UPSHUR COUNTY COMMISSION MEETING
September 01, 2016

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, September 01, 2016 at 9:00 a.m. JC Raffety called the meeting to order. Present were; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Carrie Wallace, County Administrator; Tabatha Perry, Assistant County Administrator; and Jacqueline Dinklocker, Secretary. Terry Cutright, Commissioner, was not present. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the regular meeting minutes of August 25, 2016 and the special meeting minutes of August 30, 2016 as submitted.

At 9:15 a.m., Carrie Wallace opened bids for Contractor services for the repair/replacement of a portion of the Upshur County Courthouse pressed metal shingle roof. Huffman Corporation from Bridgeport, WV submitted the only bid received in the amount of $179,900 with an alternate bid with an additional $6,000. Carrie Wallace advised that the grant and match is only in the amount of $97,200. Any repairs above that amount, will have to be covered by other means. WYK, Inc. representative Joe Sinclair, advised that a better price may be negotiated by eliminating unnecessary items. JC Raffety advised to table action on bid acceptance for further review and full Commission participation. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved to table action on the roof replacement bids pending further review.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the date and time for Trick or Treat to be from 6:00 to 8:00 p.m. on Monday, October 31. As in the past, the County will follow the scheduling of the City of Buckhannon, with an additional ½ hour added to accommodate for distances between county residences.

After review and discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved revisions to the Hunting Permit for the James W. Curry Library and Park with a minor revision, i.e.—change name from “Park” to “Wilderness Area” (copy included). A safety zone map and the WV Hunting and Trapping Regulations Summary, July 2016 were also added to the permit.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved Linn Baxa as board member of the Upshur County Fire Board as recommended by Rick Harlow, President of the Upshur County Firefighters Association. Mr. Baxa’s term will expire on June 30, 2019 (copy included).

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved a request from James Farrell, Upshur County OEM Director, to send billing invoice in the amount of $476 to Greenbrier County for reimbursement of costs associated with the deployment of OEM vehicles during the June 2016 flooding event. Greenbrier County will be receive reimbursement for these expenses from FEMA (Federal Emergency Management Agency).

At 9:30 a.m., on motion by Troy A. Brady, seconded by JC Raffety, the Commission entered executive session per WV Code §6-9A-4 to discuss potential property acquisition for the relocation of the Seventeenth Family Court Circuit in an effort to accommodate the addition of a judge to the Twenty-Sixth Judicial Circuit Court. Present were, JC Raffety, Troy A. Brady, Carrie Wallace and Tabatha Perry. The Commission returned to open session at 9:40 a.m. No decisions were made in executive session.

JC Raffety reviewed the following “For Your Information” items (copies included):
1. Correspondence from Carrie L. Wallace on behalf of the Buckhannon Upshur Airport Authority, providing an update regarding the generator sold by the Upshur County Commission to the Airport Authority.
2. Correspondence from Robert L. Pennington, P.E, Deputy State Highway Engineer-Programming and Planning, enclosing the Statewide Transportation Improvement Plan (STIP) listing of proposed amendments to the approved 2016-2021 STIP.
5. Buckhannon-Upshur High School Cheer Fundraiser Flyer
6. Atlantic Coast Pipeline Project Update – August 2016
7. Agendas and/or Notice of Meetings:
   • James W. Curry Library/Park—August 24, 2016
   • Buckhannon City Council— September 1, 2016
8. Meeting Minutes:
   - Upshur County Youth Camp Board — April 7, 2016
   - Upshur County Youth Camp Board — May 5, 2016
   - Upshur County Youth Camp Board — July 21, 2016

9. Meetings:
   - 09/01/16-7:00 p.m.-Banks District VFD
   - 09/01/16-7:00 p.m.-Selbyville VFD
   - 09/06/16-5:30 p.m.-Elkins Road PSD
   - 09/06/16-6:00 p.m.-Hodgesville PSD
   - 09/07/16-6:30 p.m.-Upshur County Development Authority-Exec. Bd.
   - 09/08/16-1:00 p.m.- Adrian PSD
   - 09/08/16-3:00 p.m.-Temerton PSD
   - 09/08/16-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Enforcement Bd.
   - 09/08/16-4:00 p.m.-B-U Airport Authority–UCDA Office
   - 09/08/16-7:30 p.m.-Buckhannon VFD
   - 09/12/16-12:00 p.m.-Upshur County Family Resource Network
   - 09/12/16-4:30 p.m.-Upshur County Solid Waste Authority
   - 09/12/16-6:00 p.m.-B-U Recreational Park Advisory Board
   - 09/12/16-6:00 p.m.-Lewis-Upshur Community Corrections Board-Lewis-Cancelled
   - 09/12/16-7:30 p.m.-Adrian VFD
   - 09/13/16-6:00 p.m.-Buckhannon River Watershed Association
   - 09/14/16-12:00 p.m.-Upshur County Senior Center Board
   - 09/14/16-6:00 p.m.-Upshur County Citizens Corp-CERT
   - 09/15/16-6:30 p.m.-Upshur County Youth Camp Board
   - 09/18/16-6:00 p.m.-Washington District VFD
   - 09/19/16-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 09/19/16-6:00 p.m.-Buckhannon Upshur Board of Health
   - 09/20/16-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 09/20/16-6:30 p.m.-Upshur County Fire Board
   - 09/20/16-5:00 p.m.-Upshur County EETAB
   - 09/21/16-12:00 p.m.-Lewis Upshur LEPC—Lewis location
   - 09/21/16-6:30 p.m.-Upshur County Development Authority
   - 09/21/16-7:00 p.m.-Ellamore VFD
   - 09/23/16-3:30 p.m.-Upshur County Farmland Protection Board
   - 09/27/16-4:00 p.m.-Upshur County Public Library Board
   - 09/28/16-1:30 p.m.-Upshur County Conventions & Visitors Bureau–UCDA Office
   - 09/28/16-10:00 a.m.-James W. Curry Advisory Board
   - 09/28/16-7:00 p.m.-Warren District VFD
   - TBA-6:00 p.m.- Upshur County Fire Fighters Association

10. Appointments Needed or Upcoming:
   - Upshur County Fire Board (Vacant Position—6-30-19) Fire Association Representative
   - Buckhannon-Upshur Parks and Recreation Advisory Board (Vacant Position 6-30-18)-Commission
   - Hodgesville Public Service District (8-5-16-Donnie Kincaid)

Tabled Items
1. Correspondence from Robin Keough requesting a revision of the Lewis-Upshur Animal Control Facility Volunteer Program.
The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders
The Commission approved the following “Settlements” (copies included):
   - Nelson Gail Chidester-Final Settlement
   - Amelia Y. McCoy-Final Settlement
   - Billy James McQuain-Final Settlement
   - Rebecca Ann Newcome- Final Settlement
The Commission approved the following “Exonerations and/or Refunds” (copies included):
- Jackie L. Rexroad—#3950—$12.86
- Ernest F and Pauline D. Small—#3953—$304.14
- Pauline D. Small—#3952—$318.65
- William or Ramona R. Chidester—#3951—$153.42
- Allen Kelley—#3947—$252.44
- Michelle or Chad Wilcher—#3948—$699.78
- Mark Clark—#3949—$117.32

The Commission approved the following “Request to Attend Meeting” (copies included):
- Brad Shreeves—September 13 and 14, 2016 and September 28 and 29, 2016

The Commission approved the following “Consolidation of Land Tracts” (copies included):
- Banks District—Map 2P Parcel 47, will blend with Map 2P Parcel 67, Map 2P Parcel 65, Map 2P Parcel 64, Map 2P Parcel 49 and Map 2P Parcel 48, to make Map 2P Parcel 47—Owners Gregory I and Mylinda K. Moats

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

With no further business, on motion by Troy A. Brady, seconded by JC Raffety, the Commission meeting adjourned at 10:15 a.m.