The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 29, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Joyce L. Harris-Thacker, Upshur County Family Resource Network Director, presented the “Proclamation for Child Abuse Prevention and Awareness Month” which solicits community involvement in the efforts of child protection. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the proclamation designating April 2012 as Child Abuse Prevention and Awareness Month in Upshur County. (copy included)

Sara Crum, Department of Health and Human Resources Supervisor, presented the “Proclamation for the Children’s Memorial Flag Day” which is to recognize and remember children who die at the hand of violence each year. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the proclamation designating April 27, 2012 as “Children’s Memorial Flag Day” in Upshur County. (copy included)

Billie Hunt and Priscilla Peggs, Women’s Aid in Crisis (WAIC) representatives, presented the “Proclamation for Sexual Assault Awareness Month” which encourages community support for the prevention of sexual abuse. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the proclamation designating April 2012 as “Sexual Assault Awareness Month” in Upshur County. (copy included)

Billie Hunt and Priscilla Peggs, Women’s Aid in Crisis (WAIC) representatives, presented the “Proclamation for Sexual Assault Awareness Month” which encourages community support for the prevention of sexual abuse. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the proclamation designating April 2012 as “Sexual Assault Awareness Month” in Upshur County. (copy included)

The Commission recessed at 9:25 a.m. and attended the flag raising activities in honor of “Children’s Memorial Flag Day” in the courthouse plaza area.

The Commission reconvened at 9:30 a.m.

Joyce L Harris-Thacker provided a review of upcoming events including the Upshur County Schools Drop-Out Prevention Follow-Up Forum (this evening at 6 p.m.) and the Community Baby Shower event on April 21, 2012.

Chris Mullett, Executive Director of the Clarksburg Mission, appeared before the Commission and provided a review of Veterans and Mission housing needs. The Clarksburg Mission partners with many Upshur County agencies to help meet the needs of the homeless.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of March 22, 2012, as submitted.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the change in the employment status of April D. Smith as full time E911 Communications Center Dispatcher to part time as recommended by Steve Linger, E911 Communications Center Director. The status change is effective as of April 01, 2012.

William A. Parker advised that agenda item “Consider Recommendation from Steve Linger, E911 Director, to change employment status for Tracy A. Lewis from part time to full time-effective April 01, 2012” was not ready for consideration and was removed from the agenda.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the establishment of the “Upshur County Coal Reallocated Severance Tax Fund” as required by SB1002. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the request from Mid-State Soccer Club for usage of Pringle Tree Park on Monday, Tuesday and Wednesday evenings through May 2012 provisional to meeting insurance requirements. (copy included)

The Commission reviewed the following “For Your Information” items:
1. Agendas and/or Notice of Meetings:
   - Upshur County Development Authority-March 28, 2012
   - Upshur County Youth Camp Board-March 29, 2012
2. Meeting Minutes and/or Financial Reports:
3. Meetings:
   - 04/03/12 6:00 p.m.-Hodgesville Public Service District
   - 04/03/12 6:00 p.m.-Elkins Road Public Service District
   - 04/04/12 12:00 p.m.-Upshur County Senior Center Board
   - 04/09/12 12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 04/09/12 12:00 p.m.-Upshur County Family Resource Network
   - 04/09/12 4:30 p.m.-Upshur County Solid Waste Authority
   - 04/09/12 6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 04/11/12 7:00 a.m.-Upshur County Development Authority – Executive Board
   - 04/11/12 1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 04/12/12 12:00 p.m.-Upshur County Senior Center Board
   - 04/09/12 12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 04/12/12 6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 04/12/12 6:30 p.m.-Upshur County Fire Board
   - 04/13/12 7:00 a.m.-Buckhannon Upshur Airport Authority
   - 04/16/12 7:00 p.m.-Upshur County Fair Association
   - 04/17/12 9:00 a.m.-Commission–Public Meeting to Approve Budget & Levy Rate
   - 04/17/12 10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 04/17/12 5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 04/17/12 6:00 p.m.-Buckhannon River Watershed Association
   - 04/18/12 7:00 p.m.-Lewis Upshur LEPC
   - 04/19/12 4:00 p.m.-Upshur County Public Library Board
   - 04/19/12 6:30 p.m.-Upshur County Youth Camp Board
   - May 2012-6:00 p.m.-Community Corrections Board
   - 04/25/12 7:00 a.m.-Upshur County Development Authority
   - 04/25/12 10:00 a.m-James W. Curry Advisory Board
   - 04/26/12 6:00 p.m.-Upshur County Farmland Preservation Board
   - TBA-7:00 p.m.-Region VII Planning & Development Council

4. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)-City
   - Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)-City
   - Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
   - Buckhannon-Upshur Parks & Recreation Board-(Doug Bush-06-30-12)-Bd. of Education
   - Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
   - Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-12)-County
   - Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13)-County
   - James W. Curry Advisory Board-(William A. Parker-06-30-12)-County
   - James W. Curry Advisory Board-(Mark Riggs-06-30-12)-County
   - James W. Curry Advisory Board-(Amanda Craig-06-30-12)-County
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:

- Jessie D. Pegram-Final Settlement
- Delmar Glenn Perrine-Final Settlement
- James S. Swecker-Final Settlement
- Mary Evangeline Underwood-Final Settlement
Violet G. DeBarr - First Annual Settlement

The Commission approved the following “Exonerations and/or Refunds”:

- Allen R. or Estia Stanford - #3015 - $34.68
- Buddy A. and Kendra Knight - #3016 - $180.32
- Gary and Inis Evans - #3017 - $5.67
- Sherry A. Kyle - #3018 - $131.06

The Commission recessed at 10:30 a.m.
The Commission reconvened at 10:45 a.m.

James Farry, Office of Emergency Management Director, and William A. Parker, County Administrator, appeared before the Commission to review and/or clarify:

1. Communication concerning OEM Budget Request
2. Overall Budget Process
3. Salaried and Hourly Positions and F. L. S. A.
4. Related Job Duties-Working Relationship with Staff of the OEM and Commission Office
5. Reasoning/Purpose for Compensation of certain employees-William A. Parker advised that this should be an executive session matter.

On motion by JC Raffety, seconded by Creed G. Pletcher, the Commission entered executive session to review purpose(s) of wage increase of certain employees and review concerns expressed by James Farry. Present were Donnie R. Tenney, JC Raffety, Creed G. Pletcher, William A. Parker, and James Farry. No decisions were made in executive session. The Commission returned to open session at 12:00 p.m.

The Commission recessed at 12:15 p.m.
The Commission reconvened at 1:15 p.m.

Greg Harris, Upshur County Director of Facility Operations, and Sid Cooper, M & S Services’ representative, appeared before the Commission and provided an update/status report on maintenance items at the Buckhannon-Upshur Recreation Park pool facility. The pool leak and lights were discussed.

The Commission recessed at 2:30 p.m.
The Commission reconvened at 3:00 p.m. at the E911 Communications Center and met with Steve Linger, E911 Communications Center Director and E911 Dispatchers (Carol Dean and Kimbra Wachob absent) to discuss personnel items regarding working conditions/environment and professional conduct expectations.

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 5:30 p.m.