The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 15, 2009 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of January 8, 2009 with typographical corrections.

After review by Virgil D. Miller, Sheriff, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the Commission President to sign the funding request application and related documents for a DUI grant in the amount of $9,996.90. (copy included)

The Commission reviewed correspondence regarding filing requirements for estates and committees that have been assigned to the Upshur County Sheriff’s Department. The Commission will follow up with the County Clerk for more information. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the letter of support/resolution for the completion of the Corridor H Highway project. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the letter of potential projects for the President of The United States Economic Stimulus Package. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the Upshur County Assessor & Property Tax Division to make corrections to the 2008 Assessment Records during the month of February. (copy included)

Debbie Thacker Wilfong, County Clerk, appeared before the Commission and reviewed the fiduciary responsibilities for Estates. Virgil D. Miller, Sheriff will present a list of estates and committee names to Debbie Thacker Wilfong for Fiduciary referral.

Jake Reger, Debbie Thacker Wilfong and the Commission reviewed overpayment of transfer tax stamps from a deed recorded on January, 31, 2008. It was corrected and rerecorded September 11, 2008. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved to pay the counties “share” of overpayment to Pennsylvania Mineral Group, LLC.
The Commission approved the following purchase orders:
- Staples-#09000298-$100.00
- Staples Credit Plan-#09000297-$300.00
- Lowe’s Home Center, Inc.-#09000296-$1,000.00
- A. F. Wendling, Inc.-#09000295-$200.00
- ZEP Manufacturing Co.-#09000294-$890.00
- Crites Electric, Inc.-#09000293-$450.00
- Floyd Sign Co.-#09000292-$250.00

The Commission approved the following “time out of the office” for Commission employees: (copy included)
- William A. Parker-February 13, 2009(1/2 day)-approved
- William A. Parker-March 02, 2009(1/2 day)-approved
- William A. Parker-March 03, 2009-approved

The Commission approved the following exonerations and/or refunds: (copies included)
- Dennis F. & Donna S. Phillips-#2441-corrective ticket
- Mary Anna Land-#2440-$39.00
- Chase Auto Finance Corp.-#2439-$119.00

The Commission approved the following Final Settlements:
- Eden H. Bender-Final Settlement
- Lee Paul Freeman-Final Settlement
- Francis I. Oldaker-Final Settlement
- Eugene Boggs Andrew-Final Settlement

The Commission received and reviewed the following information:
1. Report on the NACo Prescription Drug Discount Card Program
2. Correspondence from the Webster County Commission on PEIA Insurance Cost Sharing for Bryan Hinkle
4. Financial Information-December 2008-General County Fund-Coal Severance Fund
5. Feline Activity Report-December 2008
7. Law Enforcement 2008 Activity Report
8. Upshur County E911 Communications Center
   - Activity Call Report-Year End for 2008
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• Activity Call Report-December 2008
• Departmental Call Report-December 2008
• Towing Service-Wrecker Log Report-December 2008

9. Board of Review & Equalization Schedule
• February 02, 2009-Monday-Review Property Books
• February 05, 2009-February 02, 2009 Thursday-Appointments-1:30 p.m.
• February 09, 2009-Monday-Coal, Oil & Gas Hearings
• February 12, 2009-Thursday-Industrial Hearings
• February 17, 2009-Tuesday-Appointments-9:00 a.m.
• February 19, 2009-Thursday-Appointments-1:30 p.m.
• February 20, 2009-Friday-Appointments-9:00 a.m.
• February 25, 2009-Wednesday-Appointments-9:00 a.m.
• February 26, 2009-Thursday-Appointments-2:00 p.m.

10. Agendas and/or Notice of Meetings:
• Adrian Public Service District-January 09, 2009
• Upshur County Youth Camp-January 15, 2009

11. Meetings Minutes and/or Financial Reports:
• Adrian Public Service District-December 12, 2008
• Adrian Public Service District-December 19, 2008
• Buckhannon River Watershed Association December 17, 2008
• Buckhannon-Upshur Airport Authority-January 13, 2009
• Elkins Road Public Service District-December 02, 2008
• James W. Curry Library/Park Activity-December 2008

12. Meetings
• 01/06/09-6:00 p.m.-Elkins Road Public Service District
• 01/06/09-7:00 p.m.-Hodgesville Public Service District
• 01/07/09-6:00 p.m.-26th Judicial Circuit Community Corrections Board
• 01/07/09-Upshur County Safe Sites & Structures Ordinance Board
• 01/09-09-1:00 p.m.-Adrian Public Service District
• 01/12/09-Upshur County Family Resource Network
• 01/12/09-Buckhannon-Upshur Recreational Park Advisory Board
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- 01/12/09-7:00 a.m.-Buckhannon Upshur Airport Authority
- 01/14/09-7:00 a.m.-Upshur County Development Authority-Ex. Board
- 01/14/09-3:00 p.m.-Tennerton Public Service District
- 01/14/09-6:00 p.m.-Buckhannon River Watershed Association
- 01/14/09-7:00 p.m.-Upshur County Litter Control Committee
- 01/15/09-6:30 p.m.-Upshur County Fire Board
- 01/15/09-6:30 p.m.-Upshur County Youth Camp Board
- 01/19/09-7:00 p.m. Upshur County Fair Association
- 01/20/09-10:00 a.m.-Wes-Mon-Ty RCD
- 01/20/09-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 01/21/09-10:00-a.m.-James W. Curry Advisory Board
- 01/21/09-4:00 p.m.-Upshur County Public Library Board
- 01/21/09-7:00 p.m.-Lewis Upshur LEPC
- TBA-6:00 p.m.-Region VII Planning & Development Council
- 01/21/09-7:00 a.m. Upshur County Development Region VII Planning & Development Council-Authority Board

13. Appointments, Needs or Upcoming:
- James W. Curry Advisory Board-Lonnie Sanders 12/31/08-County
- James W. Curry Advisory Board-Tom Brown 12/31/08-County
- Region VII Planning & Development Council-William A. Parker 12/31/08
- Region VII Planning & Development Council-Connie Tenney-12/31/08-County
- Region VII Planning & Development Council-Commissioner-12/31/08-County
- Region VII Planning & Development Council-French Armstrong-12/31/08-County
- Region VII Planning & Development Council-Dr. Pamela Balch-12/31/09-County
- Region VII Planning & Development Council- Andy Duncan-12/31/09-County
- Upshur County Building Commission-AG Trusler-11/10/08-County
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- Upshur County Civil Service Board-Terry D. Reed-12/31/08-Bar Association
- Upshur County Development Authority-Vacant Position-06/30/11-County
- UC Enhanced Emergency Advisory Board-Vacant Position-6/30/11-EMS
- UC Safe Structures & Sites Ordinance Board-G. Bonnett-6/30/08-Fire Chief-County

With no further business the Commission meeting adjourned at 12:00 p.m.