The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, June 07, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Carolyn Tenney, Deputy County Clerk. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

The regular meeting minutes of May 31, 2012 were unavailable and will be placed on next week’s agenda for approval.

Virgil D. Miller, Upshur County Sheriff, appeared before the Commission and provided an update/status report on the purchase of vehicles for Law Enforcement. Sheriff Miller advised the Commission that Jenkins Ford would match the State Contract bid price. William A. Parker advised the Commission that Sheriff Miller would need to get at least three competitive quotes if not purchasing directly from State Contract. Sheriff Miller was requested to follow up and appear at a future meeting.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of Brandon Tyler Kennedy and Jessica Shayne Hardman as Admissions and Concessions personnel for the Upshur County Recreation Park and Pool facility. Effective date of employment for both is June 01, 2012 at the rate of $7.25 per hour.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of Melanie Groves as Water Aerobics Instructor for the Upshur County Recreation Park and Pool facility. Effective date of employment is June 01, 2012 at the rate of $20.00 per session.

The Commission reviewed a request from Patty Adams, Chairman-President, Upshur County Republican Executive Committee and Central West Virginia Republican Women, to use the Plaza area and Annex Lobby of the Upshur County Courthouse on Wednesday, June 20, 2012 from 11:00 a.m. until 1:00 p.m. for the West Virginia Day celebration of WV’s 149th Birthday. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the request. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the reappointment of Joyce L. Harris-Thacker to the board of the Upshur County Solid Waste Authority as recommended by Burl Smith, Treasurer. Ms. Harris-Thacker’s term will expire on June 30, 2016. (copy included)

The Commission reviewed correspondence from Dennis Xander, President, Upshur County Development Authority, concerning recommendations for board appointments/reappointments with terms beginning on July 01, 2012 and ending on June 30, 2015. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the following appointments as recommended: Emiel Butcher; CJ Martin; Tom O’Neill; Sam Nolte; Dave Thomas and Kathy McMurray. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the Victims of Crime Act
Grant Agreement and all related documents in the amount of $35,175.00. (copy included)

William A. Parker provided a review of the Memorandum of Understanding between the Upshur County Commission/Upshur County Recreational Park and Mountain CAP of WV, Inc. concerning the planning and operation of a “Summer Food Program”. (copy included) After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized William A. Parker, Upshur County Administrator, to sign the document. (with the following amendment: Section IV RESPONSIBILITIES: ¶ B –“Mountain CAP of WV agrees to assume responsibilities listed”)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the request from the Upshur County Farmland Protection Board for an additional county excise transfer tax of $1.10 per $500 of value or fraction thereof on real property with an effective date of July 01, 2012. The request was made in accordance with statute §8A-12-21. Funding is for the farmland preservation program and such expenditures will be structured according to the governing statute. (copy included)

William A. Parker provided an update/status report on retaining outside counsel for matters relating to the contested election petition and response; David Taylor, Petitioner v. Michael R. Kelley, Respondent. No action was taken.

The Commission reviewed the following “For Your Information” items:

1. Correspondence from the Office of the State Auditor for Local Government Regional P-Card Workshops
3. Upshur County E911 Communications Center Reports:
   • Monthly Call Type Summary Report-May 2012
   • Monthly Departmental Call Report- May 2012
   • Upshur County Monthly Wrecker Log Report- May 2012
4. Agendas and/or Notice of Meetings:
   • Buckhannon-Upshur Airport Authority-June 08, 2012
   • Buckhannon-Upshur Parks & Recreation Board-June 11, 2012
   • Elkins Road Public Service District-June 05, 2012
   • Upshur County Family Resource Network-June 11, 2012
   • Upshur County Safe Structures & Sites Board-June 14, 2012
   • Upshur County Youth Camp Board-June 07, 2012
5. Meeting Minutes and/or Financial Reports:
   • Buckhannon-Upshur Airport Authority-May 14, 2012
   • Buckhannon-Upshur Parks & Recreation Board-April 09, 2012
   • Upshur County Family Resource Network-May 14, 2012
   • Upshur County Safe Structures & Sites Board-May 10, 2012
6. Meetings:
   • 06/05/12-6:00 p.m.-Hodgesville Public Service District
• 06/05/12-6:00 p.m.-Elkins Road Public Service District
• 06/06/12-12:00 p.m.-Upshur County Senior Center Board
• 06/07/12-7:00 p.m.-Banks District Volunteer Fire Department
• 06/07/12-7:00 p.m.-Selbyville Volunteer Fire Department
• 06/08/12-7:00 a.m.-Buckhannon Upshur Airport Authority
• 06/11/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
• 06/11/12-12:00 p.m.-Upshur County Family Resource Network
• 06/12/12-7:00 p.m.-Elkmore Volunteer Fire Department
• 06/12/12-7:00 p.m.-Adrian Volunteer Fire Department
• 06/13/12-7:00 a.m.-Upshur County Development Authority Executive Board
• 06/13/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
• 06/13/12-7:30 p.m.-Warren District Volunteer Fire Department
• 06/14/12-1:00 p.m.-Adrian Public Service District
• 06/14/12-3:00 p.m.-Tennerton Public Service District
• 06/14/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
• 06/14/12-7:30 p.m.-Buckhannon Volunteer Fire Department
• 06/14/12-7:30 p.m.-Washington District Volunteer Fire Department
• 06/18/12-7:00 p.m.-Upshur County Fair Association
• 06/19/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
• 06/19/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
• 06/19/12-4:00 p.m.-Upshur County Public Library Board
• No June Mtg.-7:00 p.m.-Lewis Upshur LEPC-Next Mtg.-July 18, 2012 - Lewis EMS
• 06/21/12-6:30 p.m.-Upshur County Youth Camp Board
• 06/21/12-6:30 p.m.-Upshur County Fire Board
• 06/27/12-7:00 a.m.-Upshur County Development Authority
• 06/27/12-10:00 a.m.-James W. Curry Advisory Board
• 06/28/12-4:00 p.m.-Upshur County Farmland Preservation Board
• July 2012 -7:00 p.m.-Region VII Planning & Development Council
• TBA-6:00 p.m.-Buckhannon River Watershed Association

7. Appointments Needed or Upcoming:
   • Buckhannon-Upshur Airport Authority - (Richard Clemens-06/30/12-City
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- Buckhannon-Upshur Health Department- (Dalton Cutright- 06/30/12) - City
- Buckhannon-Upshur Parks & Recreation Board- (Richard Edwards-06-30-12) - City
- Buckhannon-Upshur Parks & Recreation Board- (Doug Bush - 06-30-12) - Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board- (Joe Fealy-06-30-12) - County
- Buckhannon-Upshur Parks & Recreation Board- (Laura Reed-06-30-12) - County
- Buckhannon-Upshur Parks & Recreation Board- (Kelly Davis- 06-30-13) - County
- James W. Curry Advisory Board- (William A. Parker- 12-30-12) - County
- James W. Curry Advisory Board- (Mark Riggs-12-30-12) - County
- James W. Curry Advisory Board- (Vacant-12-30-12) - County
- Elkins Road Public Service District-(Carey Wagner- 09-30-12) - County
- Elkins Road Public Service District-(Vacant --- 09/30/14) - County
- Hodgesville Public Service District -(Robert Wright- 06-30-12) - County
- Region VII Planning & Development Council-(William A. Parker-12/31/12) - County
- Region VII Planning & Development Council- (Connie Tenney-12/31/12) - County
- Region VII Planning & Development Council- (Sam Nolte- 12/31/12) - County
- Region VII Planning & Development Council - (Dr. Pamela Balch-12/31/12)- County
- Region VII Planning & Development Council - (A.G. Trusler- 12/31/12) - County
- Upshur County Building Commission (Richard Ralston II-11-10-12) - County
- Upshur County Civil Service Board-(Terry D. Reed- 12-31-12) -County Bar Association
- Upshur County CVB- (Dale Darnell- 5/2012) - City- Tourism Representative
- Upshur County CVB- (Dale Hawkins- 5/2012) - BU Chamber- Tourism Representative
- Upshur County CVB- (Carol Long- 5/2012) - WV Strawberry Festival Representative
- Upshur County CVB- (Dr. Joseph Reed- 5/2012) - Community Member Representative
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Albert G. Currence-Final Settlement
- Dorothy Diane Fessler-Final Settlement
- Margaret Virginia Martin-Final Settlement
- Glen David Schaub-Final Settlement
- Nancy Dennis Condon-Final Settlement
- Dale Herbert Conner- First Annual Settlement
The Commission approved the following “Exonerations and/or Refunds”:
(copy included)
- George C. or Patricia Ann Conrad-#3026-Corrective Ticket
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- Allen or Holly Canfield-#3027-$57.90
- Chad or Bridget Lewis-#3028-$85.16

The Commission recessed at 10:30 a.m.
At 11:00 a.m., the Commission attended the Memorial/Dedication Service and naming of the “Gary E. Bailey Boat Launch”.
The Commission reconvened at 1:15 p.m.

Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and reviewed a road name request from Upshur County resident, Thomas Loudin. Ms. Bennett advised that two additional structures have been added to this private driveway and therefore would require a name per the 911 Addressing and Mapping Ordinance. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Allie Ln for a private driveway name off of Rt. 20 South Rd. (copy included)

Ms. Bennett also discussed a request from the Unites States Postal Service concerning mail service to change current road names in Upshur County. (Hawkins Dr, McCartney Dr and Childers Run Crossing) After discussion, no action was taken and the Commission requested Terri Jo Bennett to follow up with the postal service.

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 2:15 p.m.