UPSHUR COUNTY COMMISSION MEETING
September 19, 2013

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, September 19, 2013, at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Megan J. Pomeroy, County Administrator, Jennifer Dinkelo, Assistant County Administrator and Carolyn Berry, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Minutes from September 12, 2013 were not available and will be placed on next weeks agenda for approval.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the resignation of Amy Atwell, Fire Fee Clerk, effective September 09, 2013 (copy included).

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the resignation of William “Nick” Wilfong, E911 Communication Center Dispatcher, effective September 20, 2013 (copy included).

On motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the request from Micah Harris for “Donated Leave”.

Charlotte Eskew and representatives of the Association of Retired School Employees appeared before the Commission and requested the Commission to sign the “West Virginia and Upshur County Association of Retired School Employees Week” proclamation. Ms. Eskew, Association President, reviewed the proclamation which encourages recognition of retired school employees in the community. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the proclamation designating the last week of September 2013 as “West Virginia and Upshur County Association of Retired School Employees Week” throughout Upshur County (copy included).

Megan J. Pomeroy provided a review of the Governor’s Community Participation Grant Program Contract for project number 12LEDA0222 in the amount of $25,000 for the benefit of the Upshur County Park and Pool facility for improvements, repairs and renovations. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the grant contract and all related documents (copy included).

Jennifer Dinkelo provided a review of the Division of Justice and Community Services, Victims of Crime Act (VOCA) grant for project number 13-VA-032 in the amount of $28,563. The grant is for the funding of employees and services for the period from September 1, 2013 through June 30, 2014. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the grant contract and all related documents (copy included).

Donnie R. Tenney reviewed the following “For Your Information” items: (copies included).
1. Correspondence from Carol Long, President, Tennerton Community Council- Harvest Time in the Hills-invitation to attend event and send representative for Opening Ceremonies, October 12, 2013 at 9:30 a.m.

2. Lewis-Upshur Animal Control Facility-Cat Report-August 2013

3. Correspondence from the West Virginia Division of Highways regarding Statewide Transportation Improvement Program (STIP)—copy available for public comment

4. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority-September 13, 2013
   - Wes-Mon-Ty RC&D Board of Directors-September 17, 2013

5. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-August 08, 2013
   - Wes-Mon-Ty RC&D Board of Directors-August 20, 2013

6. Meetings:
   - 09/03/2013-6:00 p.m.-Hodgesville PSD
   - 09/03/2013-6:00 p.m.-Elkins Road PSD
   - 09/05/2013-7:00 p.m.-Banks District VFD
   - 09/05/2013-7:00 p.m.-Selbyville VFD
   - 09/09/2013-12:00 p.m.-Upshur County Family Resource Network
   - 09/09/2013-4:30 p.m.-Upshur County Solid Waste Authority
   - 09/09/2013-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 09/09/2013-6:00 p.m.-Buckhannon-Upshur Watershed Association
   - 09/10/2013-1:00 p.m.-Adrian PSD
   - 09/10/2013-7:00 p.m.-Ellamore VFD
   - 09/11/2013-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 09/11/2013-12:00 p.m.-Upshur County Senior Center Board
   - 09/11/2013-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 09/11/2013-6:00 p.m.-Upshur County Citizens Corp - CERT
   - 09/11/2013-7:30 p.m.-Warren District VFD
   - 09/12/2013-7:00 p.m.-Adrian VFD
   - 09/12/2013-3:00 p.m.-Tennerton PSD
   - 09/12/2013-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 09/12/2013-7:30 p.m.-Buckhannon VFD
   - 09/13/2013-7:00 a.m. -Buckhannon Upshur Airport Authority
   - 09/15/2013-6:00 p.m.-Washington District VFD
   - 09/16/2013-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 09/16/2013-7:00 p.m.-Upshur County Fair Association
   - 09/17/2013-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 09/17/2013-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
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- 09/18/2013-7:00 p.m.-Lewis Upshur LEPC
- 09/19/2013-6:30 p.m.-Upshur County Fire Board
- 09/19/2013-6:30 p.m. -Upshur County Youth Camp Board
- 09/23/2013-10:00 a.m.-Mt. Cap of West Virginia, CDC
- 09/24/2013-4:00 p.m.-Upshur County Public Library Board
- 09/25/2013-10:00 a.m.-James W. Curry Advisory Board
- 09/25/2013-7:00 a.m. -Upshur County Development Authority – Full Board
- 09/26/2013-4:00 p.m.-Upshur County Farmland Preservation
- TBA -6:00 p.m.-Upshur County Fire Fighters Association
- 10/14/2013-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
- October-6:00 p.m.-Region VII Planning & Development Council

7. Appointments Needed or Upcoming:
- Buckhannon-Upshur Parks & Recreation Advisory Bd.- (Vacant Position- 06-30-12) - County
- Buckhannon-Upshur Parks & Recreation Advisory Bd.- (Vacant Position- 06-30-13) - County
- Upshur-Buckhannon Health Dept.- (Vacant Position- 06-30-13) - Washington District

Megan J. Pomeroy advised that David D’Orazio, Johnson Controls representative will not be able to appear today and will be rescheduled to next week.

Ms. Pomeroy advised that Mike Miller, Animal Control Officer, will appear later in today’s meeting to provide an update on the ongoing issues concerning the Jack Lane neighbors’ dog complaint.

The Commission approved all invoices for payment: (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:
- Marie Lona Bennett-Final Settlement
- Deborah Ann Harper-Final Settlement
- Ida Virginia Linger-Final Settlement
- Colleen J. Tenney-Final Settlement
- Wilda Diana Wright-Final Settlement
- Eugene J. Sapp-First Annual Settlement

The Commission approved the following “Exonerations and/or Refunds: (copies included)
- Cathryn D. Tenney-#3303-$73.65
- MT. CAP of WV, Inc.--#3304- $1,760.46
- Sheila Marie Marsh—#3305-$230.96
- Matthew or Jennifer Boggs—#3306-$247.74

The Commission approved the following “Request for Time Out of the Office” for Commission employees (copies included):
The Commission recessed at 10:30 a.m.
The Commission reconvened at 10:55 a.m.

Mike Miller, Animal Control Officer, appeared before the Commission and provided an update/status report on the Jack Lane neighbors’ dog complaint as discussed at last weeks meeting. The Doberman has been confiscated and will not be returned to the owners due to noncompliance and violations of their contract agreement of April 2013. Animal Control is working with a rescue group to place the animal in a new home.

With no further business, on motion by JC Raffety, seconded by Troy A. Brady, the Commission meeting adjourned at 11:35 a.m.