The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 10, 2008 at 9:00 a.m. President Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of November 29, 2007 as submitted, the regular meeting minutes of December 20, 2007 as submitted and the regular meeting minutes of January 3, 2008 as submitted.

Virgil Miller, Sheriff, appeared before the Commission and provided an update/status report on a DUI grant application in the amount of $9,996.90. After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the grant application and required documentation. (copy included)

Virgil Miller provided a review on the 2007 Activity report for the Upshur County Sheriff’s Department. (Note: item not on the agenda, review only) (copy included)

After review by Virgil Miller, Sheriff, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the recommendation to create a new Chief Deputy for Administrative Services position in the Upshur County Sheriff’s Department. J. Michael Coffman was appointed to fill the position with an effective date of January 1, 2008. (copy included)

J. Michael Coffman, Chief Deputy for Administrative Services, provided an update/status report on the 2007 Home Confinement Activity Report. (copy included)

William A. Parker provided a review of the General County and Coal Severance budge revisions. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the budge revisions as presented.

After review by Donnie R. Tenney, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the Forest Management Services contract pending review by Jacob E. Reger, Prosecuting Attorney.

No action was taken on the volunteer application for the Lewis-Upshur Animal Control Facility.

At 10:00 a.m. on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission entered executive session per WV Code 6-9a-4 to discuss the sale, lease and/or purchase of property. In attendance were Donnie R. Tenney, Eugene C. Suder, Creed G. Pletcher, William A. Parker and Terri Jo Bennett. No decisions were made in executive session and the Commission returned to open session at 10:35 a.m.

Terri Jo Bennett, Addressing and Mapping coordinator, provided a listing of Department of Highway road names and locations for the Commission to review. (Note: item not on the agenda, review only) Terri Jo Bennett will follow-up at a future meeting.

After review, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the assignment of Commission representative to the various boards and committees. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the recommendation to appoint Rodger Lundell to the James W. Curry Advisory Board. (copy included)

The Commission approved the following purchase orders:
- Imperial Graphix - #08000358 - $128.00
- ProLube & Exhaust Inc - #08000357 - $350.00
- AF Wendling Inc - #08000356 - $75.00
- Carrot Top Industries Inc - #08000355 - $600.00
- Southern States Coop Inc - #08000354 - $125.00
- Ralston Press Inc - #08000353 - $500.00
- Ralston Press Inc - #08000352 - $275.00
- RD Wilson - #08000351 - $506.06
- Quill Corporation - #08000350 - $306.13

The Commission approved the following final settlements:
- Chester Ray Pigott – Final Settlement Wavier
- W. Howard Teter – Final Settlement Waiver
- Hubert Smiley – Fourth Annual Settlement

The Commission approved the following exonerations and/or refunds:
- Rong Xing Ou Yang or Meng Zhong Wang - #2149 - $293.49
The Commission approved the following “time out of the office” for Commission employees: (copies included)

- William A. Parker – January 18, 2008 – approved

The Commission approved the following “request to attend meeting” requests: (copies included)

- William A. Parker – March 11, 2008 – approved
- James Farry – February 5, 2008 – approved
- Terri Jo Bennett – February 10-12, 2008 – approved
- Terri Jo Bennett – January 27-29, 2008 – approved

The Commission attended the Upshur County Policy Board meeting at 11:00 a.m.

The Commission recessed at 11:50 a.m.

The Commission reconvened at 1:00 p.m.

The Commission received the following information: (copies included)

1. Upshur County E911 Communication Center Reports
   - Monthly Call Report --- December 2007
   - Annual Call Report for 2007
   - Monthly Departmental Call Report --- December
   - Annual Department Call Report for 2007
   - Wrecker Report --- December 2007

2. Building Permits --- December 2007

3. Agendas and/or Notice of Meetings:
   - 26th Community Corrections Board-January 16, 2008
   - B-U Parks & Recreation Board-January 14, 2008
   - Elkins Road Public Service District-January 08, 2007
   - Upshur County Development Authority-January 09, 2008

4. Meeting Minutes and/or Financial Reports:
   - Buckhannon-River Watershed Association-December 11, 2007
   - B-U Parks & Recreation Board-December 10, 2007
   - James W. Curry Advisory Board-October 19, 2007
   - James W. Curry Advisory Board-November 14, 2007
   - James W. Curry Visitor Report-11/14 thru 12/18/07
   - UC Development Authority Ex. Bd.-December 12, 2007

5. Board of Review & Equalization Schedule:
   - February 01, 2008-Friday-Review Property Books & Related Information
   - February 04, 2008-Monday-Appointments May Begin at 09:00
   - February 07, 2008-Thursday-Appointments May Begin at 14:45
   - February 08, 2008-Friday-Appointments May Begin at 09:00
   - February 13, 2008-Wednesday-Appointments May Begin at 0:900
   - February 14, 2008-Thursday-Appointments May Begin at 13:30
   - February 19, 2008-Tuesday-Coal, Oil & Gas Appointments --- 09:00
   - February 21, 2008-Thursday-Appointments May Begin at 13:30
   - February 25, 2008-Monday-Appointments May Begin at 09:00 a.m.
   - February 28, 2008-Thursday-Appointments May Begin at 13:30

6. Meetings:
   - 01/03/08-7:00 p.m.-Hodgesville Public Service District
   - 01/08/08-6:00 p.m.-Elkins Road Public Service District
   - 01/08/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
   - 01/08/08-6:00 p.m.-Buckhannon River Watershed Association
   - 01/09/08-7:00 a.m.-Upshur County Development Authority – Ex. Board
   - 01/09/08-3:00 p.m.-Tennerton Public Service District
   - 01/09/08-7:00 p.m.-Upshur County Litter Control Committee
   - 01/10/08-6:30 p.m.-UC Safe Structures & Sites Ordinance Board
   - 01/11/07-1:00 p.m.-Adrian Public Service District
   - 01/14/08-12:00 p.m.-Upshur County Family Resource Network
   - February 2008-Upshur County Solid Waste Authority
   - 01/14/08-6:00 p.m.-Buckhannon-Upshur Parks & Recreational Ad. Bd.
   - 01/15/08-10:00 a.m.-Wes-Mon-Ty RCD
   - 01/15/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 01/16/08-10:00 a.m.-James W. Curry Advisory Board
   - 01/16/08-7:00 p.m.-Lewis-Upshur LEPC
   - 01/16/08-6:00 p.m.-26th Circuit Community Corrections Board
- 01/17/08-6:30 p.m.-Upshur County Fire Board
- 01/17/08-6:30 p.m.-Upshur County Youth Camp Board
- 01/21/08-7:00 p.m.-Upshur County Fair Association
- 01/23/08-7:00 a.m.-Upshur County Development Authority
- 01/23/08-4:00 p.m.-Upshur County Public Library Board
- March 2008-7:00 p.m.-Region VII Planning & Development

7. Appointments Needed or Upcoming:
   - James W. Curry Advisory Board --- (Warren Smith 12/31/07) --- County
   - Upshur County Building Commission --- (Richard Ralston 11/10/07) --- County
   - Upshur County Building Commission --- (Vacant Position 11/10/08) --- County
   - Upshur County Building Commission --- (Vacant Position 11/10/10) --- County
   - Upshur County Development Authority --- (1 position 06/30/07) --- County
   - Upshur County Fire Board --- (Vacant Position 06/30/10) --- County – 1st District

With no further business, the meeting adjourned at 2:10 p.m.