The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 07, 2013 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; William A. Parker, County Administrator; Megan J. Pomeroy, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of February 28, 2013 as submitted.

Minutes for February 2013 Board of Review and Equalization meetings were unavailable and will be placed on the future agenda for approval.

Micah Hitt-Harris, Lewis-Upshur-Braxton Community Corrections Director, appeared before the Commission and provided a review of Community Corrections grant application in the amount of $378,140 for Fiscal Year 2013/2014. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the grant application and related documents. (copy in the office of the Lewis-Upshur-Braxton Community Corrections)

Rodney Rolenson, Home Confinement Supervisor, appeared before the Commission and provided a review of the Home Confinement Report (copy included).

Sheila Adams, Chief Tax Deputy, appeared before the Commission and advised of the resignation of Wendy Bess, Tax Deputy, effective March 19, 2013. Ms. Adams requested approval for the transfer of Amy Atwell from her current position as Fire Fee Assistant to fill the vacant Tax Deputy position. Ms. Adams advised that Ms. Atwell will continue with her duties as Fire Fee Assistant until that position is filled as well as performing duties as Tax Deputy. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the request for the lateral transfer of Ms. Atwell at her current rate of pay. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved to advertise for the vacant position of Fire Fee Assistant.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the Cooperative Agreement with the West Virginia Citizens Corps and related documents concerning award agreement 11-CC-M08 in the amount of $2,000 (copy included). Funds will be used to purchase computer equipment.

Donnie R. Tenney reviewed correspondence to First Energy Corporation concerning a request for a commitment from Mon Power for increased diligence in clearing and maintaining Upshur County rights-of-way. After discussion, on motion by JC Raffety, seconded by Donnie R. Tenney, the Commission approved and authorized Mr. Tenney and Mr. Raffety to sign the correspondence. (Note: Commissioner Brady abstained due to ongoing issues with First Energy Corporation)

Agenda item #4, “Approval and Adjustments to the assignment of Local Needs Points as to Comprehensive Economic Development Strategy for Region VII Planning and Development Council” will be placed on next week’s agenda for discussion and approval.

William A. Parker provided a review of the two (2) agreements with the Upshur County Board of Education concerning the Prevention Resource Officer (PRO) for the Buckhannon Upshur Middle School and the Buckhannon Upshur High School. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the documents.

The Commission reviewed the following “For Your Information” items:
1. “Notice of Public Hearing”-Amendment to Enhanced 911 Ordinances—11:00 a.m. on Thursday, April 04, 2013—Increase from current monthly fee of $2.65 to: Residential $4.50 Business and Centrex $6.50
2. Upshur County Budget Hearings:
   • March 13, 2013-Wednesday-9:00 a.m.-Commission Review
   • March 13, 2013-Wednesday-10:00 a.m.-City of Buckhannon-Joint Programs-SYC-Park & Pool, etc...
   • March 13, 2013-Wednesday-11:00 a.m.-Commission Review
UPSHUR COUNTY COMMISSION MEETING
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3. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District—March 05, 2013
   - Upshur County Family Resource Network—March 11, 2013
   - Upshur County Solid Waste Authority—March 11, 2013
   - Community Corrections Board—March 18, 2013

4. Meeting Minutes and/or Financial Reports: None

5. Meetings:
   - 03/05/13-6:00 p.m.—Holmesville Public Service District
   - 03/05/13-6:00 p.m.—Elkins Road Public Service District
   - 03/07/13-7:00 p.m.—Banks District Volunteer Fire Department
   - 03/07/13-7:00 p.m.—Selbyville Volunteer Fire Department
   - 03/08/13-7:00 a.m.—Buckhannon Upshur Airport Authority
   - 03/11/13-12:00 p.m.—Upshur County Family Resource Network
   - 03/11/13-4:30 p.m.—Upshur County Solid Waste Authority
   - 03/11/13-6:00 p.m.—Lewis-Upshur-Braxton Community Corrections Bd.
   - 03/11/13-6:00 p.m.—Buckhannon-Upshur Recreational Park Advisory Bd.
   - 03/11/13-6:00 p.m.—Buckhannon River Watershed Association
   - 03/12/13-7:00 p.m.—Adrian Volunteer Fire Department
   - 03/12/13-7:00 p.m.—Ellamore Volunteer Fire Department
   - 03/13/13-7:30 a.m.—Upshur County Development Authority—Exec. Bd.
   - 03/13/13-12:00 p.m.—Upshur County Senior Center Bd.
   - 03/13/13-1:30 p.m.—Upshur County Conventions & Visitors Bureau
   - 03/13/13-6:00 p.m.—Upshur County Citizens Corp—CERT
   - 03/13/13-7:30 p.m.—Warren District Volunteer Fire Department
03/14/13-1:00 p.m.-Adrian Public Service District
03/14/13-1:00 p.m.-Tennerton Public Service District
03/14/13-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Bd.
03/14/13-7:30 p.m.-Buckhannon Volunteer Fire Department
03/17/13-7:30 p.m.-Washington District Volunteer Fire Department
03/18/13/ 2013-12:00 p.m.-Buckhannon Upshur Chamber of Commerce
03/18/13-7:00 p.m.-Upshur County Fair Association
03/19/13-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
03/19/13-4:00 p.m.-Upshur County Public Library Bd.
03/19/13-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Bd.
03/--/-13-12:00 p.m.-Lewis Upshur LEPC
03/21/13-6:30 p.m.-Upshur County Youth Camp Bd.
03/21/13-6:30 p.m.-Upshur County Fire Bd.
03/25/13-10:00 a.m.-Mt. CAP of West Virginia, CDC
03/25/13-6:00 p.m.-Upshur County Firefighters Association
03/27/13-7:00 a.m.-Upshur County Development Authority – Full Bd.
03/27/13-10:00 a.m.-James W. Curry Advisory Bd.
03/28/13-4:00 p.m.-Upshur County Farmland Preservation Bd.
TBA-6:30 p.m.-Region VII Planning & Development Council

6. Appointments Needed or Upcoming:
- Adrian Public Service District-(Vacant Position-10-31-17)-County
- Buckhannon-Upshur Parks & Recreation Bd.-(Vacant Position- 06-30-13)-County
- James W. Curry Advisory Bd.-(Vacant- 12-30-12)-County
- James W. Curry Advisory Bd.-(Vacant- 12-30-12)-County
- Upshur County Solid Waste Authority-(Robert Wines - 06-30-12)-Soil Conservation District

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Dennis M. Hines-Final Settlement
- Mary Ann Mackey Neff-Final Settlement
- Dorothy M. Peterson-Final Settlement
- Anna Imogene Petrosky-Final Settlement
- Joyce S. Stockert-Final Settlement
- Richard Uglow-Final Annual Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)
- Robert E. and Rosa M. Johnson-#3166-$6,30
- Robert E. and Rosa M. Johnson-#3167-$53,50
- Robert E. and Rosa M. Johnson-#3168-$91,79
- Robert E. and Rosa M. Johnson-#3169-$48396
- Junior or Karen Cobb-#3170-$298.26

The Commission approved the following “Request to Attend Meeting”: (copies included)
- Megan Pomeroy-March 10 thru March 12, 2013

Debbie Thacker-Wilfong, Upshur County Clerk, appeared before the Commission to discuss travel expenses in the amount of $75 which were paid during FY 2009-2010/FY 2010-2011. Ms. Wilfong requested to address the subject in executive session per WV Code 6-9A-4. Mr. Tenney denied the request for executive session. Ms. Wilfong maintained that the expenses were justified and she should not have to repay. No action was taken.

Ms. Wilfong discussed audit findings concerning cash vs. check refunds for overpayments of recording fees.
Terri Jo Bennett, Upshur County Addressing and Mapping Coordinator, appeared before the Commission and provided a review of a road name request from county resident, Eric Klein. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved Ferrell Dr as a private driveway off of Heavner Grove Road as required per Upshur County 911 Addressing and Mapping Ordinance (copy included).

Ms. Bennett reviewed her request to name a road off of Sand Fork Road. The driveway requires a name per the Upshur County 911 Addressing and Mapping Ordinance. Landowners on the road have not responded to her requests for road name suggestions. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved Gail Dr for the private driveway off of Sand Fork Road.

Ms. Bennett advised that a road name request that was approved on February 28, 2013 did not get reported in the minutes. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved a correction to the minutes of the February 28, 2013 Upshur County Commission as follows: “Terri Jo Bennett, Upshur County Addressing and Mapping Coordinator, appeared before the Commission and provided a review of a road name request from county resident, Thomas Leondios Davis. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved Maxine Ln as a private driveway off of Wamsley Road as required per Upshur County 911 Addressing and Mapping Ordinance (copy included).”

The Commission recessed at 11:30 a.m.

The Commission reconvened at 1:00 p.m.


Ms. Phillips advised that the Monitor from the West Virginia State Tax Office will be at the Assessor’s Office on Friday, March 8 at 9:00 a.m. to answer any questions the Commission may have.

With no further business, on motion by JC Raffety, seconded by Troy A. Brady, the Commission meeting adjourned at 2:30 p.m.