The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 26, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of April 19, 2012 with typographical corrections.

Rebecca Stevens, Manager of Hall House, appeared before the Commission and reviewed the “Mental Health Month” proclamation which designates May 2012 as Mental Health Month in Upshur County. (copy included) The proclamation encourages awareness and understanding of mental health issues and needs. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the proclamation. Christine Carroll, Director of Hall House provided an overview of the programs and activities that Hall House provides.

John Bowers, West Virginia Strawberry Festival representative, did not appear and will reschedule at a later time.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Carla Lee Bess as volunteer for the Lewis-Upshur Animal Control Facility.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the advancement of Lacy M. Lamb, E911 Dispatcher, from training status as recommended by Steven Linger, E911 Director, effective April 22, 2012 at the rate of $10.00 per hour.

The Commission reviewed the following “For Your Information” items:
1. Correspondence from the Division of Justice & Community Services Concerning Receipt of Community Corrections Grant Application ($298,852)
2. Correspondence to the City of Buckhannon from the Upshur County Office of Emergency Management Concerning Emergency Operations Plan for the City
3. Agendas and/or Notice of Meetings:
   • Lewis-Upshur LEPC-April 18, 2012
   • Upshur County Public Library Board-April 19, 2012
   • Upshur County Youth Camp Board-April 19, 2012
4. Meeting Minutes and/or Financial Reports:
   • Adrian Public Service District-March 08, 2012
   • Adrian Public Service District-March 27, 2012
   • Lewis-Upshur LEPC-March 21, 2012
   • UC Office of Emergency Management-Annual Report
   • Upshur County Public Library Board-March 21, 2012
5. Meetings:
- 05/01/12-6:00 p.m.-Hodgesville Public Service District
- 05/01/12-6:00 p.m.-Elkins Road Public Service District
- 05/09/12-12:00 p.m.-Upshur County Senior Center Board
- 05/09/12-7:00 a.m.-Upshur County Development Authority-Executive Board
- 05/09/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
- 05/10/12-1:00 p.m.-Adrian Public Service District
- 05/10/12-3:00 p.m.-Tennerton Public Service District
- 05/10/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 05/10/12-6:30 p.m.-Upshur County Fire Board
- 05/11/12-7:00 a.m.-Buckhannon Upshur Airport Authority
- 05/12/12-9:00 a.m.-Canvass-Primary Election
- 05/12/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
- 05/12/12-1:30 p.m.-Upshur County Fire Board
- 05/14/12-9:00 a.m.-Buckhannon Upshur Airport Authority
- 05/14/12-12:00 p.m.-Buckhannon Upshur Chamber of Commerce
- 05/14/12-12:00 p.m.-Upshur County Family Resource Network
- 05/14/12-4:30 p.m.-Upshur County Solid Waste Authority
- 05/14/12-6:00 p.m.-Upshur County Family Resource Network
- 05/14/12-6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 05/15/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 05/15/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- TBA-6:00 p.m.-Buckhannon River Watershed Association
- 05/16/12-7:00 p.m.-Lewis Upshur LEPC
- 05/17/12-6:30 p.m.-Upshur County Youth Camp Board
- 05/21/12-7:00 p.m.-Upshur County Fair Association
- 05/22/12-4:00 p.m.-Upshur County Public Library Board
- 05/23/12-7:00 a.m.-Upshur County Development Authority
- 05/23/12-10:00 a.m.-James W. Curry Advisory Board
- 05/24/12-6:00 p.m.-Upshur County Farmland Preservation Board
- July 2012-7:00 p.m.-Region VII Planning & Development Council

6. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)-City
- Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06/30/12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Doug Bush - 06-30-12)-Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13)-County
• James W. Curry Advisory Board (William A. Parker-12-31-12)-County
• James W. Curry Advisory Board-(Mark Riggs-12-31-12) County
• James W. Curry Advisory Board-(Amanda Craig-12-31-12)-County
• Elkins Road Public Service District-(Carey Wagner-09-30-12)-County
• Hodgesville Public Service District-(Robert Wright-06-30-12)-County
• Region VII Planning & Development Council-(William A. Parker-12-31-12)-County
• Region VII Planning & Development Council-(Connie Tenney-12-31-12)-County
• Region VII Planning & Development Council-(Sam Nolte-12-31-12)-County
• Region VII Planning & Development Council-(Dr. Pamela Balch-12-31-12)-County
• Region VII Planning & Development Council-(A.G. Trusler-12-31-12)-County
• Upshur County Building Commission-(Richard Ralston II-11-10-12)-County
• Upshur County Civil Service Board-(Terry D. Reed-12-31-12)-County Bar Association
• Upshur County CVB-(Dale Darnell-5/2012)-City-Tourism Representative
• Upshur County CVB-(Dale Hawkins-5/2012)-BU Chamber-Tourism Representative
• Upshur County CVB-(Carol Long-5/2012)-WV Strawberry Festival Representative
• Upshur County CVB-(Dr. Joseph Reed-5/2012)-Community Member Representative
• Upshur County CVB-(John Waltz-5/2012)-City of Buckhannon Representative
• Upshur County Development Authority-(Sam Nolte-06-30-12)-County
• Upshur County Development Authority-(Dennis Klingensmith-06-30-12)-County
• Upshur County Development Authority-(Dave Thomas-06-30-12)-County
• Upshur County Development Authority-(Emiel Butcher-06-30-12)-County
Virgil Miller, Upshur County Sheriff, appeared before the Commission, and provided an update on staffing levels in his department. Sheriff Miller requested the employment of Jason Queen as full time Law Enforcement Deputy. Mr. Queen has prior experience with the Upshur County Sheriff’s Department. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the request. Effective date of employment is April 30, 2012 at the rate of $15.77 per hour. (copy included)

William A. Parker reviewed the resignation (email) request from Linda K. Smith, Upshur County Convention and Visitors Bureau board member. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Ms. Smith’s resignation effective April 30, 2012.

The Commission approved all invoices for payment. (copy included)

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:

- Glen Roger Delaney-Final Settlement
- Vera Dare Cutright Loudin Kelley-Final Settlement
- Miriam Eilene Mallonee-Final Settlement
- Janie Elaine McCartney-Final Settlement
- Forrest S. Perry-Final Settlement
- Lynn N. Post-Final Settlement
- Michael Glenn Pumphrey II-Final Settlement
- Robert Spore-Final Settlement
- Jack J. Pitts-Final Settlement
• Ann Karen Witte-First Annual Settlement
  The Commission approved the following “Request to Attend Meeting” (copy included)
  • James Farry-June 14, 2012
  • James Farrell-June 14, 2012
  The Commission recessed at 10:40 a.m.
  The Commission reconvened at 11:00 a.m.
  Bryson VanNostrand, VanNostrand Architects appeared before the Commission and provided a review/status report on the Recreational Vehicle Dump Station project at the James W. Curry Park facility. The Commission discussed the pros and cons of combining a leach bed for the dump station and bath house vs. separate fields. After discussion Mr. VanNostrand was advised to proceed with total design of the complete project with a two phase construction bid.
  The Commission recessed at 11:45 a.m
  The Commission reconvened at 1:15 p.m.
  The Commission met with Rick Edwards and Tappan Squires, Buckhannon-Upshur Parks and Recreation Advisory Board members. William A. Parker advised that Renee Carr, Park Director, would not be available on a full time seasonal basis, but that Ms. Carr will continue to work 1 or 2 days a week on an hourly basis to help with the transition. Ms. Carr has accepted other employment and will be unable to function as the Park-Pool Director for the 2012 season. She will assist during the season as available and as requested. Other items of discussion included pool maintenance-painting is almost complete; filling of pool may take place next week; baby pool hopefully up and running this season; personnel; bus run will probably increase pool patronage; update lifeguard training-Saturday mornings and swim team usage. William A. Parker reviewed a proposal from Mt. CAP concerning a lunch program at the Recreation Park. Mr. Parker will follow up.
  The Commission reviewed applications for the James W. Curry Scholarship. Announcement of the recipients will take place at a future date.
  With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 2:30 p.m.