The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 14, 2016 at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Carrie Wallace, County Administrator; Tabatha Perry, Assistant County Administrator; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of April 07, 2016 as submitted.

Terry Cutright advised of the cancellation of the Agenda Item concerning the “Recommendation for the Removal of Michael Dean as Administrator of the Estate of Patricia Beth Dean...” as it was resolved prior to today’s Commission Meeting.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the “Recommendation to Overrule Renewed Objection to Qualification of Personal Representative and Motion for Removal in the Estate of Nathaniel Wayne Beckner, deceased” (copy included) as requested by Daya M. Wright, Fiduciary Commissioner.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the signing of correspondence to Larry Cogar, Upshur County resident concerning Safe Structures and Sites Enforcement Board Case Number 071113-01. The letter is an acknowledgement and appreciation of progress being made toward compliance and advises of a compliance deadline date of June 13, 2016 (copy included).

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the advertisement/job posting for the positions of Lifeguards, Admission Workers and Assistant Pool Managers for the 2016 season of the Buckhannon Upshur Recreation Park pool (copy included). Terry Cutright requested Carrie Wallace to follow up with scheduling a meeting with Seth Blake, Pool Manager prior to the opening date.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the transfer of Jeanne Zickefoose from the position of temporary Commission Assistant to the position of part-time addressing and Mapping Assistant, effective Monday, April 18, 2016 at the rate of $11.75 per hour for up to 19.5 hours per week (copy included).

Terry Cutright reviewed the following “For Your Information” items (copies included):
1. Notice of Approval of the Levy Estimate (Budget) from the WV State Auditor
2. Upshur County Regional Airport ribbon-cutting event to welcome AirTech, LLC-April 21, 2016
4. Map of Leaf-Off Aerial Photography Acquired by WV Counties
5. Upshur County Health Department Newsletter-April 2016
6. Upshur County E911 Communication Reports-March 2016
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly and YTD Wrecker Report
10. Agendas and/or Notice of Meetings:
   - Upshur County Family Resource Network-April 11, 2016
11. Meeting Minutes:
    - Upshur County Youth Camp Board-February 18, 2016
    - Elkins Roar Public Service District-March 1, 2016
    - Upshur County Family Resource Network-March 14, 2016
    - Upshur County Family Resource Network Director’s Report-March 2016
12. Meetings:
    - 04/05/16-5:30 p.m.-Elkins Road PSD
    - 04/05/16-6:00 p.m.-Hodgesville PSD
    - 04/06/16-7:00 a.m.-Upshur County Development Authority-Executive Board-cancelled
UPSHUR COUNTY COMMISSION MEETING
April 14, 2016

- 04/07/16-7:00 p.m.-Banks District VFD
- 04/07/16-7:00 p.m.-Selbyville VFD
- 04/11/16-12:00 p.m.-Upshur County Family Resource Network
- 04/11/16-4:30 p.m.-Upshur County Solid Waste Authority
- 04/11/16-6:00 p.m.-B-U Recreational Park Advisory Board-cancelled
- 04/11/16-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
- 04/12/16-6:00 p.m.-Buckhannon River Watershed Association
- 04/12/16-7:30 p.m.-Adrian VFD
- 04/13/16-6:00 p.m.-Buckhannon Upshur Board of Health
- 04/13/16-12:00 p.m.-Upshur County Senior Center Board
- 04/13/16-1:30 p.m.-Upshur County Conventions & Visitors Bureau–UCDA Office
- 04/13/16-6:00 p.m.-Upshur County Citizens Corp-CERT
- 04/13/16-7:00 p.m.-Warren District VFD
- 04/14/16-1:00 p.m.- Adrian PSD
- 04/14/16-4-3:00 p.m.-Tennerton PSD
- 04/14/16-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 04/14/16-7:30 p.m.-Buckhannon VFD
- 04/14/16-4:00 p.m.-B-U Airport Authority–meeting held at Airport
- 04/17/16-6:30 p.m.-Upshur County Youth Camp Board
- 04/17/16-6:00 p.m.-Washington District VFD
- 04/18/16-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 04/19/16-4:00 p.m.-Upshur County Public Library Board
- 04/19/16-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 04/19/16-6:30 p.m.-Upshur County Fire Board
- 04/19/16-5:00 p.m.-Upshur County EETAB
- 04/20/16-7:00 p.m.-Ellamore VFD
- 04/20/16-12:00 p.m.-Lewis Upshur LEPC—Upshur location
- 04/20/16-7:00 a.m.-Upshur County Development Authority
- 04/25/16-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 04/27/16-10:00 a.m.-James W. Curry Advisory Board
- 04/28/16-3:30 p.m.-Upshur County Farmland Protection Board
- TBA -6:00 p.m.-Upshur County Fire Fighters Association
- TBA-6:00 p.m.- Upshur County Fire Fighters Association

13. Appointments Needed or Upcoming:
- Upshur County Fire Board (Vacant Position-6-30-16)-1st District Community Representative

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the removal of tabled items 1 and 3 from the agenda. On April 21, 2016, the Upshur County Commission and the Randolph County Commission plan to release a joint statement concerning Mr. Grandusky’s request for reconsideration of current procedures for responding to medical emergencies for Randolph County residents in Ellamore and will also take action on tabled Agenda Item number 2 concerning the approval and adoption of the Substance Abuse and Testing Policy of Upshur County E911 Communication Center.

Carrie Wallace advised that Poll Workers are needed for the May 10 Primary Election and a Public Service Announcements will be published in local newspapers. Anyone interested in applying should contact the Upshur County Clerk’s Office at 472-1068 for further information.

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders
The Commission approved the following “Settlements” (copies included):
- Curtis Eugene Hull—Final Waiver
- William Earl Warner—Final Waiver
The Commission approved the following “Request to Attend Meeting” (copies included):
- Carol J. Dean—May 3, 2016
- Brandi Walton—May 3, 2016
- Christina Pickens—May 3, 2016
Steve Linger, E911 Communications Center Director, and E911 Telecommunicators, Carol Dean, Stephanie Jack, Bobbie Queen, Roxanne Winters, Christina Pickens and Levi Heatherly appeared before the Commission and received a CERTIFICATE OF RECOGNITION of the E911 Communications Center Telecommunicators, in honor of National Public Safety Telecommunicators Week. Mr. Linger expressed appreciation to his dedicated employees and for the Commission’s acknowledgement of their work.

With no further business, on motion by JC Raffety, seconded by Terry Cutright, the Commission meeting adjourned at 12:05 p.m.