The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 03, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Megan Pomeroy, County Administrator, Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of March 27, 2014 as submitted.

After review of the minutes, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the meeting minutes of the March, 2014 Budget Hearings as submitted.

JC Raffety provided a review of correspondence to Clark S. Barnes, Gregory A. Tucker, Bob Ashley, Bill Hamilton, Dana Lynch and Margaret Donaldson Smith, WV State Senators and Members of the West Virginia House of Delegates from the Upshur County Commission requesting that the ownership of the Upshur County Youth Camp Bridge be transferred to the West Virginia Department of Highways in order to ensure that “inconsistencies in the maintenance and condition of bridges in Upshur County” are eliminated. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign and send the correspondence (copies included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the West Virginia Development Office, Community Participation Grant Program Application and related documents in the amount of $5,000 for the benefit of the Literacy Volunteers of Upshur County for the purchase of books and supplies.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the Cooperative Agreement by and between the Lewis-Upshur Local Community Criminal Justice Board and the Upshur County Commission. The agreement designates the Upshur County Commission as fiscal agent and co-employer for the Lewis Upshur Day Report Center Program (copy included).

Joyce Harris-Thacker and Burl Smith, Upshur County Solid Waste Authority representatives, appeared before the Commission and provided a review of the “April 2014, Make It Shine Month” proclamation and upcoming community cleanup activities. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, approved and authorized the Commission to sign the proclamation which designates the month of April 2014 as Make It Shine Month in Upshur County and encourages all citizens to participate in Adopt-A-Highway, Adopt-A-Spot and activities which promote a clean environment.

JC Raffety provided a review of correspondence from Sam Nolte, President, Upshur County Development Authority, concerning the resignation of board member Barry Pritt and recommendation for the appointment of Bob Skinner to fill the vacancy. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the appointment as recommended. Mr. Skinner’s term will expire on June 30, 2016.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the employment of Juanita Andrews for the part-time position of Housekeeping/Janitorial staff member as recommended by Greg Harris, Director of Facility Operations. Effective date of employment is April 7, 2014 at the rate of $8.00 per hour for approximately 29.5 hours per week (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the employment of Duane Cremeans for the seasonal position of Grounds Keeping staff member as recommended by Greg Harris. Effective date of
employment is April 7, 2014 at the rate of $8.00 per hour for approximately 40 hours per week for a period of 16 weeks (copy included).

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Correspondence from the West Virginia State Auditor’s Office — Approval of the Levy Estimate (Budget) for FY 2015
2. NACo Prescription Drug Discount Program—February 2014
3. Upshur County Sheriff’s Financial Statement—February 2014
4. Agendas and/or Notice of Meetings:
   • Upshur County Solid Waste Authority — April 14, 2014
5. Meeting Minutes and/or Financial Reports:
   • Upshur County Citizen Corp Council – March 12, 2014
6. Meetings:
   • 04/01/2014-6:00 p.m.-Hodgesville PSD
   • 04/01/2014-6:00 p.m.-Elkins Road PSD
   • 04/03/2014-7:00 p.m.-Banks District VFD
   • 04/03/2014-7:00 p.m.-Selbyville VFD
   • 04/08/2014-1:00 p.m.-Adrian VFD
   • 04/08/2014-7:00 p.m.-Ellamore VFD
   • 04/09/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
   • 04/09/2014-12:00 p.m.-Upshur County Senior Center Board
   • 04/09/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   • 04/09/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
   • 04/09/2014-7:30 p.m.-Warren District VFD
   • 04/10/2014-3:00 p.m.-Tennerton PSD
   • 04/10/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   • 04/10/2014-7:00 p.m.-Adrian PSD
   • 04/10/2014-7:30 p.m.-Buckhannon VFD
   • 04/11/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
   • 04/14/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   • 04/14/2014-12:00 p.m.-Upshur County Family Resource Network
   • 04/14/2014-4:30 p.m.-Upshur County Solid Waste Authority
   • 04/14/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   • 04/14/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
   • 04/14/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
   • 04/15/2014-10 a.m.-Mandatory Budget Meeting---Lay the Levy Rate
   • 04/15/2014-4:00 p.m. -Upshur County Public Library Board
   • 04/15/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   • 04/16/2014-7:00 p.m.-Lewis Upshur LEPC
   • 04/17/2014-6:30 p.m. -Upshur County Youth Camp Board
   • 04/17/2014-6:30 p.m.-Upshur County Fire Board
   • 04/20/2014-6:00 p.m.-Washington District VFD
   • 04/21/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   • 04/21/2014-7:00 p.m.-Upshur County Fair Association
   • 04/23/2014-7:00 a.m. -Upshur County Development Authority – Full Board
   • 04/23/2014-10:00 a.m.-James W. Curry Advisory Board
   • 04/24/2014-4:00 p.m.-Upshur County Farmland Preservation
   • 04/28/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
   • TBA -6:00 p.m.-Upshur County Fire Fighters Association
   • TBA-6:00 p.m.-Region VII Planning and Development Council
7. Appointments Needed or Upcoming:
   • Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
   • Buckhannon-Upshur Recreational Park Advisory Board -(Vacant Position- 06-30-13)- City
The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Dana William Jarrett-Final Settlement
- Jackson N. Nesbitt-Final Settlement
- Basil Holt Tenney-Final Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)
- Robert W. or Roberta J. Lynch-#3362-$159.56
- Christopher P. or Tami Bailey -#3363-Corrective Ticket
- Paul R. or Ruth Williams-#3364-$29.80

The Commission approved the following “Time Out of Office”: (copies included)
- Jan Cochran—April 10, 11 and 12, 2014

Addressing and Mapping Coordinator, Terri Jo Bennett appeared before the Commission and reviewed road name requests. After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved Leeson Dr for a private driveway off of Brushy Fork Road and Burrco Dr for a private driveway off of Development Lane (copies included)

With no further business, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission meeting adjourned at 11:15 a.m.