UPSHUR COUNTY COMMISSION MEETING
March 6, 2014

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 6, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Megan Pomeroy, County Administrator, Carrie Wallace, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Megan Pomeroy introduced and welcomed Carrie Wallace who is filling the position of Assistant County Administrator.

After reading of the minutes, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of February 27, 2014 as submitted.

Alicia Rapking, Upshur County Parish House/Crosslines Director, appeared before the Commission and provided an overview of services provided by the agency. Crosslines provides assistance to low income recipients in the form of food, clothing, transportation and monetary help for housing/utilities, furnishings, medical and educational needs. Ms. Rapking expressed appreciation for the continued support of the Upshur County Commission. Ms. Rapking provided financial data (copy included) and requested funding for Fiscal Year 2014-2015. The Commission will review and consider the request during budget meetings.

JC Raffety provided a review of the request from Buckhannon Youth Football representative, James Donnen (copy included) to use the practice fields located at the Upshur County Wellness Complex. Rick Edwards, Buckhannon Upshur Recreational Park Advisory Board member advised that the Park Board will be meeting next week and requested that the Commission refer requests for field usage to the Park Advisory Board for scheduling. Mr. Edwards expects to see an increase in usage requests and expressed concerns about scheduling conflicts and/or monopolization of fields by individual groups. After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the request to use the fields with the stipulation that scheduling be reviewed with the Park Advisory Board.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the resignation of Brenda Eskew as Librarian at the James W. Curry Library effective March 12, 2014 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the resignation of Mavis Shiflett as West Virginia University, Upshur County Extension Office, 4H Program Assistant, effective March 28, 2014 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved Desiree Poling and Harley Squires as volunteers for the Lewis- Upshur Animal Control Facility.

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Building Permit Report—February 2014
2. Region VII Planning and Development Council Comprehensive Economic Development Strategy (CEDS)—Priority List Update Due March 14, 2014—After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved to place a value of 25 points to the Elkins Road Public Service District, Phase III Water Extension Project and to place a value of 20 points to the Ellamore Broadband Deployment Project. All other projects will remain as listed.
3. Upshur Buckhannon Health Department—Proposed Revision to Upshur County Clean Indoor Air Regulation—Comments Requested Through March 30, 2014
4. Invitation to the Records Management and Preservation Board Grant Award Ceremony from the West Virginia Division of Culture and History
5. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District — March 4, 2014
   - Family Resource Network — March 10, 2014
6. Meeting Minutes and/or Financial Reports: None
7. Upshur County Budget Hearings
   - March 6, 2014 -Thursday--10:30 am -Commission Review
   - March 10, 2014-Monday-9:00 am-WVU Extension Service
March 10, 2014-Monday-9:45 pm-Jan Cochran, Lewis-Upshur Animal Control
March 10, 2014-Monday-10:30 am-Helen Phillips, Office of the Assessor
March 10, 2014-Monday-12:45 pm-Jim Farry, Office of Emergency Services
March 10, 2014-Monday-1:30 pm-Upshur County Public Library
March 10, 2014-Monday-2:15 pm-Commission Review
March 11, 2014-Tuesday-9:00 am-Brian Gaudet, Office of the Circuit Clerk
March 11, 2014-Tuesday-9:45 am-Greg Harris, Facility Operations & Maintenance, Janitorial
March 12, 2014-Wednesday-3:00 pm-Joyce Harris-Thacker, Upshur County Family Resource Network & Child Visitation Center
March 12, 2014—Wednesday-3:45 pm-Steven Foster, Upshur County Development Authority
March 13, 2014-Thursday-1:30 pm-David Coffman, Law Enforcement, Tax Office, Service of Process, Home Confinement
March 14, 2014-Friday-11:00 am—Jacob Reger, Prosecuting Attorney
March 14, 2014-Friday-2:15 pm-Commission Review

8. Meetings:
- 03/03/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
- 03/04/2014-6:00 p.m.-Hodgesville PSD
- 03/04/2014-6:00 p.m.-Elkins Road PSD
- 03/06/2014-7:00 p.m.-Banks District VFD
- 03/06/2014-7:00 p.m.-Selbyville VFD
- 03/10/2014-12:00 p.m.-Upshur County Family Resource Network
- 03/10/2014-4:30 p.m.-Upshur County Solid Waste Authority
- 03/10/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 03/10/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
- 03/11/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 03/11/2014-1:00 p.m.-Adrian VFD
- 03/11/2014-7:00 p.m.-Ellamore VFD
- 03/12/2014-12:00 p.m.-Upshur County Senior Center Board
- 03/12/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
- 03/12/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
- 03/12/2014-7:30 p.m.-Warren District VFD
- 03/13/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 03/13/2014-7:00 p.m.-Adrian PSD
- 03/13/2014-3:00 p.m.-Tennerton PSD
- 03/13/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 03/13/2014-7:30 p.m.-Buckhannon VFD
- 03/14/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
- 03/16/2014-6:00 p.m.-Washington District VFD
- 03/17/2014-7:00 p.m.-Upshur County Fair Association
- 03/18/2014-4:00 p.m.-Upshur County Public Library Board
- 03/18/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 03/19/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
- 03/19/2014-7:00 p.m.-Lewis Upshur LEPC
- 03/20/2014-6:30 p.m.-Upshur County Youth Camp Board
- 03/20/2014-6:30 p.m.-Upshur County Fire Board
- 03/24/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 03/26/2014-7:00 a.m. -Upshur County Development Authority – Full Board
- 03/26/2014-10:00 a.m.-James W. Curry Advisory Board
- 03/27/2014-4:00 p.m.-Upshur County Farmland Preservation
- TBA -6:00 p.m.-Upshur County Fire Fighters Association
- TBA-6:00 p.m.-Region VII Planning and Development Council

9. Appointments Needed or Upcoming:
- Buckhannon Upshur Airport Authority (Vacant Position- 06-30-13)- City
- Buckhannon-Upshur Recreational Park Advisory Board -(Vacant Position- 06-30-13)- City
The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:

- Ralph Eugene Bennett - Final Settlement
- Mildred I. Brown - Final Settlement
- Dolly Almeta Zirkle Williams - Final Settlement
- Anita Mae Sayre Cutright - First Annual Settlement

The Commission approved the following "Exonerations and/or Refunds": (copies included)

- Donnie J. West Cunningham - #3344-$136.88
- Edward Matthew Tuttle - #3345-$36.50
- Thomas Delphin Thacker - #3346-$29.08

The Commission approved the following "Requests for Time Out of Office": (copies included)

- Greg Harris - April 28, 2014 and May 2, 2014—vacation

The Commission reviewed budget proposals. Individual meetings are scheduled for review with county officials and department supervisors through Friday, March 14.

With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 12:30 p.m.