The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 24, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Megan Pomeroy, County Administrator; Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the Special meeting minutes of April 15, 2014 (Lay the Levy Rate) as submitted (copy included).

After reading of the minutes, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of April 17, 2014 as submitted.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the temporary part time employment of the following as Early Voting Clerks: Beatrice Adams, Irene Andrew, Thanna Wentz, Judith Miles, Philip Murphy, Betty Heavner, Janet Kay Wilson, William Shannon, James Vance, Catherine Vance, Beulah Riffle, Margaret Neely, Betty Oldaker and Phyllis Thacker as requested by Debbie Thacker Wilfong, Upshur County Clerk (copy included). Effective dates of employment will be April 30, 2014 through May 10, 2014 at the rate of $7.25 per hour.

JC Raffety reviewed correspondence from the Buckhannon Academy Elementary School PTO requesting a donation for a fundraiser raffle (copy included). After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved a donation of 10 (ten) 1 day passes to the Upshur County Recreational Park Pool.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the reappointment of James S. Hollen, III as board member of the Upshur County Solid Waste Authority as recommended by Burl J. Smith, Director (copy included). Mr. Hollen’s term will expire on June 30, 2018.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the resignation of Jessica M. Bailey, Deputy Assessor, effective April 25, 2014 (copy included).

JC Raffety reviewed a request from Steve Linger, E911 Communications Center Director, for the advancement of part time dispatcher, Kristin A. Hall to the position of full time dispatcher. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the request at Ms. Hall’s current rate of pay, $10.00 per hour, effective April 20, 2014 (copy included).

JC Raffety reviewed the request from Steve Linger, E911 Communications Center Director, for the approval of the contract for two (2) SIRN radios and associated equipment as discussed at the April 17 Commission meeting to be awarded to Lloyds Electronics. Mr. Linger and Dirk Burnside, Telecommunications Advisor, have reviewed the bid in the amount of $19,552.77 to make sure that it met all specifications. No other bids were received. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the bid contract to be awarded to Lloyds Electronics as submitted (copy included). Megan Pomeroy was requested to follow up with contract preparation.

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Upshur County E911 Communication Center Reports—March 2014:
   - Monthly Call Summary Report
   - Monthly Departmental Summary Report
   - Monthly & YTD Wrecker Report
2. Office of the Upshur County Assessor-Job Posting, Deputy Assessor
3. Correspondence from Delegate Smith to Governor Tomblin concerning the Upshur County Youth Camp Bridge
4. Agendas and/or Notice of Meetings:
   - City Council of Buckhannon—April 17, 2014
   - City Council of Buckhannon—Special Meeting—April 15, 2014
   - Upshur County Fire Board—April 17, 2014
5. Meeting Minutes and/or Financial Reports:
   - Upshur County Fire Board—February 20, 2014
6. Meetings:
   - 05/01/2014-7:00 p.m.-Banks District VFD
   - 05/01/2014-7:00 p.m.-Selbyville VFD
   - 05/06/2014-6:00 p.m.-Hodgesville PSD
   - 05/06/2014-6:00 p.m.-Elkins Road PSD
   - 05/08/2014-1:00 p.m.-Adrian VFD
y recused himself from review of
d statistics concerning the project and answered questions from
the high
awards ceremony at a future date. Commissioners commented on the difficulty of choice due to

approved application #3 for the male recipient and application #9 for the female recipient of the
After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission
the applications which

due to a family
residents. The Public Hearing adjourned at 10:00 a.m. The Small Cities Block Grant application
representative
Chapman Technical Group consultant and Carrie Wagner, Elkins Road Public Service District

JC Raffet

Upshur Recreational Park Advisory Board (Vacant Position- 06-30-13)- City
Buckhannon-Upshur Recreational Park Advisory Board-(Vacant Position- 06-30-14)- City
James W. Curry Advisory Board -(Vacant Position- 12-31-13)- County
Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission
UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District
Upshur County Farmland Preservation Board (Vacant Position- 06-30-13)-Farm Bureau
The Commission recessed at 9:25 a.m.
The Commission reconvened at 9:30 a.m.

UPSHUR COUNTY COMMISSION MEETING
April 24, 2014

- 05/08/2014-3:00 p.m.-Tennerton PSD
- 05/08/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 05/08/2014-6:30 p.m.-Upshur County Fire Board
- 05/08/2014-7:30 p.m.-Buckhannon VFD
- 05/09/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
- 05/12/2014-12:00 p.m.-Upshur County Family Resource Network
- 05/12/2014-4:30 p.m.-Upshur County Solid Waste Authority
- 05/12/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
- 05/12/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
- 05/13/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 05/13/2014-7:00 p.m.-Adrian PSD
- 05/13/2014-7:00 p.m.-Elamore VFD
- 05/14/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
- 05/14/2014-12:00 p.m.-Upshur County Senior Center Board
- 05/14/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
- 05/14/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
- 05/14/2014-7:30 p.m. - Warren District VFD
- 05/15/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 05/15/2014-6:30 p.m. - Upshur County Youth Camp Board
- 05/18/2014-6:00 p.m.-Washington District VFD
- 05/19/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 05/19/2014-7:00 p.m.-Upshur County Fair Association
- 05/20/2014-4:00 p.m. - Upshur County Public Library Board
- 05/20/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 05/21/2014-7:00 p.m.-Lewis Upshur LEPC
- 05/22/2014-4:00 p.m.-Upshur County Farmland Preservation
- 05/26/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 05/28/2014-7:00 a.m. - Upshur County Development Authority – Full Board
- 05/28/2014-10:00 a.m.-James W. Curry Advisory Board
- TBA -6:00 p.m.-Upshur County Fire Fighters Association

7. Appointments Needed or Upcoming:

- Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
- Buckhannon-Upshur Recreational Park Advisory Board -(Vacant Position- 06-30-13)- City
- Buckhannon-Upshur Recreational Park Advisory Board-(Vacant Position- 06-30-14)- City
- James W. Curry Advisory Board -(Vacant Position- 12-31-13)- County
- Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission
- UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
- Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District
- Upshur County Farmland Preservation Board (Vacant Position- 06-30-13)-Farm Bureau

The Commission opened a Public Hearing at 9:30 a.m. to hear comments and concerns from
customers of the Elkins Road Public Service District concerning the Small Cities Block Grant
application in the amount of $1,500,000 for the Elkins Road PSD Water Extension Project. Carey
Smith, Region VII Planning and Development Council representative, Michael Johnson,
Chapman Technical Group consultant and Carrie Wagner, Elkins Road Public Service District
representative provided data and statistics concerning the project and answered questions from
residents. The Public Hearing adjourned at 10:00 a.m. The Small Cities Block Grant application
will be placed on next week’s agenda for action. (Note: report only, not on agenda)

JC Raffety recused himself from review of the James W. Curry Scholarship applications
due to a family relationship with one of the applicants. Donnie Tenney and Troy Brady reviewed
the applications which had personal information obscured to ensure anonymity of applicants.
After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission
approved application #3 for the male recipient and application #9 for the female recipient of the
scholarship awards. The names of the scholarship winners will be announced at the high school
awards ceremony at a future date. Commissioners commented on the difficulty of choice due to
the high qualifications of so many of the applicants.
The Commission recessed at 10:05 a.m. and reconvened at 10:10 in the downstairs hallway of the County Clerk’s office for the testing of voting machines and equipment. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the Voting Machine and Equipment Certification.

The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:

- Terry Sue Burr-Final Settlement
- Ruby L. Davis-Final Settlement
- Norman P. Dreher-Final Settlement
- Gail G. Fox-Final Settlement
- Vada Ruth Giles-Final Settlement
- Claire Dorothea Heflin-Final Settlement
- Edward L. Jackson-Final Settlement
- Betty Jean Smith-Final Settlement
- Norma Jean Sutton-Final Settlement

The Commission approved the following “Exonerations and/or Refunds”:

- Joseph and Mary E. Salerno—#3366-$4.38
- Patricia or Amy S. Reger—#3367-$19.40
- Earl Perrine or Sheri D. Walton—#3368-$59.59
- Michael J. Kowalkoski—#3369-$85.28
- Kenneth and Roberta Samples—#3370-$88.97

The Commission approved the following “Request to Attend Meeting” for Commission employees: (copies included)

- Steve Linger—May 6, 2014
- Megan Pomeroy—May 19 thru 22, 2014

The Commission approved the following “Consolidation of Land Tracts”: (copies included)

- Banks District—Map 2Q Parcel 5.2 with Map 2Q Parcel 5.3 owner—Won-Two, LLC

With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 12:30 p.m.