The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 20, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Megan Pomeroy, County Administrator, Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of March 13, 2014 as submitted.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the listing of Poll Workers for the May 13, 2014 Primary Election as submitted by Debbie Thacker Wilfong, Upshur County Clerk.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign Community Participation Grant Program applications for Project Number 14LEDA0427 in the amount of $6,000 and Project Number 14LEDA0429, in the amount of $5,000 and related documents. Both grant projects are for the repair and upkeep of the Upshur County Youth Camp Bridge.

Joe Leighton, Sunny Buck Gardens, LP representative, appeared before the Commission to request a Letter of “Unqualified Support”. Mr. Leighton appeared before the Commission on January 31, 2013 to discuss the potential for developing multifamily housing units for tenants with specific income levels. Mr. Leighton advised that the project remains the same as was presented in January of 2013 and the Letter of Unqualified Support is the next step in obtaining funding for the project. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the Letter of Support.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the Lumos Networks Services Agreement renewal in the amount of $1,613.74 as discussed at the February 20, 2014 meeting of the Upshur County Commission. Megan Pomeroy advised that Lumos Networks is the current provider and was the only bid received for the maintenance of courthouse telephone services.

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Correspondence from West Virginia Division of Energy---Upshur County in Compliance with Community Impact Statement Guidelines
2. Correspondence from West Virginia Department of Transportation---Statewide Transportation Improvement Program (STIP)---Comment Period through March 26, 2014
3. Correspondence from West Virginia Development Office---Small Cities Projects Labor Standards Enforcement Report Requirements
4. Agendas and/or Notice of Meetings:
   - Buckhannon Upshur Airport Authority-March 14, 2014
   - Upshur County Development Authority-Executive Committee- March 19, 2014
   - Lewis Upshur LEPC- March 19, 2014
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- Upshur County Youth Camp Board - March 20, 2014
- Upshur County Fire Board - March 20, 2014

5. Meeting Minutes and/or Financial Reports:
- Upshur County Development Authority - February 12, 2014
- Adrian Public Service District - February 13, 2014
- Lewis Upshur LEPC - February 19, 2014
- Buckhannon River Watershed Association - March 5, 2014
- Buckhannon Upshur Airport Authority - March 14, 2014

6. Upshur County Budget Hearings
- March 6, 2014 - Thursday - 10:30 am - Commission Review
- March 10, 2014 - Monday - 9:00 am - WVU Extension Service
- March 10, 2014 - Monday - 9:45 pm - Jan Cochran, Lewis-Upshur Animal Control
- March 10, 2014 - Monday - 10:30 am - Helen Phillips, Office of the Assessor
- March 10, 2014 - Monday - 12:45 pm - Jim Farry, Office of Emergency Services
- March 10, 2014 - Monday - 1:30 pm - Upshur County Public Library
- March 11, 2014 - Monday - 9:00 am - Brian Gaudet, Office of the Circuit Clerk
- March 11, 2014 - Monday - 9:45 am - Greg Harris, Facility Operations & Maintenance, Janitorial
- March 12, 2014 - Wednesday - 2:15 pm - Upshur County Youth Camp Board
- March 12, 2014 - Wednesday - 3:00 pm - Joyce Harris-Thacker, Upshur County Family Resource Network & Child Visitation Center
- March 12, 2014 - Wednesday - 3:45 pm - Steven Foster, Upshur County Development Authority
- March 13, 2014 - Thursday - 1:30 pm - David Coffman, Law Enforcement, Tax Office, Service of Process, Home Confinement
- March 14, 2014 - Friday - 9:00 am - Buckhannon Upshur Airport Authority
- March 14, 2014 - Friday - 11:00 am - Jacob Reger, Prosecuting Attorney
- March 14, 2014 - Friday - 2:15 pm - Commission Review
- March 20, 2014 - Thursday - 1:00 pm - Commission Review
- March 21, 2014 - Friday - 9:00 am - Commission Review

7. Meetings:
- 03/03/2014 - 6:00 p.m. - Lewis-Upshur-Braxton Community Corrections Board
- 03/04/2014 - 6:00 p.m. - Hodgesville PSD
- 03/04/2014 - 6:00 p.m. - Elkins Road PSD
- 03/06/2014 - 7:00 p.m. - Banks District VFD
- 03/06/2014 - 7:00 p.m. - Selbyville VFD
- 03/10/2014 - 12:00 p.m. - Upshur County Family Resource Network
- 03/10/2014 - 4:30 p.m. - Upshur County Solid Waste Authority
- 03/10/2014 - 6:00 p.m. - Buckhannon-Upshur Recreational Park Advisory Board
- 03/10/2014 - 6:00 p.m. - Buckhannon-Upshur Watershed Association
- 03/11/2014 - 10:00 a.m. - Wes-Mon-Ty Resource Conservation & Development
- 03/11/2014 - 1:00 p.m. - Adrian VFD
UPSHUR COUNTY COMMISSION MEETING
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- 03/11/2014-7:00 p.m.-Ellamore VFD
- 03/12/2014-12:00 p.m.-Upshur County Senior Center Board
- 03/12/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
- 03/12/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
- 03/12/2014-7:30 p.m.-Warren District VFD
- 03/13/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 03/13/2014-7:00 p.m.-Adrian PSD
- 03/13/2014-3:00 p.m.-Tennerton PSD
- 03/13/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 03/13/2014-7:30 p.m.-Buckhannon VFD
- 03/14/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
- 03/16/2014-6:00 p.m.-Washington District VFD
- 03/17/2014-7:00 p.m.-Upshur County Fair Association
- 03/18/2014-4:00 p.m. -Upshur County Public Library Board
- 03/18/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 03/19/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
- 03/19/2014-7:00 p.m.-Lewis Upshur LEPC
- 03/20/2014-6:30 p.m. -Upshur County Youth Camp Board
- 03/20/2014-6:30 p.m.-Upshur County Fire Board
- 03/24/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 03/26/2014-7:00 a.m. -Upshur County Development Authority – Full Board
- 03/26/2014-10:00 a.m.-James W. Curry Advisory Board
- 03/27/2014-4:00 p.m.-Upshur County Farmland Preservation
- TBA -6:00 p.m.-Upshur County Fire Fighters Association
- TBA-6:00 p.m.-Region VII Planning and Development Council

8. Appointments Needed or Upcoming:
- Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
- Buckhannon-Upshur Recreational Park Advisory Board -(Vacant Position- 06-30-13)- City
- Buckhannon-Upshur Recreational Park Advisory Board-(Vacant Position- 06-30-14)- City
- James W. Curry Advisory Board -(Vacant Position- 12-31-13)- County
- Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission
- UC Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
- Upshur County Youth Camp Board-(Vacant Position- 05-31-13)-3rd District
- Upshur County Farmland Preservation Board (Vacant Position- 06-30-13)-Farm Bureau

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the termination of Derek M. Lee, as part time E911 Communications Center Dispatcher effective March 20, 2014 as recommend by Steve Linger, E911 Communications Center Director.

The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Mazie Leona Ervin-Final Settlement
- Francine Mattie Gundersen-Final Settlement
- Clarence B. Potts, Jr.-Final Settlement
- Mary Elizabeth Veith-Final Settlement
- Marcelene Anice Sapp-Final Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)
- Zaccheus Properties, LLC-#3350-$19.94
- Zaccheus Properties, LLC-#3351-$19.96
- Delores Hershberger & Roger (Rober) Lough-#3352-$56.80
- James J. & Bertha Tomey-#3353-$80.78
- James J. & Bertha Tomey-#3354-$170.59

The Commission approved the following “Requests to Attend Meeting”: (copies included)
- Terri Jo Bennett-June 2 thru 5, 2014

The Commission recessed at 11:30 a.m.

With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 4:00 p.m.