The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 18, 2016, at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Carrie Wallace, County Administrator; Jeanne Zickefoose, Commission Assistant; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the regular meeting minutes of February 11, 2016 as submitted.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the James W. Curry Scholarship Announcement and Application for 2016 (copy included).

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the 2015 Emergency Management Performance Grant (EMPG) application in the amount of $28,965 (copy included).

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the advertisement/posting for “Request for Bids for the Grounds Keeping Contract for 2016” (copy included). Sealed bids must be received no later than 9:00 a.m. on March 10, 2016.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the employment advertisement/job posting for “Temporary (Seasonal) Grounds Keeping/Maintenance Position” (copy included). Applications must be received by the close of business on Wednesday, March 2, 2016.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the “Order Overruling Objection to Qualification of Personal Representative” for the Estate of Dallas Jackson Tacy, deceased as submitted by Daya Masada Wright, Fiduciary Commissioner (copy included).

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the renewal of membership in the NAEIR (National Association for the Exchange of Industrial Resources) free supplies program. The renewal rate is $495 for 10 months, effective March 2016.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the Rental Contract for use of the Buckhannon-Upshur Recreational Park for the 2016 season (copy included). The rental contract is for pavilion and pool facilities (including lifeguard services).

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved Virgil LaRosa as board member to fill an unexpired position on the Buckhannon Upshur Airport Authority as recommended by William Thomas, BUAA President (copy included). Mr. LaRosa’s term will expire on June 30, 2017.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the immediate termination of Jericka Phillips as E911 Telecommunicator as requested by Steve Linger, E911 Communications Center Director.

Terry Cutright reviewed the following “For Your Information” items (copies included):

1. Correspondence from Michael Livesay, II, Program Coordinator, Senior Companion Program, requesting funding in the amount of $1,500 for Fiscal Year 2017. The request will be considered during March budget meetings.
2. Correspondence from Michelle Strader, President, Southern Upshur Business Association (SUBA), requesting funding in the amount of $1,500 for Fiscal Year 2017. The request will be considered during March budget meetings.
3. Correspondence from Cheyenne Walters, Program Director for the 26th Judicial Circuit Community Corrections Day Report Center to Carol Smith concerning the approval of Carla Waldo’s hourly rate of pay at $12.40 per hour for training, with one training per month. Ms. Waldo’s regular rate of pay for BIPPS class and parenting class will stay the same at $50 (after payroll deductions) and $75 respectively.
4. Upshur County Community Baby Shower—March 19, 2016
5. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority—February 11, 2016
• Upshur County Public Library Board-- February 16, 2016
• Upshur County Fire Board-- February 16, 2016
• Elkins Road Public Service District—March 1, 2016
6. Meeting Minutes:
• Adrian Public Service District-December 17, 2015
• Adrian Public Service District-January 14, 2016
7. Meetings:
• 02/04/16-7:00 p.m.-Banks District VFD
• 02/04/16-7:00 p.m.-Selbyville VFD
• 02/02/16-6:00 p.m.-Hodgesville PSD
• 02/02/16-5:30 p.m.-Elkins Road PSD
• 02/10/16-12:00 p.m.-Upshur County Senior Center Board
• 02/10/16-1:30 p.m.-Upshur County Conventions & Visitors Bureau-- UCDA Office
• 02/10/16-6:00 p.m.-Upshur County Citizens Corp-CERT
• 02/10/16-7:00 p.m.-Warren District VFD
• 02/11/16-1:00 p.m.- Adrian PSD
• 02/11/16-3:00 p.m.-Temerton PSD
• 02/11/16-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Board
• 02/11/16-7:30 p.m.-Buckhannon VFD
• 02/11/16-4:00 p.m.-B-U Airport Authority—meeting held at Airport
• 02/08/16-12:00 p.m.-Upshur County Family Resource Network
• 02/08/16-4:30 p.m.-Upshur County Solid Waste Authority
• 02/08/16-6:00 p.m.-B-U Recreational Park Advisory Board
• 02/08/16-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
• 02/09/16-6:00 p.m.-Buckhannon River Watershed Association
• 02/16/16-10:00 a.m.-Hat-Mon-Ty Resource Conservation & Development
• 02/09/16-7:30 p.m.-Adrian VFD
• 02/17/16-7:00 p.m.-Ellamore VFD
• 02/17/16-12:00 p.m.-Lewis Upshur LEPC—Upshur location
• 02/21/16-6:30 p.m.-Upshur County Youth Camp Board
• 02/16/16-6:30 p.m.-Upshur County Fire Board
• 02/24/16-7:00 a.m.-Upshur County Development Authority
• 02/10/16-7:00 a.m.-Upshur County Development Authority-Executive Board
• 02/21/16-6:00 p.m.-Washington District VFD
• 02/15/16-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
• 02/16/16-5:00 p.m.-Upshur County EETAB
• 02/16/16-4:00 p.m.-Upshur County Public Library Board
• 02/25/16-3:30 p.m.-Upshur County Farmland Protection Board
• TBA-6:00 p.m.- Upshur County Fire Fighters Association
• 02/10/16-6:00 p.m.-Buckhannon Upshur Board of Health
• 02/22/16-10:00 a.m.-Mountain CAP of West Virginia, CDC
• 03/23/16-10:00 a.m.-James W. Curry Advisory Board
8. Board of Review and Equalization Meeting Schedule
• 02/01/2016—1:00 p.m. No Appointments—Review Property Books
• 02/05/2016—9:00 a.m.
• 02/10/2016—9:00 a.m.
• 02/11/2016—1:00 p.m.
• 02/16/2016—1:00 p.m.
  2:30 p.m. Coal, Oil & Gas and Industrial Appointments
• 02/17/2016—9:00 a.m.
• 02/18/2016—1:00 p.m. Adjournment
9. Appointments Needed or Upcoming:
• Upshur Fire Board (Vacant Position-6-30-16)-1" District Community Representative
• Upshur County Airport Authority (Vacant Position-06-30-17)—Commission
• Corridor H Authority (Vacant Position-06-30-16)—Commission

Jerry Kimble, Upshur County resident, volunteered his services to mow grass at the airport. Carrie Wallace advised that she will follow up with the Buckhannon-Upshur Airport Authority at the next board meeting for approval and authorization to mow.
Richard Edwards, Buckhannon Mayor, appeared before the Commission to discuss funding of the Buckhannon Upshur Recreational Park Pool. Mayor Edwards suggested forming a joint (County with City participation) Committee to look into a levy such as Monongalia County has proposed for funding Parks and Recreation.

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders
The Commission approved the following Settlements (copies included):

- Leo Roy Belisle-Final
- Mary J. Bonnell-Final
- Arnold Scott Chewning-Final
- Leahbelle Cogar-Final
- John Gilbert Haymond-Final
- Zela Maye Haymond-Final
- David Lee Snyder-Final

The Commission approved the following “Exonerations and/or Refunds” (copies included):

- Ty D. Chapman—#3787—$108.22

The Commission approved the following “Request to Attend Meeting” (copies included):

- Janelia L. Cochran-April 1, 2016

The Commission recessed at 11:00 a.m.
At 1:00 p.m. the Commission reconvened as the Board of Review and Equalization (BORE).
On motion by Troy A. Brady, seconded by JC Raffety, the Board of Review and Equalization adjourned at 1:05 p.m.

The Commission attended the meeting of the Upshur County Department Supervisors (meeting minutes included).

The Commission attended the meeting of the Upshur County Policy Board (meeting minutes included).

The Commission reconvened at 3:15 p.m.
With no further business, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission meeting adjourned at 3:15 p.m.