UPSHUR COUNTY COMMISSION MEETING
May 03, 2012

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 03, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of April 26, 2012 with the following correction: (FYI item # 5. Meetings) - “05/02/12-12:00 p.m.-Upshur County Senior Center Board” change to 05/09/12.

Judy McCauley, Appalachian Community Health Center, Children’s Clinical Outreach representative, appeared before the Commission and reviewed the “National Children’s Mental Health Awareness Day Proclamation” which designates May 9, 2012 as National Children’s Mental Health Awareness Day in Upshur County. The purpose of the proclamation is to increase awareness of the mental health needs of children and the goal is prevention of future health and social problems. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the Proclamation. (copy included) Joyce Harris-Thacker, Upshur County Family Resource Network Director, distributed literature and ribbons to promote the occasion.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the deed and all related documents concerning the property transfer of the “Sand Run Community Building and property” to the Upshur County Board of Education. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved to reauthorize creation of the Upshur County Farmland Protection Board and member appointments. This action was taken so that the Board would be established as per code requirements.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of Alicia D. Carr as part time Secretary for the Office of the County Commission. Effective date of employment is May 07, 2012 at the rate of $8.00 per hour.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the appointment of Jay Martin as board member of the Upshur County Development Authority to fill the unexpired term of Lance Miller ending on June 30, 2013.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Amanda Laura Forest as volunteer for the Lewis-Upshur Animal Control facility.

The Commission reviewed the following “For Your Information” items:
1. Correspondence from the West Virginia County Commissioners Association concerning the “How does my county government make life better for me?” essay contest winner for 2012
2. Correspondence from the State of West Virginia concerning Appraisal Ratio results for Upshur County

4. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District-March 01, 2012

5. Meeting Minutes and/or Financial Reports:
   - Buckhannon Upshur Airport Authority –April 27, 2012

6. Meetings:
   - 05/01/12-6:00 p.m.-Hodgesville Public Service District
   - 05/01/12-6:00 p.m.-Elkins Road Public Service District
   - 05/09/12-12:00 p.m.-Upshur County Senior Center Board
   - 05/09/12-7:00 a.m.-Upshur County Development Authority-Executive Board
   - 05/09/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 05/10/12-1:00 p.m.-Adrian Public Service District
   - 05/10/12-3:00 p.m.-Tennerton Public Service District
   - 05/10/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 05/10/12-6:30 p.m.-Upshur County Fire Board
   - 05/11/12-7:00 a.m.-Buckhannon Upshur Airport Authority
   - 05/14/12-9:00 a.m.-Canvass-Primary Election
   - 05/14/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 05/14/12-12:00 p.m.-Upshur County Family Resource Network
   - 05/14/12-4:30 p.m.-Upshur County Solid Waste Authority
   - 05/14/12-6:00 p.m.-Community Corrections Board – Lewis County
   - 05/14/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 05/15/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 05/15/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - TBA-6:00 p.m.-Buckhannon River Watershed Association
   - 05/16/12-7:00 p.m.-Lewis Upshur LEPC
   - 05/17/12-6:30 p.m.-Upshur County Youth Camp Board
   - 05/21/12-7:00 p.m.-Upshur County Fair Association
   - 05/22/12-4:00 p.m.-Upshur County Public Library Board
   - 05/23/12-7:00 a.m.-Upshur County Development Authority
   - 05/23/12-10:00 a.m.-James W. Curry Advisory Board
   - 05/24/12-6:00 p.m.-Upshur County Farmland Preservation Board
   - July 2012-7:00 p.m.-Region VII Planning & Development Council

7. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)—City
   - Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)—City
   - Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
• Buckhannon-Upshur Parks & Recreation Board-(Doug Bush - 06-30-12) - Bd. of Education
• Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12) - County
• Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-13) - County
• Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13) - County
• James W. Curry Advisory Board (William A. Parker-12-31-12) - County
• James W. Curry Advisory Board-(Mark Riggs-12-31-12) County
• James W. Curry Advisory Board-(Amanda Craig-12-31-12) - County
• Elkins Road Public Service District-(Carey Wagner-09-30-12) - County
• Hodgesville Public Service District-(Robert Wright-06-30-12) - County
• Region VII Planning & Development Council-(William A. Parker-12-31-12)-County
• Region VII Planning & Development Council-(Connie Tenney-12-31-12)-County
• Region VII Planning & Development Council-(Sam Nolte-12-31-12)-County
• Region VII Planning & Development Council-(Dr. Pamela Balch-12-31-12)-County
• Region VII Planning & Development Council-(A.G. Trusler-12-31-12)-County
• Upshur County Building Commission-(Richard Ralston II-11-10-12) - County
• Upshur County Civil Service Board-(Terry D. Reed-12-31-12)-County Bar Association
• Upshur County CVB-(Dale Darnell-5/2012)-City-Tourism Representative
• Upshur County CVB-(Dale Hawkins-5/2012)-BU Chamber-Tourism Representative
• Upshur County CVB-(Carol Long-5/2012)-WV Strawberry Festival Representative
• Upshur County CVB-(Dr. Joseph Reed-5/2012)-Community Member Representative
• Upshur County CVB-(John Waltz-5/2012)-City of Buckhannon Representative
• Upshur County Development Authority-(Sam Nolte-06-30-12)-County
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.

The Commission approved the following Settlements:
- Anna Bell Carpenter Hawkins-Final Settlement
- Steven Edward Shenuski-Final Settlement
- Caroleen Jean Reed-Final Settlement
- Icie I. Rice-Final Settlement

The Commission approved the following “Exoneration and/or Refunds”: (copy included)
- Timothy Mark or Shannon Hamrick-#3023-$1,13.98
- Jeffrey Van or Lynelle Zickefoose-#3024-$31.78

The Commission recessed at 10:00 a.m.
The Commission reconvened at 10:30 a.m.

Jacob E. Reger, Upshur County Prosecuting Attorney, appeared before the Commission and advised that the Hearing concerning the Estate of Alma Marie Corder McCulty, deceased, was cancelled due to a settlement agreement by all concerned parties.
Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and provided an update/status report on a Derico Rd. address. Ms. Bennett advised that certain residents had made a complaint concerning addressing procedures. Ms. Bennett has followed up on the complaint and concluded that correct addressing procedures were followed as outlined in the Upshur County E911 Addressing and Mapping Ordinance and advised that the subject address should remain as is. (Note: item not on agenda, report only)

Ms. Bennett provided a status report on the proposed “Gary E. Bailey Boat Ramp”. The sign has been completed and delivered and Ms. Bennett will follow up on contacting Mr. Bailey’s relatives to set a date for dedication. (Note: item not on agenda, report only)

The Commission recessed at 11:00 a.m.
The Commission reconvened at 11:15 a.m.

Dorinda Hall, E911 Communications Center Dispatcher, appeared before the Commission for an exit interview and requested an executive session per WV Code 6-9A-4. At 11:15 a.m., on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission entered executive session. Present were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker and Dorinda Hall. No decisions were made in executive session. The Commission returned to open session at 10:50 a.m. The Commission took no action on Ms. Hall’s letter of resignation. The item will be on the agenda for possible action next week.

The Commission recessed at 12:30 p.m.
The Commission reconvened at 1:30 p.m.

Steve Linger, E911 Communications Center Director, appeared before the Commission. Mr. Linger requested an executive session per WV Code 6-9A-4 to discuss personnel issues. At 1:30 p.m., on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission entered executive session. Present were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker and Steve Linger. No decisions were made in executive session. The Commission returned to open session at 2:30 p.m.

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 2:35 p.m.