UPSHUR COUNTY COMMISSION MEETING
March 08, 2012

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 08, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of March 01, 2012 as submitted.

Michael Cowger, “Upshur Portal” project representative, appeared before the Commission and provided a review of the “Upshur Portal” project. The project is providing free limited wifi internet access for various public locations throughout Buckhannon and Upshur County. William A. Parker introduced Brian Clem, Global Science and Technology representative, who asked pertinent questions on behalf of the Commission concerning the security of the wifi network in relation to the County’s system. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the Upshur County Recreation Park Pool facility to be included in the Upshur Portal project.

Cara Casto and April Zickafoose, AmeriCorps representatives, appeared before the Commission and provided an overview of services and programs provided by the non-profit organization and requested the Commission to sign the proclamation designating March 10 through 18, 2012 as AmeriCorps Week in Upshur County. The purpose of the proclamation is to recognize and encourage volunteerism in “meeting national and community needs.” After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the Commission to sign the proclamation.

The Commission recessed at 9:50 a.m.

The Commission reconvened at 10:15 a.m.

The Commission reviewed the “Press Release” from Brian Gaudet, Upshur County Circuit Clerk as recipient of the West Virginia Records Management and Preservation Board’s grant in the amount of $10,000. The grant will be used for the implementation of digital imaging that will improve access and preservation of records. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the final report and authorized payment of reimbursements in the amount of $23,246 for expenses associated with Homeland Security Grant (09-SHS-18) Continuity of Operations for the Office of Emergency Management.

The Commission reviewed the following “For Your Information” items:
1. Notification from the Division of Justice and Community Services on receipt of request for Juvenile Accountability Block Grant funds
2. Transfer of ownership, control and responsibility for firearm (Springfield XD 45 ACP-Serial Number US658152)
5. Upshur County E911 Communications Center Reports:
   • Monthly Call Summary Report-February 2012
   • Monthly Departmental Call Summary Report- February 2012
   • Monthly Wrecker Call Rotation Report- February 2012
6. Agendas and/or Notice of Meetings:
   • Buckhannon-Upshur Airport Authority-March 09, 2012
   • Elkins Road Public Service District-March 06, 2012
7. Meeting Minutes and/or Financial Reports: None
8. Meetings:
   • 03/06/12-6:00 p.m.-Hodgesville Public Service District
   • 03/06/12-6:00 p.m.-Elkins Road Public Service District
   • 03/07/12-12:00 p.m.-Upshur County Senior Center Board
   • 03/08/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   • 03/08/12-1:00 p.m.-Adrian Public Service District
   • 03/08/12-3:00 p.m.-Tennerton Public Service District
   • 03/08/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   • 03/09/12-7:30 a.m.-Buckhannon-Upshur Airport Authority
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- 03/12/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 03/12/12-12:00 p.m.-Upshur County Family Resource Network
- 03/12/12-4:30 p.m.-Upshur County Solid Waste Authority
- 03/12/12-6:00 p.m.-Community Corrections Board
- 03/12/12-6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 03/14/12-7:00 a.m.-Upshur County Development Authority – Executive Board
- 03/14/12-4:00 p.m.-Upshur County Public Library Board
- 03/14/12-7:00 p.m.-Lewis Upshur LEP
- 03/15/12-6:30 p.m.-Upshur County Fire Board
- 03/15/12-6:30 p.m.-Upshur County Youth Camp Board
- 03/19/12-7:00 p.m.-Upshur County Fair Association
- 03/20/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 03/20/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 03/22/12-6:00 p.m.-Upshur County Farmland Preservation Board
- 03/28/12-10:00 a.m.-James W. Curry Advisory Board
- 03/28/12-7:00 a.m.-Upshur County Development Authority
- TBA-7:00 p.m.-Region VII Planning & Development Council

9. Budget Meetings:
- 03/01/12-9:00 a.m.-WVU Extension Office
- 03/05/12-2:30 p.m.-Upshur County Commission-Preliminary Budget Review
- 03/06/12-9:00 a.m.-Upshur County Commission-Preliminary Budget Review
- 03/06/12-10:00 a.m.-Debbie Thacker Wilfong, Clerk of the County Commission
- 03/06/12-11:00 a.m.-Steven L. Linger, E911 Communications Center
- 03/06/12-1:00 p.m.-Helen R. Phillips, Assessor
- 03/06/12-2:00 p.m.-Jan Cochran, Lewis-Upshur Animal Control
- 03/07/12-9:00 a.m.-Upshur County Commission Preliminary Budget Review
- 03/07/12-9:30 a.m.-Brian Gaudet, Clerk of the Circuit Court
- 03/07/12-10:30 a.m.-Gregory B. Harris, Director of Facility Operations
- 03/07/12-1:30 p.m.-Micah Hitt-Harris, Community Corrections-Day Report Program
- 03/07/12-2:30 p.m.-Jacob E. “Jake” Reger, Prosecuting Attorney
- 03/07/12-3:00 p.m.-Virgil D. Miller, Sheriff & Shelia M. Adams, Chief Tax Deputy
- 03/08/12-3:00 p.m.-Family Resource Network-Child Visitation Center
- 03/09/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/09/12-9:30 a.m.-Buckhannon-Upshur Airport Authority
- 03/09/12-10:00 a.m.-Upshur County Public Library Board
- 03/09/12-2:00 p.m.-James Farry, Office of Emergency Services
- 03/09/12-3:00 p.m.-Terri Jo Bennett, Addressing & Mapping-Administrative Asst.
- 03/12/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/12/12-10:00 a.m.-Upshur County Development Authority
- 03/12/12-11:15 a.m.-Upshur County Youth Camp
- 03/13/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/15/12-Reg, Mtg.-Upshur County Commission-Preliminary Budget Review
- 03/16/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/22/12-9:00 a.m.- Upshur County Commission- Budget Review

10. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)- City
- Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Doug Bush-06-30-12)-Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
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- Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Kelly Davis-06-30-13)-County
- James W. Curry Advisory Board-(William A. Parker-06-30-12)-County
- James W. Curry Advisory Board-(Mark Riggs-06-30-12)-County
- James W. Curry Advisory Board-(Amanda Craig-06-30-12)-County
- Elkins Road Public Service District-(Carey Wagner-09-30-12)-County
- Hodgesville Public Service District-(Robert Wright-06-30-12)-County
- Region VII Planning & Development Council-(William A. Parker-12/31/12)-County
- Region VII Planning & Development Council-(Connie Tenney-12/31/12)-County
- Region VII Planning & Development Council-(Sam Nolte-12/31/12)-County
- Region VII Planning & Development Council-(Dr. Pamela Balch-12/31/12)-County
- Region VII Planning & Development Council-(A.G. Trusler-12/31/12)-County
- Upshur County Building Commission-(Richard Ralston II-11-10-12)-County
- Upshur County Civil Service Board-(Terry D. Reed-12-31-12)-County Bar Association
- Upshur County Development Authority-(Sam Nolte-06-30-12)-County
- Upshur County Development Authority-(Dennis Klingensmith-06-30-12)-County
- Upshur County Development Authority-(Dave Thomas-06-30-12)-County
- Upshur County Development Authority-(Emiel Butcher-06-30-12)-County
- Upshur County Development Authority-(Terry D. Reed-06-30-12)-County
- Upshur County Development Authority-(Terry D. Ware-06-30-12)-County
- UC Enhanced Emergency Telephone Advisory Board-(Rodney Rolenson-06-30-12)-Law Rep
- UC Enhanced Emergency Telephone Advisory Board-(Steve Long-06-30-12)-Fire Service
- Upshur County Fire Board-(Joe Malcolm-06-30-12-2nd Term)-Fire Association
- Upshur County Fire Board-(Ed Beer-06-30-12-1st Term)-County
- Upshur County Library Board-(Dennis Xander-06-30-12)-County or Bd. of Education
- Upshur County Safe Structures & Sites Board-(Jeff Wamsley-06-30-12)-Fire Chief
- Upshur County Safe Structures & Sites Board-(Dr. Ramirez-06-30-12)-County
- Upshur County Safe Structures & Sites Board-(Mary Anne Newman-06-30-12)-County
- Upshur County Solid Waste Authority-(Joyce L. Harris-Thacker-06-30-12)-County
- Upshur County Solid Waste Authority-(Robert Wines - 06-30-12)-Soil Conservation District

The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Herbert H. Betz-Final Settlement
- Brenda Kay Pumphrey-Final Settlement

The Commission approved the following “Consolidation of Land Tracts”: (copy included)
- Union District-Map 6 Parcel 246 with Map 6 Parcel 257- Kenneth Lee Davis and Robin Mary Davis

The Commission recessed at 11:15 a.m
The Commission attended the meeting of the Upshur County Policy Board at 1:00 p.m.
The Commission attended the meeting of the Upshur County Departmental Supervisors from 2:00 p.m. and recessed at 3:00 p.m. to meet with Joyce Harris Thacker.
The Commission met with Joyce Harris Thacker concerning budget review at 3:00 p.m.
The Upshur County Departmental Supervisors meeting reconvened at 3:30 p.m. and ended at 3:40 p.m.
The Commission reconvened at 3:40 p.m.
With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 3:45 p.m.