The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 19, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of April 12, 2012 with typographical corrections.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the special meeting minutes of April 17, 2012 with typographical corrections.

Rebecca Poe, retiring Executive Director Country Roads Transit, appeared before the Commission and introduced her successor, Laura Ward. Ms. Poe thanked the Commission for their support and good working relationship with her agency.

Rick Edwards, Buckhannon-Upshur Parks and Recreation Advisory Board representative appeared before the Commission and requested approval for a “Pool Bus Run”. Country Roads Transit will provide free transportation to the pool facility from designated locations for Upshur County students with approved identification. Children under the age of 12 (twelve) will not be allowed to ride without adult supervision. The fee for adult riders is $1.50. (copy included) After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the request.

Virgil Miller, Upshur County Sheriff reviewed the “National Take Back Initiative”, a DEA (Drug Enforcement Administration) sponsored program encouraging responsible disposal of expired and/or unused prescription drugs. Sheriff Miller requested to use the lobby of the Courthouse Annex from 10:00 a.m. to 2:00 p.m. on Saturday, April 28, 2012 as a collection site. Tri County Health Clinic in Rock Cave will be an additional drop off site from 10:00 a.m to 1:00 p.m. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the request.

Sheriff Miller discussed Civil Service Testing for applicants for deputy positions and the expansion of the advertising area to include locations outside of Upshur County due to the low number of respondents.

Sheriff Miller made a recommendation to the Commission to approve Michael Peart, West Virginia Wesleyan College Intern and Criminal Justice major, to be approved as Reserve Deputy for the Upshur County Sheriff Office stating that as an intern, Michael Peart has been an asset to the Sheriff’s Office. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Michael Peart as Reserve Deputy effective April 19, 2012.

Agenda item “Employment of Early Voting Clerks” was deferred to later in the meeting.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of Rickie L. Cutright as temporary seasonal
maintenance personnel. Effective date of employment is April 15, 2012 at the rate of $8.00 per hour.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the resignation of Tracy Lewis as part time E911 Dispatcher effective March 28, 2012.

The Commission reviewed documentation concerning the proposed RV Dump Station at the James W. Curry Park Facility. After discussion, William A. Parker was requested to follow up with Bryson VanNostrand, VanNostrand Architects. (copies included)

The Commission reviewed the following “For Your Information” items:
1. NACo Prescription Drug Discount Card Program
2. Upshur County Sheriff’s Financial Statement—March 2012
3. General County Fund Financial Information
   • Fiscal Year-To-Date Revenues and Expenditures
   • Revenues-Expenditures-Cash Balance—March of each fiscal year
5. Agendas and/or Notice of Meetings:
   • City Council of Buckhannon—April 19, 2012
6. Meeting Minutes and/or Financial Reports:
   • Upshur Citizen Corp Council—April 10, 2012
7. Meetings:
   • 04/03/12-6:00 p.m.—Hodgesville Public Service District
   • 04/03/12-6:00 p.m.—Elkins Road Public Service District
   • 04/04/12-12:00 p.m.—Upshur County Senior Center Board
   • 04/09/12-12:00 p.m.—Buckhannon-Upshur Chamber of Commerce
   • 04/09/12-12:00 p.m.—Upshur County Family Resource Network
   • 04/09/12-4:30 p.m.—Upshur County Solid Waste Authority
   • 04/09/12-6:30 p.m.—Buckhannon-Upshur Recreational Park Advisory Board
   • 04/11/12-7:00 a.m.—Upshur County Development Authority—Executive Board
   • 04/11/12-1:30 p.m.—Upshur County Conventions & Visitors Bureau
   • 04/12/12-1:00 p.m.—Adrian Public Service District
   • 04/12/12-3:00 p.m.—Tennerton Public Service District
   • 04/12/12-6:30 p.m.—Upshur County Safe Sites & Structures Ordinance Board
   • 04/12/12-6:30 p.m.—Upshur County Fire Board
   • 04/13/12-7:00 a.m.—Buckhannon Upshur Airport Authority
   • 04/16/12-7:00 p.m.—Upshur County Fair Association
   • 04/17/12-9:00 a.m.—Commission—Public Meeting to Approve Budget & Levy Rate
   • 04/17/12-10:00 a.m.—Wes-Mon-Ty Resource Conservation & Development
04/17/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
04/17/12-6:00 p.m.-Buckhannon River Watershed Association
04/18/12-7:00 p.m.-Lewis Upshur LEPC
04/19/12-4:00 p.m.-Upshur County Public Library Board
04/19/12-6:30 p.m.-Upshur County Youth Camp Board
May 2012-6:00 p.m.-Community Corrections Board
04/25/12-7:00 a.m.-Upshur County Development Authority
04/25/12-10:00 a.m.-James W. Curry Advisory Board
04/26/12-6:00 p.m.-Upshur County Farmland Preservation Board
04/23/12-7:00 p.m.-Region VII Planning & Development Council

8. Appointments Needed or Upcoming:
   • Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)--City
   • Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)--City
   • Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
   • Buckhannon-Upshur Parks & Recreation Board-(Doug Bush - 06-30-12) -Bd. of Education
   • Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
   • Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-12)-County
   • Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13)-County
   • James W. Curry Advisory Board (William A. Parker-06-30-12)-County
   • James W. Curry Advisory Board- (Mark Riggs-06-30-12) County
   • James W. Curry Advisory Board- (Amanda Craig-06-30-12)-County
   • Elkins Road Public Service District-(Carey Wagner-09-30-12)-County
   • Hodgesville Public Service District-(Robert Wright-06-30-12)-County
   • Region VII Planning & Development Council-(William A. Parker-12-31-12)-County
   • Region VII Planning & Development Council-(Connie Tenney-12-31-12)-County
   • Region VII Planning & Development Council-(Sam Nolte-12-31-12)-County
   • Region VII Planning & Development Council-(Dr. Pamela Balch-12-31-12)-County
UPSHUR COUNTY COMMISSION MEETING
April 19, 2012

- Region VII Planning & Development Council-(A.G. Trusler-12-31-12)-County
- Upshur County Building Commission-(Richard Ralston II-11-10-12)-County
- Upshur County Civil Service Board-(Terry D. Reed-12-31-12)-County Bar Association
- Upshur County CVB-(Dale Darnell-5/2012)-City-Tourism Representative
- Upshur County CVB-(Dale Hawkins-5/2012)-BU Chamber-Tourism Representative
- Upshur County CVB-(Carol Long-5/2012)-WV Strawberry Festival Representative
- Upshur County CVB-(Dr. Joseph Reed-5/2012)-Community Member Representative
- Upshur County CVB-(John Waltz-5/2012)-City of Buckhannon Representative
- Upshur County Development Authority-(Sam Nolte-06-30-12)-County
- Upshur County Development Authority-(Dennis Klingensmith-06-30-12)-County
- Upshur County Development Authority-(Dave Thomas-06-30-12)-County
- Upshur County Development Authority-(Emiel Butcher-06-30-12)-County
- Upshur County Development Authority-(Terry D. Reed-06-30-12)-County
- Upshur County Development Authority-(Terry D. Ware-06-30-12)-County
- UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson -06-30-12) - Law Rep
- UC Enhanced Emergency Telephone Advisory Board-(Steve Long-06-30-12)-Fire Service
- Upshur County Fire Board-(Joe Malcolm-06-30-12-2nd Term)-Fire Association
- Upshur County Fire Board-(Ed Beer-06-30-12-1st Term)-County
- Upshur County Library Board-(Dennis Xander-06-30-12)-County or Bd. of Education
- Upshur County Safe Structures & Sites Board-(Jeff Wamsley-06-30-12)-Fire Chief
- Upshur County Safe Structures & Sites Board-(Dr. Ramirez-06-30-12)-County
- Upshur County Safe Structures & Sites Board-(Mary Anne Newman-06-30-12)-County
UPSHUR COUNTY COMMISSION MEETING
April 19, 2012

- Upshur County Solid Waste Authority-(Robert Wines - 06-30-12)-
  Soil Conservation District
  The Commission approved all invoices for payment. (copy included)
  The Commission approved all Vacation Orders.
  The Commission approved the following Settlements:
    - Elizabeth Cora Lager McLain-Final Settlement
    - David Lynn Oldaker, Sr.-Final Settlement
    - Earl K. Casto-Final Settlement
    - Ural B. Kellison-Final Settlement
    - Luvene Wingfield Leigh-Final Settlement
    - Vera S. Neal-Final Settlement
    - Anna Lee Posey-Final Settlement
    - Mattie Grey Shobe-Final Settlement
    - Lila Ruth Smith-Final Settlement
  The Commission approved the following “Exonerations and/or Refunds”:
    (copy included)
    - Lori Gould-#3021-$83.88
    - Angel M. Godfrey-#3022-$19.42
  The Commission approved the following “Request to Attend Meeting” (copy included)
    - James Farry-April 18, 2012
    - James Farrell-April 18, 2012
    - James Farry-May 09, 2012
    - James Farrell-May 09, 2012
  The Commission approved the following “Consolidation of Land Tracts” (copy included)
    - Warren District-Map 7E Parcel 40.1 with Map 7E, Parcel 40.2, Map 7E, Parcel 40.3 and Map 7E, Parcel 40.4 to make Map 7E Parcel 40.2-owner Timothy Grant Hunter
    - Washington District-Map 6J Parcel 40 with Map 6J, Parcel 40.12 to make Map 6J Parcel 40.12-owner Timothy G. Hunter
  The Commission made a site visit to the old jail facility to make an assessment on storage space availability.
  The Commission recessed at 11:45 a.m
  The Commission reconvened at 1:00 p.m.
  The Commission reviewed applications for the James W. Curry Scholarship.
  No action was taken pending further discussion.
  William A. Parker reviewed a road name request from Addressing and Mapping Coordinator, Terri Jo Bennett for Carr Taylor Rd. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the road name as requested. (copy included) The Commission previously approved to waive fees associated with the road name change of CR 4/10 (currently John Carr Rd) pending fulfillment of all other requirements set forth in the Upshur County 911
Addressing and Mapping Ordinance. The petitioner will follow up with all necessary paper work and report back at a future meeting.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of Beatrice Adams, Irene Andrew, Nelda Light, Thanna Wentz, Judith Miles, Catherine Frye, Beulah Riffle, Jane Reddecliff, Penny Haymond, Margaret Neely, Philip Murphy, Patsy Burgess, Phyllis Thacker, Beverly Reger, D. Jane White and Kimberly Walls as temporary early voting clerks. If additional personnel are required, names must be submitted to the Commission for approval. The effective date of employment is April 25, 2012 through May 5, 2012 at a rate of $7.25 per hour. (copy included)

Virgil Miller, Upshur County Sheriff, appeared before the Commission to discuss staffing levels. (Note: item not on agenda, report only)

Steve Linger, E911 Communications Center Director, appeared before the Commission to discuss staffing levels. (Note: item not on agenda, report only)

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 3:30 p.m.