The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 13, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; J. C. Raffety, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion J. C. Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of January 6, 2010 with typographical corrections.

Merrily Cheek, Program Director for the Community Corrections Program, appeared

The Commission recessed at 9:50 a.m.
The Commission reconvened at 10:05 a.m.

William A. Parker reviewed the budgets revision for the General County Fund and/or Coal Severance Fund. Mr. Parker will follow up with documentation before action is taken.

Donnie R. Tenney reviewed the following “For Your Information” items:

1. Information from the US Census Bureau Concerning Temporary Part-Time Jobs
2. Public Notice for Board of Review & Equalization
3. Upshur County Sheriff Financial Statement-December 2009
4. Monthly and Fiscal YTD Financial Information for the General County Fund
5. Quarterly and Fiscal YTD Financial Information for the Coal Severance Fund
7. Feline Activity Report-December 2009
8. Report for the Lewis-Upshur Animal Control Facility Concerning Pick-up and Drop-Off of Dogs for each County
9. Agendas and/or Notice of Meetings:
   • Adrian Public Service District-January 14, 2010
10. Meeting Minutes and/or Financial Reports:
    • Buckhannon-River Watershed Association-December 15, 2009
    • Upshur County Courthouse HVAC Project-January 12, 2010
    • Upshur County Development Auth. Ex. Bd.-December 15, 2009
11. Board of Review & Equalization (BORE) Hearing Schedule
    • January 29, 2010-Friday-Review Property Books & Related Information
UPSHUR COUNTY COMMISSION MEETING
January 14, 2010

- February 02, 2010-Tuesday-16:00 -- Review Property Books & Information
- February 03, 2010-Wednesday-Appointments May Begin at 09:00
- February 04, 2010-Thursday- Appointments May Begin at 13:30
- February 08, 2010-Monday-Appointments May Begin at 09:00
- February 10, 2010-Wednesday-Appointments May Begin at 09:00
- February 11, 2010-Thursday- Appointments May Begin at 14:30
- February 12, 2010-Friday-Appointments May Begin at 09:00
- February 16, 2010-Monday-Appointments May Begin at 09:00
- February 17, 2010-Wednesday-Coal, Oil & Gas Hearings – Begin at 09:00
- February 18, 2010-Thursday- Appointments May Begin at 13:30
- February 19, 2010-Friday-Appointments May Begin at 09:00
- February 22, 2010-Monday-Appointments May Begin at 09:00
- February 25, 2010-Thursday- Adjournment as BORE

12. Meetings:
- 01/05/10-6:00 p.m. -Elkins Road Public Service District
- 01/05/10-7:00 p.m. -Hodgesville Public Service District
- 01/11/10-12:00 p.m. - Upshur County Family Resource Network
- 01/11/10-4:00 p.m. - Upshur County Solid Waste Authority
- 01/11/10-6:00 p.m. - Buckhannon-Upshur Recreational Park Advisory Board
- 01/12/10-7:00 a.m. -Buckhannon-Upshur Airport Authority
- 01/13/10-7:00 a.m. - Upshur County Development Authority – Exec. Board
- 01/13/10-7:00 p.m. - Upshur County Litter Control Committee
- 01/14/10-1:00 p.m. -Adrian Public Service District
- 01/14/010-3:00 p.m. -Tennerton Public Service District
- 01/14/10-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
- 01/18/10-7:00 p.m. -Upshur County Fair Association
- 01/19/10-10:00 a.m. -Wes-Mon-Ty RCD
- 01/19/10-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
- 01/19/10-6:00 p.m. -Buckhannon-River Watershed Association
- 01/19/10-6:00 p.m. - 26th Judicial Circuit Community Corrections Board-Lewis Co.
- 01/20/10-10:00 a.m. -James W. Curry Advisory Board
1. Appointments Needed or Upcoming:
   • James W. Curry Advisory Board --- (2 Vacant Positions) --- County

The Commission approved all invoices for payment. (copy included)

The Commission approved the following purchase orders:
   • Kelley J. Cunningham-#20101177-$200.00
   • Lowes Home Center, Inc-#20101178-$25.00
   • Stephanie J. Milliron-#20101179-$75.00
   • Jacob E. Reger-#20101180-$200.00
   • Motorola-#20101181-$6,413.70
   • Software Systems, Inc.-#20101182-$692.00

The Commission approved the following exonerations and/or refunds: (copies included)
   • Paul Westfall-#2619-$4.30
   • Lawrence L. Detamore-#2620-$261.31

The Commission approved the following Final Settlements:
   • Marlene L. Byrd-Final Settlement
   • Lois Helen Bailey-Final Settlement
   • Randall Ted Malcolm-Final Settlement
   • Glenn William Samples-Second Annual Settlement

The Commission approved the following “time out of office” for Commission employees: (copies included)
   • William A. Parker-January 15, 2010

The Commission discussed the lighting project at Curry. William A. Parker advised that Kevin Campbell is expected to start on the renovation project next week.

Via the General Consent Rule, the Commission approved and authorized the Commission to sign letters to the Barbour County Commission and to the Lewis County Commission requesting funding for Expert Witness Fees concerning the PATH Project. (copies included)
The Commission discussed reports from the Lewis-Upshur Animal Control Facility. No action required.

Donnie R. Tenney reviewed correspondence from West Virginia Wesleyan College regarding available on-line training information. Terri Jo Bennett will add a link to the county website.

The Commission recessed at 10:40 a.m.
The Commission reconvened at 12:50 p.m.

Steve Rawlings, WVCoRP (West Virginia Counties Risk Pool) representative appeared before the Commission and provided an update on the county’s property and liability insurance. (Note: not on agenda, report only)

The Commission recessed at 1:00 p.m.
The Commission reconvened at 1:55 p.m.

Virgil D. Miller appeared before the Commission to discuss bad checks from the Lewis-Upshur Animal Control Facility. Helen Phillips also talked about “dog taxes”. (Note: not on agenda, report only)

Gary E. Bailey, Maintenance Supervisor, appeared before the Commission. At 2:00 p.m., on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission entered executive session per WV Code 6-9A-4. In attendance were Donnie R. Tenney, Creed G. Pletcher, Eugene C. Suder, and Gary E. Bailey. The Commission returned to open session at 2:20 p.m. No action was taken in executive session. (Note: not on agenda, report only)

Debbie Thacker Willfong expressed her concerns with the payment process for individuals that helped to move her office for the HVAC project. The Commission took no action. (Note: not on agenda, report only)

With no further business, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission meeting adjourned at 3:00 p.m.