The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 17, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of April 10, 2014 as submitted.

JC Raffety reviewed several complaints that were filed with the Safe Structures and Sites Enforcement Board. After following recommended procedure, the enforcement board has turned (6) six cases over to the Commission for action. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the Commission to sign and send correspondence to the property owners as listed, directing them to correct any and all unsafe, unsanitary conditions and to bring the property into compliance with the Safe Structures and Sites Ordinance:

- Eric J. Loudin, Marlin R. Loudin, Idella J. Loudin—Case #051211-01
- Philip Lantz—Case #050913-07
- John R. Simons, Rita F. Simons—Case #051211-01
- Trent A. Davidson, Travis S. Davidson—Case #050913-04
- Leonard E. Tenney, Laura L. Tenney—Case #050913-03
- Danny L. Heater, Shirley A. Heater—Case #041212-01

Upon failure of compliance, the Commission may follow up with further action.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the “Order for the Removal of Roger Everett as Executor for the Estate of Mary Louise Stader and the appointment of the Sheriff of Upshur County as Executor. Carrie Wallace provided a review of the Fair Housing Resolution which encourages all citizens to support the practice and policy of fair housing in their personal lives as well as in their work day duties and to discourage discriminatory housing practices. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the “Fair Housing Resolution”, which designates the month of April 2014 as “Fair Housing Month” in Upshur County (copy included).

JC Raffety reviewed a request from Judge Kurt Hall requesting telephone service to be installed in the Courtroom. No action was required. Carrie Wallace was requested to follow up with the phone company to get the installation scheduled.

JC Raffety reviewed the request from April Small, Stockert Youth Center After School Volunteer Coordinator, to receive season pool passes and day passes for program participants at a reduced cost. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the request for season passes at the rate of $40.00 per child and day passes at the rate of $3.00 per child as requested.

JC Raffety reviewed the following “For Your Information” items: (copies included).

1. Regional Jail Bill—March 2014
2. Sheriff’s Financial Statement—March 2014
3. Community Corrections Donation to Lewis-Upshur Animal Control Facility
4. Correspondence from U. S. Senator, Joe Manchin III ---H.R. 3370, Homeowners Flood Insurance Affordability Act
5. Correspondence from Upshur County Library Board concerning Phillips Property
6. Agendas and/or Notice of Meetings:
   - Upshur County Solid Waste Authority—April 14, 2014
   - Upshur County Parks and Recreational Board—April 14, 2014
   - Upshur County Public Library Board—April 15, 2014
   - Wes-Mon-Ty Resource Conservation & Development—April 15, 2014
   - Upshur County Farmland Preservation Board—April 24, 2014
7. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District—March 13, 2014
   - Upshur County Parks and Recreational Board—March 11, 2014
8. Meetings:
   - 04/01/2014-6:00 p.m.-Hodgesville PSD
   - 04/01/2014-6:00 p.m.-Elkins Road PSD
   - 04/03/2014-7:00 p.m.-Banks District VFD
   - 04/03/2014-7:00 p.m.-Selbyville VFD
   - 04/08/2014-1:00 p.m.-Adrian VFD
04/08/2014 7:00 p.m. Ellamar VFD
04/09/2014 7:00 a.m. Upshur County Development Authority -- Exec. Board
04/09/2014 12:00 p.m. Upshur County Senior Center Board
04/09/2014 1:30 p.m. Upshur County Conventions & Visitors Bureau
04/09/2014 6:00 p.m. Upshur County Citizens Corp - CERT
04/09/2014 7:30 p.m. Warren District VFD
04/10/2014 3:00 p.m. Tennenon PSD
04/10/2014 4:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
04/10/2014 7:00 p.m. Adrian PSD
04/10/2014 7:30 p.m. Buckhannon VFD
04/11/2014 7:00 a.m. Buckhannon Upshur Airport Authority
04/14/2014 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
04/14/2014 12:00 p.m. Upshur County Family Resource Network
04/14/2014 4:30 p.m. Upshur County Solid Waste Authority
04/14/2014 6:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
04/14/2014 6:00 p.m. Buckhannon-Upshur Watershed Association
04/14/2014 6:00 p.m. Lewis-Upshur Braxton Community Corrections Board
04/15/2014 10 a.m. Mandatory Budget Meeting -- Lay the Levy Rate
04/15/2014 4:00 p.m. Upshur County Public Library Board
04/15/2014 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
04/16/2014 7:00 p.m. Lewis Upshur LEPC
04/17/2014 6:30 p.m. Upshur County Youth Camp Board
04/17/2014 6:30 p.m. Upshur County Fire Board
04/20/2014 6:00 p.m. Washington District VFD
04/21/2014 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
04/21/2014 7:00 p.m. Upshur County Fair Association
04/23/2014 7:00 a.m. Upshur County Development Authority -- Full Board
04/23/2014 10:00 a.m James W. Curry Advisory Board
04/24/2014 4:00 p.m. Upshur County Farmland Preservation
04/28/2014 10:00 a.m. Mountain CAP of West Virginia, CDC
TBA 6:00 p.m. Upshur County Fire Fighters Association
TBA 6:00 p.m. Region VII Planning and Development Council

9. Appointments Needed or Upcoming:
   • Buckhannon Upshur Airport Authority (Vacant Position 06-30-13) City
   • Buckhannon-Upshur Recreational Park Advisory Board -(Vacant Position- 06-30-13)- City
   • Buckhannon-Upshur Recreational Park Advisory Board-(Vacant Position- 06-30-14)- City
   • James W. Curry Advisory Board -(Vacant Position- 12-31-13)- County
   • Upshur County Civil Service Board -(Vacant Position- 12-31-13)- Commission
   • UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
   • Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District
   • Upshur County Farmland Preservation Board (Vacant Position- 06-30-13)- Farm Bureau

Rick Edwards, Buckhannon-Upshur Recreational Park Advisory Board member, appeared before the Commission and advised that a meeting for the purpose of determining scheduling and funding of sports events at the Upshur County Wellness Complex will be held on Monday, May 12, 2014 in the Upshur County Commission meeting room. Mr. Edwards encouraged organizers of sports groups, coaches, parents and all interested parties to attend the meeting.  
The Commission recessed at 9:35 a.m.
The Commission reconvened at 9:45 a.m.
Sheriff, David Coffman and Michael Kelley, Chief Deputy Law Enforcement, appeared before the Commission to discuss staffing and scheduling options for upcoming trials and events and Court Security concerns as related to budgetary issues. (Note: report only, not on agenda)
At 10:10 a.m., the Commission opened bids for E911 Communications Center Radio Improvements (radio unit and console). One (1) bid was received. Lloyds Electronics submitted a bid in the amount of $19,552.17 (copy included). JC Raffety advised that Steve Linger, E911 Communications Center Director, and Dirk Burnside, Telecommunications Advisor, will be requested to review the bids to make sure all specifications have been met. The item will be placed on next week’s agenda for approval.
The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Dwight David Carpenter-Final Settlement
- Sharon Paulette Hawkins-Final Settlement
- Theresa Hicks Rible-Final Settlement

With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 11:00 a.m.