The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 10, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of May 03, 2012 as submitted.

Joyce L. Harris-Thacker, Upshur County Family Resource Network Director, appeared before the Commission with law enforcement representatives from the City of Buckhannon, Upshur County and the West Virginia State Police and provided a review of the “Peace Officers’ Memorial Day” Proclamation which calls upon Upshur County citizens to observe May 15, 2012 as Peace Officers’ Memorial Day and May 13-19, 2012 as Police Week in memory and honor of deceased or disabled law enforcement officers. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the proclamation. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the Worthless Check Fund Agreement with the Administrative Office of the Courts of the State of West Virginia. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of Jamie R. Queen as Worthless Check Clerk at the rate of $10.00 per hour effective June 04, 2012. (copy included)

Virgil Miller, Upshur County Sheriff, appeared before the Commission to discuss the “Order of Recommendation for the Removal of Carolyn S. Wilson Collins as Executrix of the Estate of Nelma Barnett Collins, deceased” and appointment of Virgil D. Miller, Sheriff of Upshur County as personal representative. Sheriff Miller advised that legal proceedings may be pending. Action on the item was postponed until after review with Debbie Thacker Wilfong, Upshur County Clerk.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Samantha Michelle Cobb as volunteer for the Lewis-Upshur Animal Control Facility.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the resignation of Anastasia Bean, Deputy County Clerk, effective May 11, 2012.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the resignation of Linda Hardesty, Tri County Child Visitation and Exchange Center Monitor, effective April 19, 2012.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the resignation of Dorinda D. Hall, E911 Communications Center Dispatcher, effective May 10, 2012.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of Amanda M. Bachman as part time Clerk for the James W. Curry Library at the rate of $7.25 per hour, effective May 21, 2012 on an as needed basis.

William A. Parker provided a review of a request for seasonal employees for the Upshur County Youth Camp. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the following as recommended by the Upshur County Youth Camp Board of Directors: (copy included)

1. Mary J. Fisher-kitchen-$7.55 per hour starting 5-29-2012
2. Leslie Cogar-Supervisor-kitchen-$7.70 per hour starting 5-21-2012
3. Whitney D. Sayre-Head Cook-kitchen-$7.70 per hour starting 5-21-2012
4. Elsie D. Sayre-kitchen-$7.55 per hour starting 5-29-2012
5. Bonnie Crouse-kitchen-$7.25 per hour starting 5-29-2012
7. Jeremy Tenney-kitchen-$7.25 per hour starting 5-29-2012
8. Roberta Huffman-kitchen-$7.25 per hour starting 5-29-2012
9. Teia J. Page-kitchen-$7.35 per hour starting 5-29-2012
10. Lynna Loudin-kitchen-$7.25 per hour starting 5-29-2012
11. Brenda Woodson-housekeeping- $7.25 per hour starting 5-29-2012
12. Steven Mcle-housekeeping- $7.25 per hour starting 5-29-2012
13. Christopher Hungerford-groundkeeping-$7.25 per hour starting 5-29-2012

The Commission reviewed the following “For Your Information” items:
1. Correspondence from the Corhart Refractories concerning Notice of Planned Layoff Pursuant to Section 7 of the Worker Adjustment and Retraining Notification Act (WARN)
2. Copy of correspondence from Virgil D. Miller, Sheriff to Debbie Thacker Wilfong, Clerk of the County Commission, concerning the Estate of Alice L. Summers , deceased
3. Building Permits-April 2012
5. Upshur County Communication Center Reports
   - Monthly Call Summary Report-April 2012
   - Monthly Departmental Call Report-April 2012
   - Monthly Wrecker Report-April 2012
6. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority-May 11, 2012
   - Lewis-Upshur-Braxton Community Corrections-May 14, 2012
   - Upshur County Development Authority-May 09, 2012
   - Upshur County Farmland Protection Board-May 24, 2012
   - Upshur County Safe Structures & Sites Board-May 10, 2012
   - Upshur County Youth Camp Board-May 03, 2012
7. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority-April 27, 2012
   - Elkins Road Public Service District-April 03, 2012
   - Upshur County Development Authority-April 11, 2012
   - Upshur County Safe Structures and Sites Board-April 12, 2012
8. Meetings:
   - 05/01/12-6:00 p.m.-Hodgesville Public Service District
   - 05/01/12-6:00 p.m.-Elkins Road Public Service District
   - 05/09/12-12:00 p.m.-Upshur County Senior Center Board
   - 05/09/12-7:00 a.m.-Upshur County Development Authority-Executive Board
   - 05/09/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 05/10/12-1:00 p.m.-Adrian Public Service District
   - 05/10/12-3:00 p.m.-Tennerton Public Service District
   - 05/10/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 05/10/12-6:30 p.m.-Upshur County Fire Board
   - 05/11/12-7:00 a.m.-Buckhannon Upshur Airport Authority
   - 05/14/12-9:00 a.m.-Canvass-Primary Election
   - 05/14/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 05/14/12-12:00 p.m.-Upshur County Family Resource Network
   - 05/14/12-1:30 p.m.-Upshur County Solid Waste Authority
   - 05/14/12-6:00 p.m.-Community Corrections Board – Lewis County
   - 05/14/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 05/15/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 05/15/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - TBA-6:00 p.m.-Buckhannon River Watershed Association
   - 05/16/12-7:00 p.m.-Lewis Upshur LEPC
   - 05/17/12-6:30 p.m.-Upshur County Youth Camp Board
   - 05/21/12-7:00 p.m.-Upshur County Fair Association
   - 05/22/12-4:00 p.m.-Upshur County Public Library Board
   - 05/23/12-7:00 a.m.-Upshur County Development Authority
   - 05/23/12-10:00 a.m-James W. Curry Advisory Board
UPSHUR COUNTY COMMISSION MEETING
May 10, 2012

- 05/24/12 4:00 p.m.-Upshur County Farmland Preservation Board
- July 2012 7:00 p.m.-Region VII Planning & Development Council

9. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)-City
- Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Doug Bush - 06-30-12)-Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13)-County
- James W. Curry Advisory Board (William A. Parker-12-31-12)-County
- James W. Curry Advisory Board-(Mark Riggs-12-31-12) County
- James W. Curry Advisory Board-(Amanda Craig-12-31-12)-County
- Elkins Road Public Service District-(Carey Wagner-09-30-12)-County
- Hodgesville Public Service District-(Robert Wright-06-30-12)-County
- Region VII Planning & Development Council-(William A. Parker-12-31-12)-County
- Region VII Planning & Development Council-(Connie Tenney-12-31-12)-County
- Region VII Planning & Development Council-(Sam Nolte-12-31-12)-County
- Region VII Planning & Development Council-(Dr. Pamela Balch-12-31-12)-County
- Region VII Planning & Development Council-(A.G. Trusler-12-31-12)-County
- Upshur County Building Commission-(Richard Ralston II-11-10-12)-County
- Upshur County Civil Service Board-(Terry D. Reed-12-31-12)-County Bar Association
- Upshur County CVB-(Dale Darnell-5/2012)-City-Tourism Representative
- Upshur County CVB-(Dale Hawkins-5/2012)-BU Chamber-Tourism Representative
- Upshur County CVB-(Carol Long-5/2012)-WV Strawberry Festival Representative
- Upshur County CVB-(Dr. Joseph Reed-5/2012)-Community Member Representative
- Upshur County CVB-(John Waltz-5/2012)-City of Buckhannon Representative
- Upshur County Development Authority-(Sam Nolte-06-30-12)-County
- Upshur County Development Authority-(Dennis Klingensmith-06-30-12)-County
- Upshur County Development Authority-(Dave Thomas-06-30-12)-County
• Upshur County Development Authority-(Emiel Butcher-06-30-12)-County
• Upshur County Development Authority-(Terry D. Reed-06-30-12)-County
• Upshur County Development Authority-(Terry D. Ware-06-30-12)
• UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
• UC Enhanced Emergency Telephone Advisory Board-(Steve Long-06-30-12)-Fire Service
• Upshur County Fire Board-(Joe Malcolm-06-30-12-2nd Term)-Fire Association
• Upshur County Fire Board-(Ed Beer-06-30-12-1st Term)-County
• Upshur County Library Board-(Dennis Xander-06-30-12)-County or Bd. of Education
• Upshur County Safe Structures & Sites Board-(Jeff Wamsley-06-30-12)-Fire Chief
• Upshur County Safe Structures & Sites Board-(Dr. Ramirez-06-30-12)-County
• Upshur County Safe Structures & Sites Board-(Mary Anne Newman-06-30-12)-County
• Upshur County Solid Waste Authority-(Robert Wines - 06-30-12)-Soil Conservation District

JC Raffety advised that the Upshur County Farmland Preservation Board will meet at 4:00 p.m. instead of 6:00 p.m on May 24, 2012 with guest speaker, Lavonda Peyton.

The Commission discussed a phone call from the Office of the WV Secretary of State concerning a report from a viewer of election night coverage that an election candidate may have been in a prohibited area. The Commission will follow up with Debbie Thacker Wilfong, Upshur County Clerk.

The Commission discussed the May 31, 2012 Joint Meeting with the City of Buckhannon.

Rod Hunte appeared before the Commission as an applicant for the position of Full Time Seasonal Recreation Park Director. At 11:00 a.m., on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission entered into executive session per WV Code 6-9A-4 for the purpose of personnel interview. Present were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker and Rod Hunte. The Commission returned to open session at 11:25 a.m. No action was taken in executive session. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of Rod Hunte as Full Time Seasonal Recreation Park Director. Effective date of employment is May 14, 2012 at the rate of $500 per week.

The Commission approved all invoices for payment. (copy included)

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:

• Debra Ann Ferrell-Final Settlement
• Hartsel E. Hayes-Final Settlement
• Fern Arletta White-Final Settlement
• Margaret A. Chapman-Final Settlement
• Effie M. Johnson-Final Settlement
• Lucile W. Mearns-Final Settlement
• Horace Hayden Morgan-First Annual Settlement
• Alice L. Summers-First Annual settlement

The Commission approved the following “Exonerations and/or Refunds”:

(copy included)

• Seth T. Cochran-#3025-$16.54

Brian P. Gaudet, Upshur County Circuit Clerk, appeared before the Commission at 11:30 a.m. to review a pending personnel action. The pending personnel issue does
not require action by the Commission, but Mr. Gaudet advised the Commission that
due to joint employer status, he will follow up with appropriate personnel.

The Commission recessed at 12:15 p.m.
The Commission attended the meeting of the Upshur County Policy Board
at 1:30 p.m.
The Commission attended the meeting of the Upshur County Departmental
Supervisors at 2:30 p.m.
The Commission reconvened at 3:00 p.m.

Debbie Thacker Wilfong, Upshur County Clerk, appeared before the Commission
to discuss the complaint from the Office of the WV Secretary of State concerning the
election candidate that was discussed previously in this meeting. Ms. Wilfong advised
that after viewing the news report in question it did not appear to her that the
complaint had any merit.

Ms. Wilfong discussed the placement of campaign signs and personnel issues.

With no further business, on motion by JC Raffety, seconded by Creed G.
Pletcher, the Commission meeting adjourned at 3:30 p.m.