The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, August 14, 2014, at 9:00 a.m. J.C. Raffety called the meeting to order. There were present J.C. Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Kelley Cunningham, County Administrator; and Toni Newman, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of August 7, 2014, as submitted.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the reappointment of Larry J. Heater, as board member of the Elkins Road PSD Board of Directors, term beginning October 1, 2014 and ending September 30, 2020 (copy included).

J.C. Rafferty advised the request for a Bi-Annual Joint Session of the Upshur County Commission and the Buckhannon City Council, allowing local students the opportunity to suggest improvements would be tabled until such time as Joseph Reed could meet with the Commission to provide information (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the employment of Karen Simmons, as a part-time temporary Fire Fee Clerk, effective August 18, 2014, as requested by Chief Tax Deputy, Sheila Adams, at the rate of $10.50 per hour for 19.5 hours per week, not to exceed 120 days, and to be reimbursed in its entirety by the Upshur County Fire Board (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the resignations of Linda Harris, Erin Harris, and Mikel Brown, Tri County Child Exchange Monitors, effective July 24, 2014 (copies included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the employment of Barbara Smarr as Tri-County Child Exchange Monitor, effective August 15, 2014, as recommended by Beth A. Burkhart, Program Coordinator (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the termination of employment for Tabitha Cremeans, part-time Custodial Staff Member, effective August 14, 2014 (copy included).
The Commission received two Letters of Interest for James W Curry Library Advisory Board, one from Brenda Lewis/Eskew and one from Paula McGrew. JC Rafferty advised those letters would be forwarded to the County Administrator for consideration (copies included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the Approval of Depository Bonds of First Community Bank, effective July 1, 2014, through June 30, 2015 (copy included). JC Raffety reviewed the following “For Your Information” items: (copies included).

2. Correspondence from Mary Jo Thompson, WV Development Office---Invitation to Submit Applications for FY 2014 Land and Water Conservation Fund.
3. Correspondence from Gregory S. Myers, Acting Public Assistance Officer---Close of FEMA Projects.
4. Correspondence from Jacob E. Reger, Upshur County Prosecuting Attorney --- Annual Accounting of the Asset Forfeiture Account, July 1, 2013, through June 30, 2014
5. Agendas and/or Notice of Meetings:
   - Elkins Road PSD
   - Upshur County Health Dept.
   - Community Corrections
   - Upshur County Public Library Board of Trustees
6. Meeting Minutes
   - Elkins Road PSD
   - Elkins Road PSD --- Special Meeting
   - Upshur County Corp Council
7. Meetings
   - 08/05/14 6:00 p.m. Hodgesville PSD
   - 08/05/14 6:00 p.m. Elkins Road PSD
   - 08/07/14 7:00 p.m. Banks District VFD
   - 08/07/14 7:00 p.m. Selbyville VFD
   - 08/08/14 7:00 a.m. Buckhannon Upshur Airport Authority
   - 08/11/14 12:00 p.m. Upshur County Family Resource Network
   - 08/11/14 4:30 p.m. Upshur County Solid Waste Authority
   - 08/11/14 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 08/11/14 6:00 p.m. Lewis-Upshur Community Corrections Board
   - 08/11/14 6:00 p.m. Buckhannon-Upshur Watershed Association
   - 08/12/14 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 08/12/14 7:00 p.m. Adrian VFD
   - 08/12/14 7:00 p.m. Ellamore VFD
   - 08/13/14 7:00 a.m. Upshur County Development Authority – Exec. Board
   - 08/13/14 12:00 p.m. Upshur County Senior Center Board
   - 08/13/14 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 08/13/14 6:00 p.m. Upshur County Citizens Corp - CERT
   - 08/13/14 7:30 p.m. Warren District VFD
8. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Rec Board (Vacant Position–06-30-14)---Board of Education
   - Buckhannon-Upshur Parks & Rec Board (Vacant Position 06-30-14)---County
   - Buckhannon-Upshur Parks & Rec Board (Vacant Position–06-30-14)---County
   - James W Curry Advisory Board (Vacant Position–12-31-14)---County
   - Upshur County Farmland Protection Board (Vacant Position--6-30-14)---Community
   - Upshur County Safe Structures and Sites Board (Vacant Position–6-30-14)---Community
   - Upshur County Safe Structures and Sites Board (Vacant Position–6-30-14)---Community
   - Upshur County Civil Service Board (Vacant Position–12-31-13)---Commission
   - Upshur County Enhanced Emergency Telephone Board (Vacant Position–06-30-13)---Community

At 9:40 a.m., Joseph Reed appeared before the Commission and requested approval for a Bi-Annual Joint Session of the Upshur County Commission and the Buckhannon City Council, allowing local students the opportunity to suggest improvements. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the request with the suggestion that the students attend both meetings separately prior to the joint meeting.

The Commission approved all invoices for payment (copies included).

As requested, an Interviewee appeared before the Commission to meet in executive session per WV Code §6-9A-4 concerning personnel issues. At 11:25 a.m., on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission entered executive session. There were present J.C. Raffety, Donnie R. Tenney, Troy A. Brady, Kelley Cunningham, and the
Interviewee. The Commission returned to open session at 11:45 a.m. No decisions were made in executive session.

The Commission approved all Vacation Orders.

The Commission approved the following Consolidations of Tracts: (copies included)

- James D. Filbey and Dorothy E. Lloyd
- Rex and Kathy A. Stalnaker

The Commission approved the following Settlements:

- Donald W. Hickman—Final Settlement
- Mildred O. McKisis—Second Annual Settlement

The Commission approved the following “Exonerations and/or Refunds:” (copies included)

- Shelli or Eric Lantz---#3490---Corrective Ticket
- Debra or Pauline Pancake---#3491---Corrective Ticket
- Hale D. Lane--#3492---$3.16
- David Tenney---#3493---Corrective Ticket
- Mabel & Larry Strader---#3494---Corrective Ticket

The Commission approved the following “Request to Attend Meeting:” (copy included)

- Cecilia Stewart---October 15, 2014
- Steven M. Linger---October 15, 2014

The Commission approved the following “Request for Time out of Office:” (copy included)

- Janella Cochran---August 27-29

With no further business, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission adjourned at 1:00 p.m.