UPSHUR COUNTY COMMISSION MEETING
July 03, 2014

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, July 03, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of June 26, 2014 as submitted.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the resignation of Kelly J. Cunningham as Senior Assistant Prosecutor, effective August 2, 2014 (copy included). Ms. Cunningham has accepted the offer of employment as Upshur County Administrator, effective August 3, 2014.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the advertisement for employment for the position of Senior Assistant Prosecutor (copy included).

Agenda item number 3 was not ready for action and will be place on a future Agenda.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the lease agreement by and between Q4 holdings, LLC and Lewis-Upshur Community Corrections for the rental of office space located at 31 North Spring Street, Buckhannon, WV at the rate of $800 per month (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the reappointment of Michael Quinn as board member of the James W. Curry Library and Park Advisory Board. Mr. Quinn’s term will expire December 31, 2016 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the resignation of Debora Brockleman as board member of the James W. Curry Library and Park Advisory Board effective June 24, 2014, and the appointment of Lewis Simmons to fill the vacancy. Mr. Simmons term will be effective July 3, 2014 through December 31, 2014.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the “Resolution to authorize any one of the following Buckhannon Upshur Airport Authority Board members to execute draw requests from the Progressive Bank Line of Credit Account #30024596 on behalf of the Authority as necessary: Thomas O’Neill, Phillip Loftis and Richard Clemens” (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the Prevention Resource Officer Agreement by and between the Upshur County Board of Education, The Upshur County Sheriff’s Office and the Upshur County Commission for fiscal year 2014-2015 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the Governor’s Community Participation Grant Contract and related documents for #14LEDA0249 in the amount of $5,000 and 14LEDA0247 in the amount of $6,000 (copies included). Both grants are for repairs to the Upshur County Youth Camp Bridge.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign Governor’s Community Participation Grant #14LEDA0248 and related documents (copy included) in the amount of $5,000 for the benefit of the Upshur County Literacy Volunteers.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the Court Security Grant #14CS21 and related documents in the amount of $7,811 (copy included). Funds will be used for a holding cell in the Office of the Upshur County Sheriff and for additional monitors.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the request from St. Joseph’s Hospital Foundation and West Virginia Wesleyan College (copy included) for a donation of 10 (ten) day passes to the Buckhannon Upshur Recreational Park pool. The donation will be used for a fundraising event on August 15 at the Stonewall Resort.

After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved Donna Thomason, Talia Simmons, Michael Cowger, David Farry and Daniel Sipe as volunteers for the Office of Emergency Management, CERT (Citizens Emergency Response Team).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved Sherry Squires as volunteer for the Lewis-Upshur Animal Control Facility.
Relay for Life representatives, Bobby Stell and Jewell Fisher appeared before the Commission and provided information and data concerning the American Cancer Society Relay for Life. Ms. Fisher read the “Relay for Life of Upshur County Proclamation” (copy included). After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the Commission to sign the proclamation which designates July 2014 as “Relay for Life Month” in Upshur County.

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Upshur County Building Permits
2. Correspondence from Jerry Stalnaker Coal Company, Inc.—Release of Reclamation Performance Bond
3. Agendas and/or Notice of Meetings:
   a. Elkins Road Public Service District – July 1, 2014
   b. James W. Curry Advisory Board—June 25, 2014
4. Meeting Minutes and/or Financial Reports: None
5. Meetings:
   a. 07/01/2014-6:00 p.m.-Hodgesville PSD
   b. 07/01/2014-6:00 p.m.-Elkins Road PSD
   c. 07/03/2014-7:00 p.m.-Banks District VFD
   d. 07/03/2014-7:00 p.m.-Selbyville VFD
   e. 07/08/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   f. 07/08/2014-1:00 p.m.-Adrian VFD
   g. 07/08/2014-7:00 p.m.-Ellamore VFD
   h. 07/09/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
   i. 07/09/2014-12:00 p.m.-Upshur County Senior Center Board
   j. 07/09/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   k. 07/09/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
   l. 07/09/2014-7:30 p.m.-Adrian PSD
   m. 07/09/2014-7:00 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   n. 07/10/2014-7:30 p.m.-Buckhannon VFD
   o. 07/10/2014-7:00 p.m.-Adrian PSD
   p. 07/10/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
   q. 07/14/2014-12:00 p.m.-Upshur County Family Resource Network
   r. 07/14/2014-4:30 p.m.-Upshur County Solid Waste Authority
   s. 07/14/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
   t. 07/14/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
   u. 07/14/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   v. 07/15/2014-4:00 p.m.-Upshur County Public Library Board
   w. 07/15/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   x. 07/16/2014-7:00 p.m.-Lewis Upshur LEPC
   y. 07/17/2014-6:30 p.m.-Upshur County Fire Board
   z. 07/17/2014-6:30 p.m. -Upshur County Youth Camp Board
   {. 07/20/2014-6:00 p.m.-Washington District VFD
   {. 07/21/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   |. 07/21/2014-7:00 p.m.-Upshur County Fair Association
   =~ 07/23/2014-7:00 a.m. -Upshur County Development Authority – Full Board
   =~ 07/23/2014-10:00 a.m.-James W. Curry Advisory Board
   =~ 07/25/2014-4:00 p.m.-Upshur County Farmland Preservation
   =~ 07/28/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
   -= 07/30/2014-12:00 p.m. -Corridor H Development Authority
   TBA - 6:00 p.m.-Upshur County Fire Fighters Association
6. Appointments Needed or Upcoming:
   a. Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
   b. James Curry Library & Park Advisory Board (Vacant Position 06-30-13)—3rd District
   c. Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission
   d. UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
   e. Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District

The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
<table>
<thead>
<tr>
<th>Name</th>
<th>Final Settlement/Action</th>
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<tr>
<td>Dora M. Brown</td>
<td>Final Settlement</td>
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<td>Lewis Harvey Cooper</td>
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<td>Eugene Duke Dukelow</td>
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<td>Janice L. Garman</td>
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<td>Louise Nell Gregory</td>
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<td>Marvis Ray Kelley</td>
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<td>Geraldine Victoria Linger</td>
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<td>William F. McClain</td>
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<td>Bernard D. Quick</td>
<td>Final Settlement</td>
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<td>Virgil J. Spore</td>
<td>Final Settlement</td>
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<td>Kenneth Carl Tenney, Sr.</td>
<td>Final Settlement</td>
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The Commission approved the following “Time Out of Office”: (copies included)

- Greg Harris—July 3, 2014 and July 11, 2014

The Commission approved the following “Exonerations and/or Refunds”: (copies included)

- John or Catherine Thrain—#3385—$99.20
- Rodney E. and Vikkie Lee Rovello—#3386—$239.57
- James J. and Bertha Tomey—#3387—$141.06
- Debra Ware—#3388—Corrective Ticket
- Joseph and Mary E. Salerno—#3389—$4.38
- Christopher M. and Kimberly Ranea Stanton—#3390—$71.19
- Irene Mae (Betler) O Suder Dalton Levi—#3391—$66.72
- Timothy A. and Kelly Haymond—#3392—Corrective Ticket
- Keith A. or Diana C. Buchanan—#3393—$197.54
- Matilda Queen—#3394—$60.74
- Isabel E. Nicholson—#3395—$130.82
- Jean L. Jackson—#3396—Corrective Ticket
- Larry A. and Mary A. Coe—#3397—Corrective Ticket
- Mazie L. Ervin—#3398—Corrective Ticket
- Patricia Ann Hyre and Vickie Diane Simmons—#3399—corrective Ticket
- Randall and Barbara Cutright—#3400—Corrective Ticket
- Susan Louise Fallen—#3401—Corrective Ticket
- Archie R. Poling, Jr.—#3402—$99.54
- Dick and Mary Small—#3403—$707.24
- Robert and Lori Manley—#3404—$580.51
- Robert J. Conley—#3405—Computer error
- James B. and Debra A. Lambert—#3406—$381.85
- James E. and Pamela L. Luckenbill—#3407—Corrective Ticket
- Bill Kelley, Inc. dba: Kelley Motors—#3408—Computer Error
- Douglas M. or Gary L. Dean—#3409—$245.10
- Robert L. Stackpole, Jr.—#3410—Computer Error
- Beridine Potts—#3411—Computer Error
- Harper Lumber and Builders Supply—#3412—$45.60
- Tony Cline—#3413—$34.32
- Jamella L. Lockwood—#3414—$195.94
- Mark Shannon—#3415—$391.14
- Kimberly E. (Shively and Steven L. Taylor)—#3416—Corrective Ticket
- Ernest E. or Hazel R. Ware—#3417—Computer Error

With no further business, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission adjourned at 10:30 a.m.