The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, August 7, 2014, at 9:00 a.m. J.C. Raffety called the meeting to order. There were present J.C. Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Kelley Cunningham, County Administrator; Carrie Wallace, Assistant County Administrator; and Toni Newman, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of July 24, 2014, as submitted.

At 9:15 a.m., Laura B. Meadows, Executive Director of the Convention & Visitors Bureau, appeared before the Commission and provided the Convention & Visitors Bureau annual report. The Upshur County Convention and Visitors Bureau will support and promote Upshur County and the North Central West Virginia Region as an easily accessible destination for rural, small town America tourism. Ms. Meadows advised there are three major advertising campaigns, each with a dedicated website. Also, the Convention & Visitors Bureau is active on social media.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the request for a donation of $2,000 to the Lewis/Upshur Local Emergency Planning Committee (LEPC), as designated in the budget (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the request for usage of the Upshur County swimming pool by the West Virginia Wesleyan College Swim Team for August 25 through September 19, 2014, with the stipulation that the swim team(s) agree to assume the prorated cost for the operation of the pool, estimated at $5,180.00 (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the contract for the Sutter Roofing quote for the replacement of the Chiller Roof for the Courthouse Annex, at the sum of $9,790.00, as well as a $740.00 fee for a twenty year warranty, as recommended by Carrie Wallace (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the Justice Assistant Grant and related documents; Project Number 14-JAG-07 in the amount of $20,000.00 (copies included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the Community Corrections Grant and related documents, Project # 15-CC-15 in the amount of $204,676.00 (copies included).

At 9:30 a.m., Mindy Mall and Craig Presar, WVU Extension Office, appeared before the Commission and provided information regarding the Nutrition Outreach Program, which focuses on food, nutrition, and physical activity behaviors of limited-resource families, youths, and adults. Mr. Presar introduced Mindy Mall as the program instructor for Upshur County. Ms. Mall will be working with students in grades three through five, providing information and activities related to nutrition and exercise. In the summertime, courses will be offered to adults regarding how to effectively manage food dollars to provide nutritious meals to their families.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the Commission to sign the number of Election Officials and Election Commissioners form for the November 4, 2014, General Election (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the number of sets of Emergency Absentee Voting Commissioners form for the November 4, 2014, General Election (copy included).
After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the employment of Toni C. Newman, as a part-time temporary Fire Fee Clerk, effective August 11, 2014, as requested by Chief Tax Deputy, Sheila Adams, at the rate of $10.50 per hour for 19.5 hours per week, not to exceed 120 days, and to be reimbursed in its entirety by the Upshur County Fire Board (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the resignation of Mike Miller, Animal Control Officer, effective July 31, 2014 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved a job posting for full-time Animal Control Officer.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the resignation of James Kennedy, Deputy Sheriff, effective August 17, 2014 (copy included).

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Correspondence from Robert L. Pennington, WV Division of Highways---Statewide Transportation Improvement Program, comment deadline August 6, 2014.
2. Correspondence from Glen B. Gainer III, State Auditor---Training Seminar for County Commission and staff.
3. Correspondence from Russell Rollyson, Deputy State Auditor---Upshur County Notice of Auction of Delinquent and Non-entered Lands.
4. Correspondence from Earl Ray Tomblin, Governor---approval of Community Corrections Grant, Project Number 15-CC-15 in the amount of $204,676.00.
5. Correspondence from Debbie Legg, Community Development Division---Community Participation Grant’s 13LEDA0237 and 13LEDA0714---Final Time Extensions.
8. Agendas and/or Notice of Meetings:
   - Lewis/Upshur LEPC
   - Upshur County Solid Waste Authority
   - Elkins Road PSD
   - Family Resource Network
9. Meeting Minutes
   - Lewis/Upshur LEPC
10. Meetings
   - 08/05/14 6:00 p.m. Hodgesville PSD
   - 08/05/14 6:00 p.m. Elkins Road PSD
   - 08/07/14 7:00 p.m. Banks District VFD
   - 08/07/14 7:00 p.m. Selbyville VFD
   - 08/08/14 7:00 a.m. Buckhannon Upshur Airport Authority
   - 08/11/14 12:00 p.m. Upshur County Family Resource Network
   - 08/11/14 4:30 p.m. Upshur County Solid Waste Authority
   - 08/11/14 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 08/11/14 6:00 p.m. Lewis-Upshur Community Corrections Board
   - 08/11/14 6:00 p.m. Buckhannon-Upshur Watershed Association
   - 08/12/14 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 08/12/14 7:00 p.m. Adrian VFD
   - 08/12/14 7:00 p.m. Ellamore VFD
   - 08/13/14 12:00 p.m. Upshur County Senior Center Board
The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:

11. Appointments Needed or Upcoming:

- Buckhannon-Upshur Parks & Rec Board (Vacant Position—06-30-14)--County
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- James W Curry Advisory Board (Vacant Position—12-31-14)--County
- Upshur County Farmland Protection Board (Vacant Position—6-30-14)--Community
- Upshur County Safe Structures and Sites Board (Vacant Position—6-30-14)--Community
- Upshur County Safe Structures and Sites Board (Vacant Position—6-30-14)--Community
- Upshur County Civil Service Board (Vacant Position—12-31-13)--Commission
- Upshur County Enhanced Emergency Telephone Board (Vacant Position—06-30-13)--Community

The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:

- Joyce Katherine Booth—Final Settlement
- Karen Sue Boyles—Final Settlement
- Lucy A. Brady—Final Settlement
- Wilda Augustine Clark—Final Settlement
- Betty Jean Kreitzburg—Final Settlement
- Zylpha A.Newcome—Final Settlement
- Darrell Roy Zinn—Final Settlement

The Commission approved the following “Exonerations and/or Refunds:” (copies included)

- Richard N. II or Sherri Page---#3450---Corrective Ticket
- Jonathan W. & George W. Jenkins---#351---Corrective Ticket
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- Fred E. Long, TSTE & Fred e & Marguerite O. Long---#3452---Corrective Ticket
- Daniel and Janet Sue Phillips---#3453---Corrective Ticket
- Matthew Arborgast---#3454---Corrective Ticket
- David M. or Laticia D. Stemple---#3455---Corrective Ticket
- James J. or Casandra D. Tomey---#3456---Corrective Ticket
- Norman & Mary Simms---#3457---Corrective Ticket
- Robert Carr---#3458---Corrective Ticket
- Robert S. or Amanda Y. Sprouse---#3459---Corrective Ticket
- Thomas J. or Naomi C. Long---#3460---Corrective Ticket
- Timothy C. & Vicky Kelley---#3461---Corrective Ticket
- Malissa K. Holley---#3462---Corrective Ticket
- Earl Perrine or Sheri D. Walton---#3463---Corrective Ticket
- Emery & Causbie Tenney---#3464---Corrective Ticket
- Edward L. Jackson---#3465---Corrective Ticket
- Deanne L. Carr (Jarrett)---#3466---Corrective Ticket
- Justin P. Howes---#3467---Corrective Ticket
- Buckhannon Regional Office Restaurant Management Group---#3468---Corrective Ticket
- Fred W. Harris or Lisa Butler---#3469---Corrective Ticket
- Brian K. Linger---#3470---Corrective Ticket
- Brian C. or Natacha Jo Phillips---#3471---Corrective Ticket
- Judy A. Shaver---#3472---Corrective Ticket
- Appalachian Natural Gas Trust---#3473---Corrective Ticket
- Appalachian Natural Gas Trust---#3474---Corrective Ticket
- St Gobains Ceramics & Plastics---#3475---Corrective Ticket
- Remito G. Crites or Victoria Riggs---#3476---Corrective Ticket
- Marti Lynette & Robert L. Ours, II---#3477---Corrective Ticket
- Darlene M. & Kent D. Keeney---#3478---$399.26
- Joan M. Beckner---#3479---$98.50
- Pamela K. or Michael W. Adams---#3480---$87.20
- Heather M. Bonner---#3481---$75.13
- David N. Booth---#3482---Corrective Ticket
- WV Dept. of Transportation Division of Highways---#3483---$19.96
- Beverly Wells---#3484---$18.54
- Rose Marie McCartney---#3485---$398.22
- Roy R or Patricia Carder---#3486---$4.14
- Roy R or Patricia Carder---#3487---$4.20
- Roy R or Patricia Carder---#3488---$4.16
- Roy R or Patricia Carder---#3489---$4.16

The Commission approved the following “Request to Attend Meeting:” (copy included)
- Terri Jo Bennett---August 12, 2014

With no further business, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission adjourned at 12:00 p.m.