The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, June 26, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Megan Pomeroy, County Administrator; Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of June 19, 2014 as submitted.

At 9:10 a.m., on motion by Troy A. Brady, seconded by Donnie R. Tenney the Commission entered executive session per WV Code §6-9A-4 to discuss the results of employment interviews for the position of County Administrator. Present were JC Raffety, Donnie R. Tenney, Troy A. Brady and Megan Pomeroy. The Commission returned to open session at 9:20 a.m. No decisions were made in executive session.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the employment of Kelley Cunningham as County Administrator, effective August 3, 2014 at the rate of $65,000 per year plus reimbursement for continuing education and West Virginia State Bar dues.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the minutes of the Upshur County Commission Meeting Canvass – 2014 Primary Election (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the following county financial institutions as depositories for county funds as required by WV Code §7-6-1: Freedom Bank, First Community Bank, JP Morgan-Chase Bank, Premier Bank and Progressive Bank.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the request from Joyce Harris-Thacker, Director, Upshur County Family Resource Network to continue to administer payroll accounts of Joyce Harris-Thacker, Director and a part time Administrative Assistant for the agency (copy included). Ms. Harris-Thacker will be reducing her hours from full time 40 hours per week to part time 19.5 hours per week. The part time Administrative Assistant (not yet hired) will also be working 19.5 hours per week. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the request.

David Barton, Shenandoah Valley Group representative appeared before the Commission and provided a review of a vision and dental benefits plan (copy included). Mr. Barton advised that the Guardian plan provides better coverage than our current plan at a lower cost. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved to adopt the new benefits plan for Upshur County employees. The enrollment period for the new plan is July 17 and 22, 2014. The plan year will begin on September 01, 2014.

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Correspondence from Glen B. Gainer, WV State Auditor—State Auditor’s In-Service Training Program, August 5, 2014
2. Correspondence from Senator Joe Manchin III ---Sixth Commonsense Connections Week
3. NACo Prescription Drug Discount Program---May 2014
4. Agendas and/or Notice of Meetings:
   • Elkins Road Public Service District – Special Meeting—June 13, 2014
   • Upshur County Development Authority – Board of Directors—June 25, 2014
   • Safe Structures and Sites Enforcement Board—June 12, 2014
5. Meeting Minutes and/or Financial Reports:
   - Upshur County Development Authority – Board of Directors——May 21, 2014

6. Meetings:
   - 07/01/2014-6:00 p.m.-Hodgesville PSD
   - 07/01/2014-6:00 p.m.-Elkins Road PSD
   - 07/03/2014-7:00 p.m.-Banks District VFD
   - 07/03/2014-7:00 p.m.-Selbyville VFD
   - 07/08/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 07/08/2014-1:00 p.m.-Adrian VFD
   - 07/08/2014-7:00 p.m.-Ellamore VFD
   - 07/09/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 07/09/2014-12:00 p.m.-Upshur County Senior Center Board
   - 07/09/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 07/09/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
   - 07/09/2014-7:30 p.m.-Warren District VFD
   - 07/10/2014-3:00 p.m.-Tennerton PSD
   - 07/10/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 07/10/2014-7:30 p.m.-Buckhannon VFD
   - 07/10/2014-7:00 p.m.-Adrian PSD
   - 07/10/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
   - 07/14/2014-12:00 p.m.-Upshur County Family Resource Network
   - 07/14/2014-4:30 p.m.-Upshur County Solid Waste Authority
   - 07/14/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
   - 07/14/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
   - 07/14/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 07/15/2014-4:00 p.m. -Upshur County Public Library Board
   - 07/15/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 07/16/2014-7:00 p.m.-Lewis Upshur LEPC
   - 07/17/2014-6:30 p.m.-Upshur County Fire Board
   - 07/17/2014-6:30 p.m. -Upshur County Youth Camp Board
   - 07/20/2014-6:00 p.m.-Washington District VFD
   - 07/21/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 07/21/2014-7:00 p.m.-Upshur County Fair Association
   - 07/23/2014-7:00 a.m. -Upshur County Development Authority – Full Board
   - 07/23/2014-10:00 a.m.-James W. Curry Advisory Board
   - 07/25/2014-4:00 p.m.-Upshur County Farmland Preservation
   - 07/28/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
   - 07/30/14-12:00 p.m. -Corridor H Development Authority
   - TBA -6:00 p.m.-Upshur County Fire Fighters Association

7. Appointments Needed or Upcoming:
   - Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
   - James Curry Library & Park Advisory Board (Vacant Position 06-30-13)---3rd District
   - Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission
• UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
• Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District

The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
• Jeanette Yvonne Bunner-Easton-Final Settlement

The Commission approved the following “Request for Time Out of Office” for Commission employees: (copies included)
• Greg Harris—July 3, 2014 and July 11, 2014

The Commission recessed at 12:00 p.m.
The Commission attended the meeting of the Upshur County Department Supervisors. (Meeting minutes included)

The Commission attended the meeting of the Upshur County Policy Board. (Meeting minutes included)
The Commission reconvened at 4:30 p.m.
With no further business, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission adjourned at 4:30 pm.