The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 01, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of February 26, 2012 as submitted.

Gary Rapking and Craig Presar, West Virginia University Extension Service representatives, appeared before the Commission and provided a review/update of the Extension Service Program in Upshur County. Mr. Rapking presented the 2012-2013 fiscal year budget proposal which the Commission will review during March budget meetings. (copy included)

Rick Edwards, Buckhannon-Upshur Youth Leadership Academy representative, appeared before the Commission and provided a review of the Buckhannon-Upshur Youth Leadership Academy. The goal of the program is to interest, educate and involve Upshur County youth in the functions of local government and will run from March 14 thru April 28, 2012.

Nate Kennedy, Boy Scouts of America representative appeared before the Commission and presented a proposal for the construction of hiking trails on the properties of the Upshur County Youth Camp and the James W. Curry Library and Park. Mr. Kennedy was advised that the Commission will need to follow up concerning the legal aspects of the project before action can be taken.

The Commission recessed at 10:00 a.m.
The Commission reconvened at 10:40 a.m.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Catherine R. Fagnilli, Sara Ann Chartier, Rebecca Lee Wilkinson, Zoe Mackenzie Fraley and Amanda Nicole Davis as volunteers for the Lewis-Upshur Animal Control Facility.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of the following:

- Lacy M. Lamb as full-time E911 Communications Center Dispatcher. Effective date of employment is March 12, 2012 at the rate of $8.50 per hour increasing to $9.50 per hour upon successful completion of training.
- Tracy A. Lewis as part-time E911 Communications Center Dispatcher. Effective date of employment is March 26, 2012 at the rate of $8.50 per hour increasing to $9.50 per hour upon successful completion of training.
- Shanna M. McLean as part-time E911 Communications Center Dispatcher. Effective date of employment is April 16, 2012 at the rate of $8.50 per hour increasing to $9.50 per hour upon successful completion of training.

David Barton, Shenandoah Valley Group representative, appeared before the Commission and provided a review/status report on the medical insurance coverage plan with statistics and cost comparisons. Mr. Barton reviewed the plan proposal for the 2012-
2013 fiscal year and recommended “Option 2”. (copies included) After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the plan change as recommended. The Commission will follow up on the recommendations of mail order prescriptions and health assessment forms. Mr. Barton recommended a July 01, 2012 effective date for these matters.

The Commission reviewed the following “For Your Information” items:

1. Correspondence from the West Virginia Division of Labor concerning wages for construction of public improvement projects and applicability of prevailing wages to volunteer fire departments
2. Copy of correspondence from Supreme Court of Appeals for the State of West Virginia concerning electrical work for the Circuit Courtroom
3. Agendas and/or Notice of Meetings:
   - Upshur County Development Authority-February 29, 2012
   - Upshur County Solid Waste Authority-March 12, 2012
4. Meeting Minutes and/or Financial Reports:
   - Upshur County Development Authority-January 18, 2012
   - Upshur County Youth Camp Board-October 20, 2011
   - Upshur County Youth Camp Board-November 17, 2011
   - Upshur County Youth Camp Board-December 15, 2011
   - Upshur County Youth Camp Board –January 19, 2012
5. Meetings:
   - 03/06/12-6:00 p.m.-Hodgesville Public Service District
   - 03/06/12-6:00 p.m.-Elkins Road Public Service District
   - 03/07/12-12:00 p.m.-Upshur County Senior Center Board
   - 03/07/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 03/08/12-1:00 p.m.-Adrian Public Service District
   - 03/08/12-3:00 p.m.-Tennerton Public Service District
   - 03/08/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 03/09/12-7:30 a.m.-Buckhannon-Upshur Airport Authority
   - 03/12/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 03/12/12-12:00 p.m.-Upshur County Family Resource Network
   - 03/12/12-4:30 p.m.-Upshur County Solid Waste Authority
   - 03/12/12-6:00 p.m.-Community Corrections Board
   - 03/12/12-6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 03/14/12-7:00 a.m. -Upshur County Development Authority – Executive Board
   - 03/14/12-4:00 p.m.-Upshur County Public Library Board
   - 03/14/12-7:00 p.m.-Lewis Upshur LEPC
   - 03/15/12-6:30 p.m.-Upshur County Fire Board
   - 03/15/12-6:30 p.m.-Upshur County Youth Camp Board
   - 03/19/12-7:00 p.m.-Upshur County Fair Association
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- 03/20/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 03/20/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 03/22/12-6:00 p.m.-Upshur County Farmland Preservation Board
- 03/28/12-10:00 a.m.-James W. Curry Advisory Board
- 03/28/12-7:00 a.m.-Upshur County Development Authority
- TBA-7:00 p.m.-Region VII Planning & Development Council

6. Budget Meetings:
- 03/01/12-9:00 a.m.-WVU Extension Office
- 03/05/12-2:30 p.m.-Upshur County Commission-Preliminary Budget Review
- 03/06/12-9:00 a.m.-Upshur County Commission-Preliminary Budget Review
- 03/06/12-10:00 a.m.-Debbie Thacker Wilfong, Clerk of the County Commission
- 03/06/12-11:00 a.m.-Steven L. Linger, E911 Communications Center
- 03/06/12-1:00 p.m.-Helen R. Phillips, Assessor
- 03/06/12-2:00 p.m.-Jan Cochran, Lewis-Upshur Animal Control
- 03/07/12-9:00 a.m.-Upshur County Commission Preliminary Budget Review
- 03/07/12-9:30 a.m.-Brian Gaudet, Clerk of the Circuit Court
- 03/07/12-10:30 a.m.-Gregory B. Harris, Director of Facility Operations
- 03/07/12-1:30 p.m.-Micah Hitt-Harris, Community Corrections-Day Report Program
- 03/07/12-2:30 p.m.-Jacob E. “Jake” Reger, Prosecuting Attorney
- 03/07/12-3:00 p.m.-Virgil D. Miller, Sheriff & Shelia M. Adams, Chief Tax Deputy
- 03/08/12-3:00 p.m.-Family Resource Network-Child Visitation Center
- 03/09/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/09/12-9:30 a.m.-Buckhannon-Upshur Airport Authority
- 03/09/12-10:00 a.m.-Upshur County Public Library Board
- 03/09/12-2:00 p.m.-James Farry, Office of Emergency Services
- 03/09/12-3:00 p.m.-Terri Jo Bennett, Addressing & Mapping-Administrative Asst.
- 03/12/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/12/12-10:00 a.m.-Upshur County Development Authority
- 03/12/12-11:15 a.m.-Upshur County Youth Camp
- 03/13/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/15/12-Reg. Mtg.-Upshur County Commission-Preliminary Budget Review
- 03/16/12-9:00 a.m.- Upshur County Commission-Preliminary Budget Review
- 03/22/12-9:00 a.m.- Upshur County Commission- Budget Review

7. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)- City
- Buckhannon-Upshur Health Department-(Dalton Cutfight-06/30/12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Doug Bush-06-30-12)-Bd. of Education
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
  • Ruth P. Baker-Final Settlement
  • Jason Riley Crites-Final Settlement
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• Jo-Anne Freeman Rill-Final Settlement
• George Richard Woody-Final Settlement
• Ginger K. Strader-Incompetent-Final Settlement
• Robert James Stansbury-First Annual Settlement
• Bessie Irene Gibson-Second Annual Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copy included)

• Gregory W. Sr. or Cynthia Phillips - #3010-$677.80
• Joe A. and Martha M. McKisic- #3011-$120.64
• Sharon L. and Wilford H. Gump- #3012-Corrective Ticket

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 12:15 p.m.