The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 24, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of May 17, 2012 as submitted.

American Legion and VFW (Veterans of Foreign Wars) representatives appeared before the Commission and provided an update/review of “National Military Appreciation Month”. Mary Albaugh, American Legion representative reviewed the proclamation which designates the period May 1 through June 14, 2012 as “National Military Appreciation Month” in Upshur County and encourages residents to express their gratitude to the military by the appropriate display of flags and ribbons during the designated period. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the proclamation. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the Stop Violence Against Women Grant Award and all related documents in the amount of $30,000 for the Office of the Prosecuting Attorney. (copy included)

James Farry, Office of Emergency Management Director, advised the Commission that changes in formatting and the addition of form letters, news release and public announcement forms was required to be included in the By-Laws of the Lewis-Upshur Local Emergency Planning Commission (LEPC). After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the By-Laws and all related documents for the Lewis-Upshur Local Emergency Planning Commission (LEPC). (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the resignation of Amanda Craig from the James W. Curry Library and Park Advisory Board. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the “Leave Donation” request from Micah Hitt-Harris, Director for the Lewis-Upshur-Braxton Community Corrections and Day Report Center.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the request to authorize the Upshur County Park and Pool Director to coordinate the usage of the facility for “Long Course” practice. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of Abigail B. Saenz as lifeguard at the rate of $8.75 per hour and of Chris R. Armentrout as Admissions & Concessions worker at the rate of $7.25 per hour at the Upshur County Park and Pool Facility. Effective date of employment for both is May 24, 2012.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of Abigail B. Saenz and Ian M. Pellerin as coaches for the swim team during the 2012 season with the reimbursement of costs.

The Commission reviewed the following “For Your Information” items:
1. Monitoring Report for the Juvenile Accountability Block Grant
2. Correspondence from the Division of Homeland Security and Emergency Management concerning the West Virginia Mutual Aid Agreement
3. Correspondence from the Office of the Upshur County Sheriff regarding the Estate of Charles Clayton Krum, deceased
4. Upshur County Sheriff’s Financial Statement-April 2012
5. General County Fund Financial Information-April 2012
7. Agendas and/or Notice of Meetings:
   - Upshur-Buckhannon Development Authority-May 25, 2012
8. Meeting Minutes and/or Financial Reports:
   • Lewis-Upshur LEPC-March 18, 2012
   • Upshur County Development Authority-April 25, 2012
9. Meetings:
   • 05/01/12-6:00 p.m.-Hodgesville Public Service District
   • 05/01/12-6:00 p.m.-Elkins Road Public Service District
   • 05/09/12-12:00 p.m.-Upshur County Senior Center Board
   • 05/09/12-7:00 a.m.-Upshur County Development Authority-Executive Board
   • 05/09/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   • 05/10/12-1:00 p.m.-Adrian Public Service District
   • 05/10/12-3:00 p.m.-Tennerton Public Service District
   • 05/10/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   • 05/10/12-6:30 p.m.-Upshur County Fire Board
   • 05/11/12-7:00 a.m.-Buckhannon Upshur Airport Authority
   • 05/14/12-9:00 a.m.-Canvass-Primary Election
   • 05/14/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   • 05/14/12-12:00 p.m.-Upshur County Family Resource Network
   • 05/14/12-1:30 p.m.-Upshur County Solid Waste Authority
   • 05/14/12-6:00 p.m.-Community Corrections Board – Lewis County
   • 05/14/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   • 05/15/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   • 05/15/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   • TBA -6:00 p.m.-Buckhannon River Watershed Association
   • 05/16/12-7:00 p.m.-Lewis Upshur LEPC
   • 05/17/12-6:30 p.m.-Upshur County Youth Camp Board
   • 05/21/12-7:00 p.m.-Upshur County Fair Association
   • 05/22/12-1:00 p.m.-Upshur County Public Library Board
   • 05/23/12-7:00 a.m.-Upshur County Development Authority
   • 05/23/12-10:00 a.m.-James W. Curry Advisory Board
   • 05/24/12-4:00 p.m.-Upshur County Farmland Preservation Board
   • July 2012-7:00 p.m.-Region VII Planning & Development Council

10. Appointments Needed or Upcoming:
    • Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)—City
    • Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)—City
    • Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)—City
    • Buckhannon-Upshur Parks & Recreation Board-(Doug Bush - 06-30-12) - Bd. of Education
    • Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
    • Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-12)-County
    • Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13)-County
    • James W. Curry Advisory Board (William A. Parker-12-31-12)-County
    • James W. Curry Advisory Board-(Mark Riggs-12-31-12) County
    • James W. Curry Advisory Board-(Amanda Craig-12-31-12)-County
    • Elkins Road Public Service District-(Carey Wagner-09-30-12)-County
    • Hodgesville Public Service District-(Robert Wright-06-30-12)-County
    • Region VII Planning & Development Council-(William A. Parker-12-31-12)-County
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:

- Arthur Clay Hanline-Final Settlement
- Abby Beth Hoge-Final Settlement
- Mary Anne Stemple-Final Settlement
The Commission approved the following “Consolidation of Land Tracts”:

- Washington District- Map 7N Parcel 2 –owner Delmas Woody
- Todd Anderson, representative for Senator Joe Manchin appeared before the Commission. Mr. Anderson is an ambassador for the “Commonsense Connections” initiative by Senator Manchin for the purpose of contacting citizens for feedback (questions, comments, concerns and ideas) to “help him set a positive agenda for West Virginia and America.”

Morris Zickefoose, county resident, appeared before the Commission regarding his physical address assignment off a private drive way (Barking Holler Rd). After review by Terri Jo Bennett, Addressing and Mapping Coordinator, on motion by Creed G. Pletcher seconded by JC Raffety, the Upshur County Commission approved to re-assign the structure’s address off of the Palace Valley Rd. Terri Jo Bennett advised that this action is following the guidelines established by the Upshur County Addressing and Mapping Ordinance and any future changes would also need to comply with the ordinance.

Greg Harris, Upshur County Director of Facility Operations, appeared before the Commission and provided an update/status report on the Upshur County Recreation Park pool facilities. Mr. Harris advised that due to accessibility requirements of the Americans with Disabilities Act (ADA), the facility needs to have a ramp and lift installed prior to January 2013. Mr. Harris was advised to follow up with quotes and report back at a future meeting.

Mr. Harris reported on the status of the “kiddie pool” chlorine issues and the purchase of a utility vehicle from the West Virginia Department of Highways. Mr. Harris was advised to follow up with the Department of Highways.

William A. Parker and the Commission returned a phone call to Andrea Burke with Jackson and Kelley Law Firm, concerning information required to contest an election.

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 12:15 p.m.