The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, September 25, 2014, at 9:00 a.m. J.C. Raffety called the meeting to order. There were present J.C. Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Kelley J. Cunningham, County Administrator; Carrie L. Wallace, Assistant County Administrator; and Toni C. Newman, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of September 18, 2014, as submitted.

After discussion, on a motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the Fiscal Year 2015 Financial Statement.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the employment of Patricia Stuney, as a part-time Housekeeper/Custodian; effective September 29, 2014, working 29.5 hours per week at $8 per hour, as recommended by Greg Harris, Facilities Director (copy included).

At 9:05 a.m., Lucy Mullins and Betty Hinkle appeared before the Commission on behalf of Upshur County Community Educational Outreach Service (CEOS) and reviewed the “Breast Cancer Awareness Day” proclamation which encourages women to be proactive with potentially lifesaving exams. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the Commission to sign the proclamation designating October 6, 2014, as West Virginia Breast Cancer Awareness Day and October 2014 as Breast Cancer Awareness Month throughout Upshur County (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the Courthouse Facilities Improvement Authority Resolution and Grant in the amount of $36,800.00, to repair and/or replace the original Upshur County Courthouse chimneys (copy included).

At 9:15 a.m., Roy Wager, Upshur County Superintendent, appeared before the Commission and led a discussion regarding the hiring of a Prevention Resource Officer (PRO) for Upshur County Elementary Schools. Mr. Wager requested approval to move forward in the process. Funding for the PRO was included in the levy. After discussion, the Commission approved the request to move forward.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the Safe Sites and Structures Letter Requiring Action, in reference to Amy W. Tenney, Case Number 111413-01 (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the date and time for County-wide Trick or Treat to mirror the City of Buckhannon, i.e., Friday, October 31st from 6:00-7:30 p.m.

J.C. Raffety reviewed the following “For Your Information” items: (copies included)
1. NACo Prescription Drug Discount Card Program—August 2014
2. Correspondence from Walt Helmick, Commissioner of Agriculture—Helen Phillips, Assessor, has successfully completed the Farm Census of 2014 and is eligible to receive compensation per WV Code §7-7-6C.
3. Correspondence from Richard Clemens, Buckhannon Zoning Officer—Public Hearing September 30, 2014, at 7 p.m. at City Hall.

4. Agendas and/or Notice of Meetings:

5. Meeting Minutes
   - Lewis/Upshur LEPC August 20, 2014
   - Adrian PSD August 14, 2014

6. Meetings
   - 09/04/14 7:00 p.m. Banks District VFD
   - 09/04/14 7:00 p.m. Selbyville VFD
   - 09/02/14 6:00 p.m. Hodgesville PSD
   - 09/02/14 6:00 p.m. Elkins Road PSD
   - 09/10/14 12:00 p.m. Upshur County Senior Center Board
   - 09/10/14 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 09/10/14 6:00 p.m. Upshur County Citizens Corp–CERT
   - 09/10/14 7:30 p.m. Warren District VFD
   - 09/11/14 1:00 p.m. Adrian PSD
   - 09/11/14 3:00 p.m. Tennerton PSD
   - 09/11/14 4:30 p.m. UC Safe Sites & Structures Ordinance Board
   - 09/11/14 7:30 p.m. Buckhannon VFD
   - 09/12/14 7:00 a.m. Buckhannon Upshur Airport Authority
   - 09/08/14 12:00 p.m. Upshur County Family Resource Network
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- 09/08/14  4:30 p.m.  Upshur County Solid Waste Authority
- 09/08/14  6:00 p.m.  B-U Recreational Park Advisory Board
- 09/08/14  6:00 p.m.  Lewis-Upshur Community Corrections Board
- 09/08/14  6:00 p.m.  Buckhannon-Upshur Watershed Association
- 09/09/14  10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 09/09/14  7:00 p.m.  Adrian VFD
- 09/09/14  7:00 p.m.  Elliotmore VFD
- 09/17/14  6:30 p.m.  Lewis Upshur LEPC
- 09/18/14  6:30 p.m.  Upshur County Youth Camp Board
- 09/16/14  6:30 p.m.  Upshur County Fire Board
- 09/10/14  7:00 a.m.  UC Development Authority–Exec. Board
- 09/21/14  6:00 p.m.  Washington District VFD
- 09/15/14  12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 09/16/14  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
- 10/04/14  4:00 p.m.  Upshur County Public Library Board
- 09/24/14  7:00 a.m.  UC Development Authority–Full Board
- 09/25/14  4:00 p.m.  Upshur County Farmland Preservation Board
- 09/22/14  10:00 a.m. Mountain CAP of West Virginia, CDC
- 09/24/14  10:00 a.m. James W. Curry Advisory Board
- 09/24/14  12:00 p.m. Upshur County Development Authority
- TBA  6:00 p.m.  Upshur County Fire Fighters Association

7. Appointments Needed or Upcoming:
   - B-U Parks & Rec Board (Vacant Position–06-30-14)---Board of Education
   - UC Farmland Protection Board (Vacant Position–6-30-14)---Community
   - UC Safe Structures & Sites Board (Vacant Position–6-30-14)---Community
   - UC Safe Structures & Sites Board (Vacant Position–6-30-14)---Community
   - UC Civil Service Board (Vacant Position–12-31-13)---Commission
   - UC Enhanced Emergency Telephone Board (Vacant Position–06-30-13)---Community

At 9:30 a.m., Alicia Rapking, Director of Parish House, Ginny Dixon, and Lauren Sole, appeared before the Commission and presented the “CROP Hunger Walk Proclamation.” The proclamation encourages participation in and support of the fundraising “walk” which helps local food pantries. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the proclamation which designates October 5, 2014, as CROP Hunger Walk Day in Upshur County (copy included).

At 10:15 a.m. Jacob E. Reger, Prosecuting Attorney, appeared before the Commission and requested to meet in Executive session per WV Code §6-9A-4 concerning personnel issues. On motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission entered executive session. There were present J.C. Raffety, Donnie R. Tenney, Troy A. Brady, Kelley J. Cunningham, and Jacob E. Reger. The Commission returned to open session at 11:15 a.m. No decisions were made in executive session.

At 11:15 a.m., a discussion was held in preparation for the insurance review special meeting to be held on September 29, 2014, at 10:00 a.m. Carol Smith cited there are concerns regarding the administration of the retiree Medicare program, as well as, what happens to younger family members when the age 65 retiree is mandatorily placed on the program.

The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Exoneration/Refund: (copy included)
   - Smith, Alva & Beverly---#3515---Corrective Ticket
   - Spencer, Kenneth or Kathy---#3516---$37.78
   - Turansky, Frank IV & Shirley A---#3517---$148.18
   - Turansky, Frank IV & Shirley A---#3518---$140.14
   - Honda Lease Trust---#3519---$364.36
The Commission approved the following Settlements:
   - Bean, Paul Leroy---Final Settlement
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- Cain, Marjorie M.—Final Settlement
- Humphrey, Gerald Ray—Final Settlement
- Reid, Leonard O.—Final Settlement
- Simmons, Dorsey Junior—Final Settlement

The Commission approved the following “Request for Time out of Office:” (copy included).


With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission adjourned at 12:05 p.m.