The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 11, 2013 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; William A. Parker, County Administrator; Megan J. Pomeroy, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of April 04, 2013 as submitted.

Megan J. Pomeroy provided a review of the Community Participation Grant Program application, Project Number 13LEDA0712, in the amount of $4,000, for the benefit of the Banks District Fire Department for the purpose of purchasing equipment. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the grant application and all related documents.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved Clarissa H. Linger as volunteer for the Lewis-Upshur Animal Control Facility.

William A. Parker provided a review of correspondence from Elizabeth J. Perdue, Director of the West Virginia State Agency for Surplus Property, and application for continuing participation in the Surplus Property Program. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the application.

The Commission reviewed the request from Upshur County Firefighters Association for information as discussed at the April 04th Commission meeting. William A. Parker advised that the required “Memo of Understanding” (MOU) has been revised and will be sent to the departments this week. Donnie R. Tenney recommended that the Commission meet with City officials to resolve issues concerning the “additional insured” requirement and follow up with Lewis County on programming matters.

William A. Parker provided follow up on the cost of maintenance for “Fancy” as discussed at the March 28th Commission meeting. Additional related invoices have brought the cost of care and upkeep of the horse to approximately $3,500. The Commission discussed drafting a “pre-agreement” with the Sheriff’s office to limit the amount of responsibility for future cases.

The Commission recessed at 9:40 a.m.

The Commission reconvened at 10:00 a.m.

Representatives from the Brooks Hill Community Building Committee appeared before the Commission and requested assistance with funding for the building of a 16’ x 24’ stage for community music presentations. Spokesperson, Jim Crouse stated that the total cost of the project will be around $4,000. Donnie R. Tenney advised the Committee to follow up with Megan Pomeroy for exploring grant assistance. Committee member, Mary Weaver, extended an invitation to the Commission to attend the annual Brooks Hill Fair, July 26 and 27.
The Commission reviewed the following “For Your Information” items:
1. Correspondence from April D. Dickenson, Justice Programs Specialist, regarding receipt of FY 2013 Court Security Grant Program application
2. Agendas and/or Notice of Meetings:
   • Upshur County Development Authority-April 10, 2013
   • Upshur County Convention & Visitor’s Bureau-April 10, 2013
3. Meeting Minutes and/or Financial Reports:
   • Upshur County Development Authority-March 13, 2013
   • Upshur County Convention & Visitor’s Bureau-March 13, 2013
4. Meetings:
   • 04/02/13-6:00 p.m.-Hodgesville Public Service District
   • 04/02/13-6:00 p.m.-Elkins Road Public Service District
   • 04/04/13-7:00 p.m.-Banks District Volunteer Fire Department
   • 04/04/13-7:00 p.m.-Selbyville Volunteer Fire Department
   • 04/08/13-12:00 p.m.-Upshur County Family Resource Network
   • 04/08/13-4:30 p.m.-Upshur County Solid Waste Authority
   • 04/08/13-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Bd.
   • 04/08/13-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Bd.
   • 04/08/13-6:00 p.m.-Buckhannon River Watershed Association
   • 04/09/13-7:00 p.m.-Adrian Volunteer Fire Department
   • 04/09/13-7:00 p.m.-Ellamore Volunteer Fire Department
   • 04/10/13-7:30 a.m.-Upshur County Development Authority – Exec. Bd.
   • 04/10/13-12:00 p.m.-Upshur County Senior Center Bd.
   • 04/10/13-1:30 p.m.-Upshur County Conventions & Visitor’s Bureau
   • 04/10/13-6:00 p.m.-Upshur County Citizens Corp - CERT
   • 04/10/13-7:30 p.m.-Warren District Volunteer Fire Department
   • 04/11/13-1:00 p.m.-Adrian Public Service District
   • 04/11/13-1:00 p.m.-Tennerton Public Service District
   • 04/11/13-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Bd.
   • 04/11/13-7:30 p.m.-Buckhannon Volunteer Fire Department
   • 04/12/13-7:00 a.m.-Buckhannon Upshur Airport Authority
   • 04/15/13/2013-12:00 p.m.-Buckhannon Upshur Chamber of Commerce
   • 04/15/13-7:00 p.m.-Upshur County Fair Association
   • 04/16/13-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   • 04/16/13-10:00 a.m.-Mandatory Budget Meeting—Lay the Levy Rate
   • 04/16/13-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Bd.
   • 04/17/13-12:00 p.m.-Lewis Upshur LEPC
   • 04/18/13-6:30 p.m.-Upshur County Youth Camp Bd.
   • 04/18/13-6:30 p.m.-Upshur County Fire Bd.
   • 04/21/13-7:30 p.m.-Washington District Volunteer Fire Department
UPSHUR COUNTY COMMISSION MEETING
April 11, 2013

- 04/22/13-10:00 a.m.-Mt. CAP of West Virginia, CDC
- 04/24/13-7:00 a.m.-Upshur County Development Authority – Full Bd.
- 04/24/13-10:00 a.m.-James W. Curry Advisory Bd.
- 04/25/13-4:00 p.m.-Upshur County Public Library Bd.
- 04/25/13-4:00 p.m.-Upshur County Farmland Preservation Bd.
- 04/29/13-6:00 p.m.-Upshur County Firefighters Association
- TBA-6:30 p.m.-Region VII Planning & Development Council

5. Appointments Needed or Upcoming:
   - Adrian Public Service District-(Vacant Position-10-31-17)-County
   - Buckhannon-Upshur Parks & Recreation Bd.-(Vacant Position- 06-30-13)-County
   - James W. Curry Advisory Bd.- (Vacant- 12-30-12)- County
   - James W. Curry Advisory Bd.- (Vacant- 12-30-12)-County
   - Upshur County Solid Waste Authority-(Robert Wines-06-30-12)-Soil Conservation District

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
   - Harold Dean Bailey-Final Settlement
   - Mary E. Moore-Final Settlement
   - Imogene Mae Morgan-Final Settlement
   - Tony Lee Burr-Final Settlement

The Commission approved the following “Request for Exoneration or Refund”:
(copies included)
   - ...........-#31.-$...

The Commission recessed at 10:30 a.m.
The Commission reconvened at 11:00 a.m.

Joyce Harris-Thacker, Upshur County Family Resource Director and spokesperson for Upshur County Partners in Prevention (PIT) introduced Mary Austin, Director of Lewis-Upshur Department of Health and Human Resources and Idress Gooden, RESA VII representative. Ms. Austin read the “Children’s Memorial Flag Day, April 2013” proclamation which memorializes children and teenagers who die violently each year. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the proclamation designating April 25, 2013 as Children’s Memorial Flag Day in Upshur County.

Idress Gooden read the “Child Abuse Prevention and Awareness Month, April 2013” proclamation which encourages Upshur County residents’ support and participation in preventing Child abuse. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the proclamation designating April as “Child Abuse Prevention and Awareness Month” in Upshur County. The Commission attended the flag raising activities in honor of “Children’s Memorial Flag Day” in the courthouse plaza area.
The Commission recessed at 11:30 a.m. and attended a luncheon at the Methodist Church to honor Upshur-Lewis District Social Services.

The Commission attended the meeting of the Upshur County Policy Board at 1:15 p.m. (Meeting minutes included)

The Commission attended the meeting of the Upshur County Department Supervisors at 2:30 p.m. (Meeting minutes included)

The Commission reconvened at 3:55 p.m.

The Commission met with Debbie Thacker Wilfong, Upshur County Clerk concerning office staffing. Ms. Wilfong requested to move Quayla Bennett (currently part time) into the full time Deputy County Clerk position left vacant by the resignation of Christina Loudin-Edwards and to then fill the vacancy of Ms. Bennett. Ms. Wilfong discussed options to fill the part time vacancy, currently a 35 hour position. No decision was made. The Commission will follow up with Ms. Wilfong at the April 16, 2013 Special Meeting of the Upshur County Commission.

The Commission met with Christina Loudin-Edwards and conducted an exit interview.

With no further business, on motion by JC Raffety, seconded by Troy A. Brady, the Commission meeting adjourned at 4:45 p.m.