The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 12, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of March 29, 2012 as submitted.

Virgil Miller, Upshur County Sheriff and Jodie Akers, Attendance and Student Services Director for the Upshur County Board of Education, appeared before the Commission and provided an update/status report on the Prevention Resource Officer (PRO) program at the Buckhannon-Upshur High School and cited statistics and information demonstrating the success of the program. The Board of Education would like to implement the program at the middle school level and Ms. Akers requested the Commission to consider approval to submit the Prevention Resource Officer Grant Application in the amount of $50,000. The application requires a cash match in the amount of $16,699. Grant funds will be utilized for salary and related costs. The Board of Education will fund any personnel costs not covered by the grant. The Upshur County Commission will fund other operational costs. The Commission will continue discussion on this item later in the meeting.

Sheriff Miller briefly reviewed the “Take Back” initiative, a DEA (Drug Enforcement Agency) sponsored program encouraging responsible disposal of expired and/or unused prescription drugs. Sheriff Miller will provide further information at next week’s meeting.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the request from Kathy McMurray, Executive Director, Mt. CAP of West Virginia, for the Upshur County Commission to serve as the governmental agency for Mt. CAP to apply for the WV Justice Assistance Grant funding for Fiscal Year 2012 on behalf of the Child Advocacy Center. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the renewal of the maintenance contract with Software Systems, Incorporated/IBM on the “AS400” for a 3 (three) year period effective April 04, 2012 in the amount of $23,320.72. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the Resolution designating the Upshur County Development Authority as the local economic development entity for the Coalbed Methane Severance Tax Program. (copy included)

Karen Facemyer, Polymer Alliance Zone President and Dennis Xander, Board of Directors Vice President, Independent Oil and Gas Association (IOGA), appeared before the Commission and presented “Just Beneath the Surface”, a report on natural gas drilling. (copy included) Ms. Facemyer presented information and data concerning the effects of the natural gas industry in West Virginia. Ms. Facemyer and Mr. Xander participated in a question and answer session.

Upshur County resident, Carl Tenney appeared before the Commission and provided information concerning matters relating to his property located at the intersection of Ritchie and Tucker Streets within the City of Buckhannon. An Upshur County resident had requested the County Commission to make a request to the City of Buckhannon to resolve the problem concerning unsafe conditions on the property. City of Buckhannon Mayor, Kenneth Davidson appeared for discussion on the matter. The City of Buckhannon will coordinate with Mr. Tenney for a resolution to the problem.

The Commission recessed at 10:25 a.m.

The Commission reconvened at 10:45 a.m.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the Community
Participation Grant Contract with the West Virginia Development Office for the Brushy Fork Community Building in the amount of $6,000. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the Proclamation designating April 2012 as “Fair Housing Month” in Upshur County. (copy included)

The proclamation “encourage(s) all citizens to support the practice and policy of fair housing in their personal lives as well as in their work day duties.”

The Commission reviewed the following “For Your Information” items:
1. Correspondence from the West Virginia Division of Highways requesting assistance from County Commissions concerning verification of sufficient access to state roads prior to approval of housing developments
2. Building Permit Report-March 2012
4. Upshur County Communication Center Reports
   - Monthly Call Summary Report-March 2012
   - Monthly Departmental Call Report-March 2012
   - Monthly Wrecker Rotation Report-March 2012
5. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority-April 13, 2012
   - Elkins Road Public Service District-April 03, 2012
   - Upshur County Development Authority-April 11, 2012
   - Upshur County Fire Board-April 12, 2012
   - Upshur County Safe Structures and Sites Enforcement Bd.-March 2012
6. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority-March 09, 2012
   - Elkins Road Public Service District –March 06, 2012
   - Elkins Road Public Service District –March 14, 2012
   - Elkins Road Public Service District –March 15, 2012
   - Upshur County Development Authority-March 14, 2012
   - Upshur County Safe Structures and Sites Enforcement Bd.-February 09, 2012
7. Meetings:
   - 04/03/12-6:00 p.m.-Hodgesville Public Service District
   - 04/03/12-6:00 p.m.-Elkins Road Public Service District
   - 04/04/12-12:00 p.m.-Upshur County Senior Center Board
   - 04/09/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 04/09/12-12:00 p.m.-Upshur County Family Resource Network
   - 04/09/12-4:30 p.m.-Upshur County Solid Waste Authority
   - 04/09/12-6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 04/11/12-7:00 a.m.-Upshur County Development Authority – Executive Board
   - 04/11/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 04/12/12-1:00 p.m.-Adrian Public Service District
   - 04/12/12-3:00 p.m.-Tennerton Public Service District
   - 04/12/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 04/12/12-6:30 p.m.-Upshur County Fire Board
   - 04/13/12-7:00 a.m.-Buckhannon Upshur Airport Authority
   - 04/16/12-7:00 p.m.-Upshur County Fair Association
   - 04/17/12-9:00 a.m.-Commission – Public Meeting to Approve Budget & Levy Rate
   - 04/17/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 04/17/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
UPSHUR COUNTY COMMISSION MEETING
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- 04/17/12-6:00 p.m.-Buckhannon River Watershed Association
- 04/18/12-7:00 p.m.-Lewis Upshur LEPC
- 04/19/12-4:00 p.m.-Upshur County Public Library Board
- 04/19/12-6:30 p.m.-Upshur County Youth Camp Board
- May 2012-6:00 p.m.-Community Corrections Board
- 04/25/12-7:00 a.m.-Upshur County Development Authority
- 04/25/12-10:00 a.m.-James W. Curry Advisory Board
- 04/26/12-6:00 p.m-Upshur County Farmland Preservation Board
- TBA-7:00 p.m.-Region VII Planning & Development Council

8. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)-City
- Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Doug Bush - 06-30-12)-Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-13)-County
- Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13)-County
- James W. Curry Advisory Board (William A. Parker-06-30-12)-County
- James W. Curry Advisory Board-(Mark Riggs-06-30-12) County
- James W. Curry Advisory Board-(Amanda Craig-06-30-12)-County
- Elkins Road Public Service District-(Carey Wagner-09-30-12)-County
- Hodgesville Public Service District-(Robert Wright-06-30-12)-County
- Region VII Planning & Development Council-(William A. Parker-12-31-12)-County
- Region VII Planning & Development Council-(Connie Tenney-12-31-12)-County
- Region VII Planning & Development Council-(Sam Nolte-12-31-12)-County
- Region VII Planning & Development Council-(Dr. Pamela Balch-12-31-12)-County
- Region VII Planning & Development Council-(A.G. Trusler-12-31-12)-County
- Upshur County Building Commission-(Richard Ralston II-11-10-12)-County
- Upshur County Civil Service Board-(Terry D. Reed-12-31-12)-County Bar Association
- Upshur County CVB-(Dale Darnell-5/2012)-City-Tourism Representative
- Upshur County CVB-(Dale Hawkins-5/2012)-BU Chamber-Tourism Representative
- Upshur County CVB-(Carol Long-5/2012)-WV Strawberry Festival Representative
- Upshur County CVB-(Dr. Joseph Reed-5/2012)-Community Member Representative
- Upshur County CVB-(John Waltz-5/2012)-City of Buckhannon Representative
The Commission approved all invoices for payment. (copy included)

The Commission approved all Vacuum Orders.

The Commission approved the following Settlements:
- Dorsey J. Woody-Final Settlement
- Orval Norse Zickefoose-Final Settlement
- Dora Belle Bunner-Final Settlement
- Arnold E. Huffman-Final Settlement
- Glenda F. Smith-Final Settlement
- Victor R. Tallman-Final Settlement
- Gertrude B. Howell-Final Settlement
- Dale F. Riggs-Fourth Annual Settlement
- James J. Wiseman-First Annual Settlement

The Commission approved the following “Exonerations and/or Refunds”:
- David W. Lewis-#3019-$174.73
- Tri State Toter Service, Inc.-#3020-$70.92

The Commission approved the following “Request to Attend Meeting” (copy included)
- William A. Parker-April 18, 2012

The Commission recessed at 11:30 a.m.

The Commission attended the meeting of the Upshur County Policy Board at 1:15 p.m.

The Commission attended the meeting of the Upshur County Departmental Supervisors at 2:20 p.m. (Note: Creed G. Pletcher left the meeting at 3:00 p.m.)

The Commission reconvened at 3:15 p.m.

Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and reviewed information concerning a request from Upshur County resident, Gary Carr to change his road name. After discussion, on motion by JC
Raffety, seconded by Creed G. Pletcher, the Commission approved to waive fees to residents of the John Carr Road to change their road name upon following the required “Road Name Change” procedures.

Steve Linger, E911 Communications Center Director, appeared before the Commission and provided an update on operations at the E911 Center.

Gregory B. Harris, Upshur County Director of Facility Operations, appeared before the Commission and provided a review of ongoing maintenance projects.

The Commission reviewed the Prevention Resource Officer Grant Application. After discussion, on motion by JC Raffety, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the grant application and all related documents. (copy on file in the Office of the Upshur County Commission)

With no further business, on motion by JC Raffety, seconded by Donnie R. Tenney, the Commission meeting adjourned at 5:00 p.m.