at next week Commission meeting.

The Commission approved the following purchase orders:

- County Commissioners Association - #08000359 - $900.00
The Commission approved all invoices for payment. (copy included)

The Commission approved the following time out of the office for Commission employees: (copies included)

- Hesther L. Heck – Final Settlement Waiver
- William Beale or Crystal Carr - #2150 - $243.58
- Donald and Sharon Louk - #2151 – corrective ticket
- Denzil and Lori Stuttle - #2152 – corrective ticket
- Larry or Mary Peck - #2153 - $177.62

The Commission approved or denied the following “time out of the office” for Commission employees: (copies included)

- Eva Bays – January 30, 2008 – approved
- Eva Bays – January 28, 2008 – approved

The Commission approved the following exonerations and/or refunds: (copies included)

1. Correspondence from the Division of Criminal Justice Services Concerning Grant Application for Safe & Drug Free Communities

2. Correspondence to Jimmy Gianato, West Virginia Office of Emergency Services, Concerning Tennerton Public Service District Sewer Extension Project

3. Newsletter --- “Mountain Views” --- from West Virginia Counties Risk Pool


5. Agendas and/or Notice of Meetings:
   - Adrian Public Service District-January 11, 2008
   - Lewis-Upshur LEPC-January 16, 2008

6. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-December 14, 2007
   - Buckhannon-Upshur Airport Authority-January 08, 2008
   - Lewis-Upshur LEPC-December 19, 2007

7. Board of Review & Equalization Schedule:
   - February 01, 2008-Friday-Review Property Books & Related Information
   - February 04, 2008-Monday-Appointments May Begin at 09:00
   - February 07, 2008-Thursday-Appointments May Begin at 14:45
   - February 08, 2008-Friday-Appointments May Begin at 09:00
   - February 13, 2008-Wednesday-Appointments May Begin at 0:900
   - February 14, 2008-Thursday-Appointments May Begin at 13:30
   - February 19, 2008-Tuesday-Coal, Oil & Gas Appointments ---- 09:00
   - February 21, 2008-Thursday-Appointments May Begin at 13:30
   - February 25, 2008-Monday-Appointments May Begin at 09:00 a.m.
   - February 28, 2008-Thursday-Appointments May Begin at 13:30

8. Meetings:
   - 01/03/08-7:00 p.m.-Hodgesville Public Service District
   - 01/08/08-6:00 p.m.-Elkins Road Public Service District
   - 01/08/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
   - 01/08/08-6:00 p.m.-Buckhannon River Watershed Association
   - 01/09/08-7:00 a.m.-Upshur County Development Authority – Ex. Board
   - 01/09/08-3:00 p.m.-Tennerton Public Service District
   - 01/09/08-7:00 p.m.-Upshur County Litter Control Committee

The Commission received the following information: (copies included)

- Lewis Buckhannon
- Adrian Public Service District
- UC Enhanced Emergency Adv. Board
- Lewis Appalachian Public Service District
- Upshur LEPC
- Upshur Airport Aut
- Creeds Pletcher
- Jacob Reger
- Embassy Suites Charleston
- Eugene C. Suder
- Stephanie Milliron
- Staples Credit Plan
- Donnie R. Tenney
- Marriott International
- Tennerton Auto Service
- WV Prosecuting Attorney Association
- WV Association of Counties
- Ralston Press Inc - #08000360 - $309.66
- WV Association of Counties - #08000361 - $800.00
- WV Prosecuting Attorney Association - #08000362 - $800.00
- Tennerton Auto Service - #08000363 - $150.00
- Marriott International - #08000364 - $1,100.00
- Donnie R. Tenney - #08000365 - $300.00
- William Parker - #08000366 - $400.00
- Kelley Cunningham - #08000367 - $200.00
- Stacy Martin - #08000368 - $200.00
- Staples Credit Plan - #08000369 - $500.00
- Stephanie Milliron - #08000370 - $200.00
- Eugene C. Suder - #08000371 - $300.00
- Embassy Suites Charleston - #08000372 - $1,100.00
- Embassy Suites Charleston - #08000373 - $1,245.00
- Jacob Reger - #08000374 - $200.00
- Creed Pletcher - #08000375 - $300.00
- Ron's Uniform Center Inc - #08000376 - $124.70
- Basic Supply - #08000377 - $106.00

Approved

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Approved
With no further business, the meeting adjourned at 2:15 p.m.