The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 29, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of May 22, 2014 as submitted.

Carrie Wallace provided a review the Upshur County Recreational Park pool rental request from Tennerton Elementary School. After following up on the May 12, 2014 request (copy included), Ms. Wallace advised that the auditor has “no problem” allowing Tennerton Elementary School to rent the pool for the purpose of charging an admission fee as a fundraising event. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the pool rental request.

JC Raffety provided a review of the Job Posting/Advertisement for the position of County Administrator (copy included). After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved the advertisement. (Note: Tenney and Raftey for; Brady against)

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the employment of James Putzulu for the position as Seasonal Maintenance Staff as recommended by Greg Harris, Facilities Operations Director. Mr. Putzulu’s term of employment will be for 16 weeks (4 months), at 40 hours per week. Effective date of employment is May 20, 2014 at the rate of $8.00 per hour.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the employment of Steve Wilson for the seasonal position as part time lifeguard at the Buckhannon Upshur Recreation Park pool as recommended by Hartsel Cool, Pool Manager (copy included). Effective date of employment is May 29, 2014 at the rate of $8.10 per hour.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the employment of Steven D. Canterbury, Administrative Director Supreme Court Magistrate Court Surplus Account in the amount of $210,000 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the STOP Violence Against Women Act (VAWA) Grant Contract Agreement and related documents, Project #13-VAW-016 in the amount of $30,000 (copy included). The grant provides funding for the administration of various services provided to victims.

JC Raftey reviewed the following “For Your Information” items: (copies included).
1. Correspondence from Joshua Woofter, Justice Program Monitor, concerning Justice Assistance Grant #13-JAG-27 On-Site-Visit
2. Correspondence from Joshua Woofter, Justice Program Monitor, concerning VOCA Victim Assistance Grant #13-VA-032 On-Site-Visit
3. Correspondence from Steven D. Canterbury, Administrative Director Supreme Court of Appeals concerning the Magistrate Court Surplus Account in the amount of $210,000

4. Agendas and/or Notice of Meetings:
   • Lewis-Upshur LEPC – April 16, 2014
5. Meeting Minutes and/or Financial Reports:
   • Upshur County Public Library Board of Trustees – April 15, 2014
   • Lewis-Upshur LEPC—March 19, 2014
6. Meetings:
   • 06/03/2014-6:00 p.m.—Hodgenville PSD
   • 06/03/2014-6:00 p.m.—Elkins Road PSD
   • 06/05/2014-7:00 p.m.—Banks District VFD
   • 06/05/2014-7:00 p.m.—Selbyville VFD
   • 06/09/2014-12:00 p.m.—Upshur County Family Resource Network
   • 06/09/2014-4:30 p.m.—Upshur County Solid Waste Authority
   • 06/09/2014-6:00 p.m.—Buckhannon-Upshur Watershed Association
   • 06/09/2014-6:00 p.m.—Lewis-Upshur-Braxton Community Corrections Board
06/09/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
06/10/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
06/10/2014-1:00 p.m.-Adrian VFD
06/10/2014-7:00 p.m.-Ellamore VFD
06/11/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
06/11/2014-12:00 p.m.-Upshur County Senior Center Board
06/11/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
06/11/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
06/11/2014-7:30 p.m.-Warren District VFD
06/12/2014-3:00 p.m.-Tennerton PSD
06/12/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
06/13/2014-7:30 p.m.-Buckhannon VFD
06/16/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
06/15/2014-6:00 p.m.-Washington District VFD
06/16/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
06/16/2014-7:00 p.m.-Upshur County Fair Association
06/17/2014-4:40 p.m. -Upshur County Public Library Board
06/17/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
06/18/2014-7:00 p.m.-Lewis Upshur LEPC
06/19/2014-6:30 p.m.-Upshur County Fire Board
06/19/2014-6:30 p.m. -Upshur County Youth Camp Board
06/23/2014-10:00 a.m. -Mountain CAP of West Virginia, CDC
06/25/2014-7:00 a.m. -Upshur County Development Authority – Full Board
06/26/2014-4:00 p.m.-Upshur County Farmland Preservation
06/28/2014-10:00 a.m.-James W. Curry Advisory Board
TBA -6:00 p.m.-Upshur County Fire Fighters Association

7. Appointments Needed or Upcoming:
   • Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
   • Buckhannon-Upshur Parks & Rec Advisory Board (Vacant Position (6/30/2014)- City
   • James W. Curry Advisory Board -(Vacant Position- 12-31-13)- County
   • Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission
   • UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
   • Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District
   • Upshur County Farmland Preservation Board (Vacant Position- 06-30-13)-Farm Bureau

The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
   • Sharon L. Bowen-Final Settlement
   • Velma Lee Echard-Final Settlement
   • Naomi M. Harlow-Final Settlement
   • L. Keith Lee-Final Settlement
   • Mary M. Sharp-Final Settlement
   • Samuel E. VanHorn-Final Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)
   • Debora K. and Todd Brockleman —#3375–$70.32

The Commission approved the following “Request for Time Out of Office” for Commission employees: (copies included)

With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 11:30 a.m.