UPSHUR COUNTY COMMISSION MEETING
March 15, 2012

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 15, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of March 08, 2012, as submitted.

Matthew A. Kerner, Opportunity House, Inc. Executive Director, appeared before the Commission and provided an overview of programs and statistics (copies included) and requested funding for the 2012-2013 fiscal year. No action was taken. The Commission will review the request and consider during budget meetings.

Alicia Rapking, Parish House/Crosslines Director, appeared before the Commission and provided an overview of programs and statistics (copies included) and requested funding for the 2012-2013 fiscal year. No action was taken. The Commission will review the request and consider during budget meetings.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Sierra Nicole Walters and Crystal Jane Briscoe as volunteers for the Lewis-Upshur Animal Control Facility.

The Commission recessed at 9:50 a.m.

The Commission reconvened at 10:15 a.m.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of Erin Harris as part-time Monitor for the Tri-County Child Exchange and Visitation Program. Effective date of employment is March 15, 2012 at the rate of $7.55 per hour.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the Poll Workers for the May Primary election as submitted. (on file in the office of the Upshur County Clerk)

The Commission reviewed the following “For Your Information” items:

1. Correspondence to Mr. James Gianato, Director, West Virginia Division of Homeland Security and Emergency Management from Senator John D. Rockefeller IV concerning the addition of a full time staff person and a part time staff person to the Charleston Office of the United States Postal Service to aid in the updating of 911 Address Conversions

2. Agendas and/or Notice of Meetings:
   • Elkins Road Public Service District-February 07, 2012
   • Upshur County Development Authority-Ex. Bd.-March 14, 2012
   • Elkins Road Public Service District-March 14, 2012
   • Elkins Road Public Service District-March 15, 2012

3. Meeting Minutes and/or Financial Reports:
   • Elkins Road Public Service District-February 07, 2012
   • Upshur County Development Authority-Ex. Bd.-February 08, 2012
   • Adrian Public Service District - February 09, 2012
   • Buckhannon-Upshur Airport Authority- February 10, 2012
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4. Meetings:
   • Adrian Public Service District – Public Hearing - February 23, 2012
   • 03/06/12 - 6:00 p.m. - Hodgesville Public Service District
   • 03/06/12 - 6:00 p.m. - Elkins Road Public Service District
   • 03/07/12 - 12:00 p.m. - Upshur County Senior Center Board
   • 03/07/12 - 1:30 p.m. - Upshur County Conventions & Visitors Bureau
   • 03/08/12 - 1:00 p.m. - Adrian Public Service District
   • 03/08/12 - 3:00 p.m. - Tennerton Public Service District
   • 03/08/12 - 6:30 p.m. - Upshur County Safe Sites & Structures Ordinance Board
   • 03/09/12 - 7:30 a.m. - Buckhannon-Upshur Airport Authority
   • 03/12/12 - 12:00 p.m. - Buckhannon-Upshur Chamber of Commerce
   • 03/12/12 - 12:00 p.m. - Upshur County Family Resource Network
   • 03/12/12 - 4:30 p.m. - Upshur County Solid Waste Authority
   • 03/12/12 - 6:00 p.m. - Community Corrections Board
   • 03/12/12 - 6:30 p.m. - Buckhannon-Upshur Recreational Park Advisory Board
   • 03/14/12 - 7:00 a.m. - Upshur County Development Authority – Executive Board
   • 03/14/12 - 4:00 p.m. - Upshur County Public Library Board
   • 03/14/12 - 7:00 p.m. - Lewis Upshur LEPC
   • 03/15/12 - 6:30 p.m. - Upshur County Fire Board
   • 03/15/12 - 6:30 p.m. - Upshur County Youth Camp Board
   • 03/19/12 - 7:00 p.m. - Upshur County Fair Association
   • 03/20/12 - 10:00 a.m. - Wes-Mon-Ty Resource Conservation & Development
   • 03/20/12 - 5:00 p.m. - UC Enhanced Emergency Telephone Advisory Board
   • 03/22/12 - 6:00 p.m. - Upshur County Farmland Preservation Board
   • 03/28/12 - 10:00 a.m. - James W. Curry Advisory Board
   • 03/28/12 - 7:00 a.m. - Upshur County Development Authority
   • TBA - 7:00 p.m. - Region VII Planning & Development Council

5. Budget Meetings:
   • 03/01/12 - 9:00 a.m. - WVU Extension Office
   • 03/05/12 - 2:30 p.m. - Upshur County Commission - Preliminary Budget Review
   • 03/06/12 - 9:00 a.m. - Upshur County Commission - Preliminary Budget Review
   • 03/06/12 - 10:00 a.m. - Debbie Thacker Wilfong, Clerk of the County Commission
   • 03/06/12 - 11:00 a.m. - Steven L. Linger, E911 Communications Center
   • 03/06/12 - 1:00 p.m. - Helen R. Phillips, Assessor
   • 03/06/12 - 2:00 p.m. - Jan Cochran, Lewis-Upshur Animal Control
   • 03/07/12 - 9:00 a.m. - Upshur County Commission Preliminary Budget Review
   • 03/07/12 - 9:30 a.m. - Brian Gaudet, Clerk of the Circuit Court
   • 03/07/12 - 10:30 a.m. - Gregory B. Harris, Director of Facility Operations
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- 03/07/12-1:30 p.m.-Micah Hitt-Harris, Community Corrections-Day Report Program
- 03/07/12-2:30 p.m.-Jacob E. “Jake” Reger, Prosecuting Attorney
- 03/07/12-3:00 p.m.-Virgil D. Miller, Sheriff & Shelia M. Adams, Chief Tax Deputy
- 03/08/12-3:00 p.m.-Family Resource Network-Child Visitation Center
- 03/09/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/09/12-9:30 a.m.-Buckhannon-Upshur Airport Authority
- 03/09/12-10:00 a.m.-Upshur County Public Library Board
- 03/09/12-2:00 p.m.-James Farry, Office of Emergency Services
- 03/09/12-3:00 p.m.-Terri Jo Bennett, Addressing & Mapping-Administrative Asst.
- 03/12/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/12/12-10:00 a.m.-Upshur County Development Authority
- 03/12/12-11:15 a.m.-Upshur County Youth Camp
- 03/13/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/15/12-Reg. Mtg.-Upshur County Commission-Preliminary Budget Review
- 03/16/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/22/12-9:00 a.m.- Upshur County Commission- Budget Review

6. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)- City
- Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Doug Bush-06-30-12)-Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13)-County
- James W. Curry Advisory Board-(William A. Parker-06-30-12)-County
- James W. Curry Advisory Board-(Mark Riggs-06-30-12)-County
- James W. Curry Advisory Board-(Amanda Craig-06-30-12)-County
- Elkins Road Public Service District-(Carey Wagner-09-30-12)-County
- Hodgesville Public Service District-(Robert Wright-06-30-12)-County
- Region VII Planning & Development Council-(William A. Parker-12/31/12)-County
- Region VII Planning & Development Council-(Connie Tenney-12/31/12)-County
- Region VII Planning & Development Council-(Sam Nolte-12/31/12)-County
- Region VII Planning & Development Council-(Dr. Pamela Balch-12/31/12)-County
- Region VII Planning & Development Council-(A.G. Trusler-12/31/12)-County
- Upshur County Building Commission-(Richard Ralston II-11-10-12)-County
- Upshur County Civil Service Board-(Terry D. Reed-12-31-12)-County Bar Association
- Upshur County Development Authority-(Sam Nolte-06-30-12)-County
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
   • Langdon Dewayne Jarvis-Final Settlement
   • Larry Kent Stackpole-Final Settlement
   • Ruth Roxie Umble-Final Settlement
   • Margaret Gene Gaston Smega-Third Annual Settlement
The Commission approved the following “Request to Attend Meeting(s)” : (copy included)
   • Terri Jo Bennett-May 14 thru 16, 2012
Helen R. Phillips, Upshur County Assessor, met with the Commission and reviewed budget information.
The Commission recessed at 12:00 p.m.
The Commission reconvened at 1:45 p.m.
With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 2:00 p.m.