The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, August 22, 2013, at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Megan J. Pomeroy, County Administrator, Jennifer Dinkelo, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the regular meeting minutes of August 15, 2013 as submitted.

Megan J. Pomeroy provided a review/update on the status of the appointment of a representative to the Buckhannon-Upshur Board of Health. Ms. Pomeroy advised that per WV Code §16-2-8, the recommended candidate is not eligible due to political party affiliation.

Megan J. Pomeroy provided a review of a request for continued support from Joe Leighton, WV Community Builders, LLC, for the low income housing project, “Sunny Buck Gardens” (copy included). After discussion, no action was taken.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the Governor’s Community Participation Grant contract for project number 13LEDA0714 in the amount of $4,000 for the benefit of the Ellamore Volunteer Fire Department (copy included) for the purchase of equipment (agenda item FYI-1). The grant period is July 1 2012 thru June 30, 2014.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the Governor’s Community Participation Grant contract for project number 13LEDA0237 (copy included) in the amount of $2,000 for the benefit of the Main Street Arts Cooperative for the purchase of art materials (agenda item FYI-2). The grant period is July 1 2012 thru June 30, 2014.

The Commission reviewed the following “For Your Information” items:
1. NACO Prescription Drug Discount Card Program as of July 2013
2. Statewide Transportation Improvement Program (STIP)-Review and Comment Period through August 25, 2013
3. Upshur County Sheriff’s Financial Statement-June 2013
4. Agendas and/or Notice of Meetings:
   • Wes Mon Ty RC & D Board of Directors-July 16, 2013
   • Upshur County Youth Camp-August 15, 2013
5. Meeting Minutes and/or Financial Reports:
   • Elkins Road Public Service District-July 2, 2013
   • Upshur County Citizens Corp.-CERT-August 14, 2013
6. Meetings:
   • 08/01/2013-7:00 p.m.-Banks District VFD
   • 08/01/2013-7:00 p.m.-Selbyville VFD
   • 08/05/2013-10:00 a.m.-Mt. Cap of West Virginia, CDC
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- 08/06/2013-6:00 p.m.-Hodgesville PSD
- 08/08/2013-1:00 p.m.-Adrian PSD
- 08/08/2013-3:00 p.m.-Tennerton PSD
- 08/08/2013-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 08/08/2013-7:30 p.m.-Buckhannon VFD
- 08/09/2013-7:00 a.m. -Buckhannon Upshur Airport Authority
- 08/12/2013-12:00 p.m.-Upshur County Family Resource Network
- 08/12/2013-7:00 a.m. -Upshur County Development Authority – Full Board
- 08/12/2013-4:30 p.m.-Upshur County Solid Waste Authority
- 08/12/2013-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
- 08/12/2013-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 08/12/2013-6:00 p.m.-Buckhannon-Upshur Watershed Association
- 08/13/2013-7:30 p.m.-Adrian VFD
- 08/13/2013-6:00 p.m.-Elkins Road PSD
- 08/13/2013-7:00 p.m.-Ellamore VFD
- 08/14/2013-12:00 p.m.-Upshur County Senior Center Board
- 08/14/2013-1:30 p.m.-Upshur County Conventions & Visitors Bureau
- 08/14/2013-6:00 p.m.-Upshur County Citizens Corp - CERT
- 08/14/2013-7:30 p.m.-Warren District VFD
- 08/15/2013-6:30 p.m.-Upshur County Fire Board
- 08/15/2013-6:30 p.m. -Upshur County Youth Camp Board
- 08/18/2013-6:00 p.m.-Washington District VFD
- 08/19/2013-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 08/19/2013-7:00 p.m.-Upshur County Fair Association
- 08/20/2013-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 08/20/2013-4:00 p.m. -Upshur County Public Library Board
- 08/20/2013-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 08/21/2013-7:00 p.m.-Lewis Upshur LEPC
- 08/22/2013-4:00 p.m.-Upshur County Farmland Preservation
- 08/28/2013-10:00 a.m.-James W. Curry Advisory Board
- TBA -6:00 p.m.-Upshur County Fire Fighters Association
- 09/11/2013-7:00 a.m. -Upshur County Development Authority – Exec. Board
- October-6:00 p.m.-Region VII Planning & Development Council

7. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Recreation Bd.-{Vacant Position- 06-30-12)-County
   - Buckhannon-Upshur Parks & Recreation Bd.-{Vacant Position- 06-30-13)-County
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- Upshur-Buckhannon Health Dept.- (Vacant Position- 06-30-13)- Washington District
- Upshur County Fire Board- (Vacant Position- 6-30-13)- County

The Commission approved all invoices for payment: (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Charles C. Moore, Jr.- Final Settlement
- Santha R. Nair- Final Settlement
- Annabell Florence Lipps- Final Settlement
- Mary Jane Tenney- Final Settlement

The Commission approved the following “Exonerations and/or Refunds: (copies included)
- Beech Mountain Railroad Co.- #3274- $528.90
- Rebecca A. (Slaughter) Lewis-- #3275- $88.97
- Brandi S. Miller (Hirzel)--#3276 - $85.86
- Gregory A. and Roxanne Shara Winters-- #3277- $174.96
- Philip L. and Dianna L. Petrosky--#3278- $45.14

The Commission approved the following “Request for Time Out of the Office” (copies included)
- Terri Jo Bennett- September 6, 2013 and September 30, 2013

The Commission approved the following “Consolidation of Land Tracts”: (copies included)
- Buckhannon Corporation District- Map 6 Parcel 138 with Map 6 Parcel 137.1 - owner Ray L. and T. Renee Snyder

Megan J. Pomeroy advised that the Lewis-Upshur Animal Control will be holding a (pet) adoption event at Southern States on Saturday, August 24, 2013 from 10:00 a.m. to 2:00 p.m.

David D’Orazio, Johnson Controls representative, provided an update concerning his preliminary energy audit/analysis as discussed at the July 25, 2013 Commission meeting.

Mr. D’Orazio advised that his assessment should be completed by next week.

The Commission recessed at 10:30 a.m.

The Commission attended the meeting of the Upshur County Department Supervisors at 1:00 p.m. (copy of meeting minutes included)

The Commission attended the meeting of the Upshur County Policy Board at 2:15 p.m. (copy of meeting minutes included)

The Commission reconvened at 4:15 p.m.

With no further business, on motion by JC Raffety, seconded by Troy A. Brady, the Commission meeting adjourned at 4:15 p.m.