The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 01, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Megan Pomeroy, County Administrator; Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of April 24, 2014 as submitted.

JC Raffety reviewed a complaint that was filed with the Safe Structures and Sites Enforcement Board. After following recommended procedure, the enforcement board has turned over Case Number 071113-01 to the Commission for further action. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the Commission to sign and send correspondence to the property owner, Larry Cogar directing him to correct any and all unsafe, unsanitary conditions and to bring the property into compliance with the Safe Structures and Sites Ordinance. Upon failure of compliance, the Commission may follow up with further action.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the appointment of Gene Thorne as board member of the Upshur County Convention and Visitor’s Bureau Board of Directors as recommended by Laura B. Meadows, Executive Director (copy included).

Megan Pomeroy provided a review of the Upshur County Purchasing Card Program Update. Ms. Pomeroy advised that the forms have been updated to be more “user friendly” (copy included). After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the use of the amended forms.

Megan Pomeroy provided a review of the “Compliance Dashboard”. The program, which is being offered at the rate of $600 per year through the County Commissioners’ Association of West Virginia (CCAWV), will provide a system to easily track and print reports to ensure compliance with new health care laws. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the subscription.

Carey Smith, Region VII Planning and Development Council representative, appeared before the Commission and provided an update of the Small Cities Block Grant application in the amount of $1,500,000 for the Elkins Road PSD Water Extension Project as was discussed at last week’s Commission meeting. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the grant application and all related documents.

JC Raffety reviewed the following “For Your Information” items: (copies included).

1. Correspondence from the Division of Highways concerning the Statewide Transportation and Improvement Program (STIP)
2. NACo Prescription Drug Discount Program—March 2014
3. Correspondence from First Energy Corporation concerning a new tree trimming program
4. Correspondence from Senator Gregory Tucker to WVDOT District Engineer, Ron Hooten concerning the Upshur County Youth Camp Bridge
5. Correspondence from the West Virginia Strawberry Festival Association inviting Commissioners to speak at the opening ceremonies
6. Upshur County Firefighters Association—Car Show May 3, 2014 from 10:00 a.m. to 4:00 p.m. at Jenkins Ford

7. Agendas and/or Notice of Meetings:
   - Upshur County Solid Waste Authority—Mary 10, 2014
   - City Council of Buckhannon—May 1, 2014
   - Community Corrections Board—May 5, 2014
   - Upshur County Development Authority—Board of Directors—April 23, 2014
8. Meeting Minutes and/or Financial Reports:
   - Buckhannon Upshur Airport Authority—April 11, 2014
   - Elkins Road Public Service District—April 21, 2014
   - Upshur County Development Authority—Board of Directors—March 26, 2014
   - Upshur County Solid Waste Authority—April 14, 2014
   - Buckhannon River Watershed Association—April 14, 2014
   - Upshur Citizen Corp Council—April 9, 2014
9. Meetings:
   - 05/01/2014-7:00 p.m.-Banks District VFD
   - 05/01/2014-7:00 p.m.-Selbyville VFD
   - 05/06/2014-6:00 p.m.-Hodgesville PSD
   - 05/06/2014-6:00 p.m.-Elkins Road PSD
   - 05/08/2014-1:00 p.m.-Adrian VFD
   - 05/08/2014-3:00 p.m.-Tennerton PSD
   - 05/08/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 05/08/2014-6:30 p.m.-Upshur County Fire Board
   - 05/08/2014-7:30 p.m.-Buckhannon VFD
   - 05/09/2014-7:00 a.m.-Buckhannon Upshur Airport Authority
   - 05/12/2014-12:00 p.m.-Upshur County Family Resource Network
• 05/12/2014-4:30 p.m.-Upshur County Solid Waste Authority
• 05/12/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
• 05/12/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
• 05/13/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
• 05/13/2014-7:00 p.m.-Adrian PSD
• 05/13/2014-7:00 p.m.-Ellamore VFD
• 05/14/2014-7:00 a.m.-Upshur County Development Authority – Exec. Board
• 05/14/2014-12:00 p.m.-Upshur County Senior Center Board
• 05/14/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
• 05/14/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
• 05/14/2014-7:30 p.m.-Warren District VFD
• 05/15/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
• 05/15/2014-6:30 p.m.-Upshur County Youth Camp Board
• 05/18/2014-6:00 p.m.-Washington District VFD
• 05/19/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
• 05/19/2014-7:00 p.m.-Upshur County Fair Association
• 05/20/2014-4:00 p.m. -Upshur County Public Library Board
• 05/20/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
• 05/21/2014-7:00 p.m.-Lewis Upshur LEPC
• 05/22/2014-4:00 p.m.-Upshur County Farmland Preservation
• 05/26/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
• 05/28/2014-7:00 a.m.-Upshur County Development Authority – Full Board
• 05/28/2014-10:00 a.m.-James W. Curry Advisory Board
• TBA -6:00 p.m.-Upshur County Fire Fighters Association

10. Appointments Needed or Upcoming:
• Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
• Buckhannon-Upshur Recreational Park Advisory Board -(Vacant Position- 06-30-13)- City
• James W. Curry Advisory Board -(Vacant Position- 12-31-13)- County
• Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission
• UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
• Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District
• Upshur County Farmland Preservation Board (Vacant Position- 06-30-13)-Farm Bureau

Dr. Joe Reed, Upshur County Board of Health representative, appeared before the Commission and provided an update on the Upshur County Clean Indoor Air Policy. Dr. Reed advised that the Board of Health recently voted to include e-cigarettes/vaporization units in the restrictions for the Upshur County Clean Indoor Air Policy (copy included). Rick Edwards, Upshur County resident, expressed concerns about inconsistencies and enforcement of the policy and whether or not “e-cigs” are really a danger. Tim Higgins, Upshur County resident and Tobacco Prevention Coalition member, also participated in the discussion and advised to “err on the side of caution”.

Jerry Kimble, Upshur County resident, expressed concerns about reception problems for radios being used by firefighters. JC Raffety advised that new radios and equipment that were approved at last week’s meeting (bid from Lloyds Electronics), should resolve the problem.

The Commission recessed at 9:50 a.m. and reconvened at 10:00 a.m. in the basement of the Courthouse for the testing of voting machines and equipment for the May 13, 2014 Primary Election. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the Voting Machine and Equipment Certification.

The Commission recessed at 11:45 a.m. and reconvened at 11:50 a.m. in the Commission meeting room.

The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:
• Roger Beckner-Final Settlement
• Mildred Annette Eskew-Final Settlement
• Minnie Marjorie Sharp-Final Settlement
• Robert James Stansbury-Third Annual Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)
• Justin L. Norman-#8371-815.48

The Commission approved the following “Request for Time Out of Office” for Commission employees: (copies included)
• Greg Harris—May 23, 2014

With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 12:00 p.m.