The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 31, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of May 24, 2012 with typographical corrections.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the special meeting minutes of May 18, 2012 as submitted.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the special meeting minutes of May 22, 2012 as submitted.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment transfer of Carolyn Elizabeth Berry to the Office of the Upshur County Clerk at her current hourly rate effective June 17, 2012. Primary job duties will include elections and assistance to the bookkeeping department.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the reappointment of R. Dennis Xander to the Upshur County Public Library Board. Mr. Xander’s term will expire on June 30, 2017. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the resignation of Timothy A. Woody as board member of the Elkins Road Public Service District. (copy included)

William A. Parker provided an update/status report on the mail order prescription plan for maintenance drugs. On motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the required usage of the mail order program for prescription (maintenance only) drugs effective July 1, 2012 with the provison of a six month review and/or analysis survey. County employees would be responsible for the cost of the prescription maintenance drugs if a retail pharmacy is used in lieu of the authorized mail order program procedures. County employees and the Commission will benefit from cost savings with the use of this program.

William A. Parker provided an update on the contested election petition; David D. Taylor, Petitioner v. Michael R. Kelley, Respondent. After discussion, the Commission requested Mr. Parker to follow up for the purpose of selection of a law firm/counsel to advise the Commission on matters relating to the contested election petition and response and report back at a future meeting.

The Commission reviewed the following “For Your Information” items:

1. Correspondence from the Office of the Governor Regarding the Victims of Crime Act (VOCA) Grant Award ($35,175)
2. Correspondence from the Division of Justice & Community Services on receipt and review of the Fiscal Year 2012 Justice Assistance Grant (JAG) Program ($50,000)
3. Correspondence from the Upshur-Buckhannon Health Department concerning the Summer Food Service Program Operated by Mountain CAP of WV, Incorporated
4. Correspondence from Albert L. Lake concerning appointment to the James W. Curry Library & Park Advisory Board
5. Agendas and/or Notice of Meetings:
   - Upshur County Solid Waste Authority-June 11, 2012
6. Meeting Minutes and/or Financial Reports:
   - Upshur County Public Library Board-April 19, 2012
7. Meetings:
   - 06/05/12-6:00 p.m.-Hodgesville Public Service District
   - 06/05/12-6:00 p.m.-Elkins Road Public Service District
   - 06/06/12-12:00 p.m.-Upshur County Senior Center Board
• 06/08/12-7:00 a.m.-Buckhannon Upshur Airport Authority
• 06/11/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
• 06/11/12-12:00 p.m.-Upshur County Family Resource Network
• 06/11/12-4:30 p.m.-Upshur County Solid Waste Authority
• 06/11/12-6:00 p.m.-Community Corrections Board-Upshur County
• 06/11/12-6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
• 06/13/12-7:00 a.m.-Upshur County Development Authority Executive Board
• 06/13/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
• 06/14/12-1:00 p.m.-Adrian Public Service District
• 06/14/12-3:00 p.m.-Tennerton Public Service District
• 06/14/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
• 06/18/12-7:00 p.m.-Upshur County Fair Association
• 06/19/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
• 06/19/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
• 06/19/12-4:00 p.m.-Upshur County Public Library Board
• No June Mtg.-7:00 p.m.-Lewis Upshur LEPC-Next Mtg.-July 18, 2012 - Lewis EMS
• 06/21/12-6:30 p.m.-Upshur County Youth Camp Board
• 06/21/12-6:30 p.m.-Upshur County Fire Board
• 06/27/12-7:00 a.m.-Upshur County Development Authority
• 06/27/12-10:00 a.m.-James W. Curry Advisory Board
• 06/28/12-4:00 p.m.-Upshur County Farmland Preservation Board
• July 2012 -7:00 p.m.-Region VII Planning & Development Council
• TBA-6:00 p.m.-Buckhannon River Watershed Association

8. Appointments Needed or Upcoming:
   • Buckhannon-Upshur Airport Authority - (Richard Clemens-06/30/12-City
   • Buckhannon-Upshur Health Department-(Dalton Cutright- 06/30/12-City
   • Buckhannon-Upshur Parks & Recreation Board- (Richard Edwards-06-30-12-City
   • Buckhannon-Upshur Parks & Recreation Board- (Doug Bush - 06-30-12) -Bd. of Education
   • Buckhannon-Upshur Parks & Recreation Board- (Joe Fealy-06-30-12)-County
   • Buckhannon-Upshur Parks & Recreation Board- (Laura Reed-06-30-12)-County
   • Buckhannon-Upshur Parks & Recreation Board- (Kelly Davis- 06-30-13)-County
   • James W. Curry Advisory Board- (William A. Parker- 12-30-12)-County
   • James W. Curry Advisory Board- (Mark Riggs -12-30-12)-County
   • James W. Curry Advisory Board- (Vacant-12-30-12)-County
   • Elkins Road Public Service District- (Carey Wagner- 09-30-12)- County
   • Elkins Road Public Service District- (Vacant-09/30/14)- County
   • Hodgesville Public Service District -(Robert Wright- 06-30-12)- County
   • Region VII Planning & Development Council- (William A. Parker-12/31/12)- County
   • Region VII Planning & Development Council- (Connie Tenney-12/31/12)- County
The Commission approved all invoices for payment. (copy included)
The Commission approved the following Settlements:
• Howard J. Dowell-Final Settlement
The Commission approved all Vacation Orders.
With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 12:15 p.m.