The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 10, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Megan Pomeroy, County Administrator, Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of April 03, 2014 as submitted.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved Nancy Burgess, Carolyn Woofer, Krista Adkins and Jefferson Gregory as volunteers for the Lewis-Upshur Animal Control Facility.

On motion by Donnie R. Tenney seconded by Troy A. Brady, the Commission approved Brittany Hornbeck, full time employee of the Office of the Upshur County Sheriff to request “Donated Leave”.

Joyce Harris-Thacker, Upshur County Family Resource Network Director and spokesperson for Upshur County Partners in Prevention (PIT) reviewed statistics relating to child abuse, and sexual and domestic violence and introduced Idress Gooden, RESA VII representative; Mary Austin, Director of Lewis-Upshur Department of Health and Human Resources and Samantha Dalton, Women’s Aid in Crisis (WAIC) representative.

Idress Gooden reviewed the “Child Abuse Prevention and Awareness Month, April 2014” proclamation (copy included) which encourages Upshur County residents’ support and participation in preventing child abuse. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the proclamation designating April as “Child Abuse Prevention and Awareness Month” in Upshur County.

Mary Austin reviewed the “Children’s Memorial Flag Day, April 2014” proclamation (copy included) which memorializes children and teenagers who die violently each year. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the Commission to sign the proclamation designating April 25, 2014 as Children’s Memorial Flag Day in Upshur County.

Samantha Dalton reviewed the “Sexual Assault Awareness Month” proclamation (copy included) which promotes awareness of the increasing incidence of sexual violence in Upshur County and nationwide. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the Commission to sign the proclamation designating April as “Sexual Assault Awareness Month” in Upshur County (copy included).

Ms. Harris-Thacker extended an invitation to the Commission to attend the “Child Abuse and Neglect Prevention and Awareness” luncheon today at Noon at the Chapel Hill United Methodist Church.

JC Raffety reviewed the following “For Your Information” items: (copies included).

1. Building Permit Report—March 2014
2. Lewis-Upshur Animal Control Facility- Dog Report— March 2014
3. Lewis-Upshur Animal Control Facility- Cat Report — March 2014
4. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District – April 01, 2014
Buckhannon City Council– April 03, 2014
Upshur County Development Authority– April 09, 2014
Upshur County Family Resource Network– April 14, 2014
Upshur County Farmland Preservation Board– April 24, 2014

Meeting Minutes and/or Financial Reports:

Upshur County Development Authority– Executive Board –March 19, 2014

Meetings:

04/01/2014-6:00 p.m.-Hodgesville PSD
04/01/2014-6:00 p.m.-Elkins Road PSD
04/03/2014-7:00 p.m.-Banks District VFD
04/03/2014-7:00 p.m.-Selbyville VFD
04/08/2014-1:00 p.m.-Adrian VFD
04/08/2014-7:00 p.m.-Ellamore VFD
04/09/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
04/09/2014-12:00 p.m.-Upshur County Senior Center Board
04/09/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
04/09/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
04/09/2014-7:30 p.m.-Warren District VFD
04/10/2014-3:00 p.m.-Tennerton PSD
04/10/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
04/10/2014-7:00 p.m.-Adrian PSD
04/10/2014-7:30 p.m.-Buckhannon VFD
04/11/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
04/14/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
04/14/2014-12:00 p.m.-Upshur County Family Resource Network
04/14/2014-4:30 p.m.-Upshur County Solid Waste Authority
04/14/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
04/14/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
04/14/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
04/15/2014-10 a.m.-Mandatory Budget Meeting---Lay the Levy Rate
04/15/2014-4:00 p.m. -Upshur County Public Library Board
04/15/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
04/16/2014-7:00 p.m.-Lewis Upshur LEPC
04/17/2014-6:30 p.m. -Upshur County Youth Camp Board
04/17/2014-6:30 p.m.-Upshur County Fire Board
04/20/2014-6:00 p.m.-Washington District VFD
04/21/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
04/21/2014-7:00 p.m.-Upshur County Fair Association
04/23/2014-7:00 a.m. -Upshur County Development Authority – Full Board
04/23/2014-10:00 a.m.-James W. Curry Advisory Board
04/24/2014-4:00 p.m.-Upshur County Farmland Preservation
04/28/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
TBA -6:00 p.m.-Upshur County Fire Fighters Association
UPSHUR COUNTY COMMISSION MEETING
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- TBA-6:00 p.m.-Region VII Planning and Development Council

7. Appointments Needed or Upcoming:
- Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
- Buckhannon-Upshur Recreational Park Advisory Board -(Vacant Position- 06-30-13)- City
- Buckhannon-Upshur Recreational Park Advisory Board-(Vacant Position- 06-30-14)- City
- James W. Curry Advisory Board -(Vacant Position- 12-31-13)- County
- Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission
- UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
- Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District
- Upshur County Farmland Preservation Board (Vacant Position- 06-30-13)-Farm Bureau

The Commission recessed at 9:35 a.m.
The Commission reconvened at 9:45 a.m.

Ron Fowler, Disabled American Veterans Chapter 36 representative, appeared before the Commission to accept the West Virginia Development Office, Community Participation Grant Award in the amount of $8,000 presented by Bill Hamilton, Delegate, West Virginia House of Delegates. Mr. Fowler expressed appreciation to the Upshur County Commission and staff and Mr. Hamilton for their assistance in obtaining the grant funding. Mr. Fowler also expressed appreciation to community volunteers for assisting with building repairs and upgrades.

Delegate Hamilton, spoke about the legislative process of grant awards and expressed appreciation for the continuing support of the Upshur County Commission.

At 10:00 a.m., the Commission opened bids for the WV-SIRN handheld portable radios for the Office of Emergency Management. Two (2) bids were received; Biser’s Radio Service in the amount of $775.35 per unit and Electronic Communications of WV, in the amount of $914.98 per unit (copies included). James Farry, OEM Director, and Dirk Burnside, Telecommunications Advisor, reviewed the bids with the Commission to make sure all specifications were met. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved Biser’s Radio’s submission as the low bid. Megan Pomeroy was requested to follow up with contract preparation. Jim Farry advised that grant funds awarded by the West Virginia Division of Homeland Security and Emergency Management, Sub-Grant Award in the amount of $45,000 (as discussed at the March 27, 2014 Commission meeting) will be used for the purchase of the radios and expressed appreciation of Mr. Biser’s low bid which will allow for the purchase of (8) extra radios.

The Commission recessed at 10:15 a.m. to attend flag raising activities in honor of “Children’s Memorial Flag Day” in the courthouse plaza area.
The Commission reconvened at 10:35 a.m.
The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Nancy Lou Boyce-Final Settlement
- Diana Lynn Bucher-Final Settlement
- Barbra Hornbeck White-Final Settlement
The Commission approved the following “Exonerations and/or Refunds”: (copies included)

- Robert D. and Bonnie L. Baughman--#3365-$529.61

The Commission approved the following “Time Out of Office”: (copies included)

- Terri Jo Bennett—April 08, 2014 (1/2 day)

The Commission approved the following “Request to Attend Meeting”: (copies included)

- Terri Jo Bennett—June 16, 17, 18 and 19, 2014

The Commission recessed at 11:00 a.m.

The Commission attended the Child Abuse and Neglect Prevention and Awareness luncheon.

The Commission attended the meeting of the Upshur County Department Supervisors at 1:00 p.m. (copy of meeting minutes included). (Note—Policy Board did not meet)

The Commission reconvened at 2:25 p.m.

Addressing and Mapping Coordinator, Terri Jo Bennett appeared before the Commission and reviewed road name requests. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the following road names: Rocky Sage Rd; on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved Lindale Ln and Elmer Farm Rd.

Ms. Bennett reviewed a road name request from Upshur County resident, Craig Bessinger. Mr. Bessinger’s private driveway has only one structure (dwelling) and does not need to be named per E911 Addressing and Mapping Ordinance requirements. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved Leaf Harmony Ln per Mr. Bessinger’s request.

With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 2:40 p.m.