The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 16, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of February 09, 2012 as submitted.

Jacob E. Reger, Upshur County Prosecuting Attorney, and Laura A. Queen, Victim Services Coordinator, appeared before the Commission and provided a review of the Victims of Crime Act (VOCA) Victims Assistance Grant Application for fiscal year 2012-2013. (copy included) After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant application and all related documents.

William A. Parker advised that agenda item “Recommendation for the Removal of Roger Everett as Executor for the Estate of Mary Louise Strader, Deceased” was not ready for consideration and was removed from the agenda.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the lease agreement between the Upshur County Commission and Craig A. Smith dated February 9, 2012 for the Braxton County location of the Lewis-Upshur-Braxton Community Corrections program. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the contract with the Administrative Office of the West Virginia Supreme Court of Appeals for the employment of Dalton L. Suder for the Upshur County Magistrate Court. The contract amends and replaces the agreement that was discussed and approved at last week’s meeting. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of Michael Wayne Campbell as full time Maintenance Department employee as recommended by Greg Harris, Maintenance Supervisor. Effective date of employment is February 26, 2012 at the rate of $11.00 per hour.

Mary Albaugh and Les Shreve, American Legion Post #7 representatives, appeared before the Commission and presented a proclamation to encourage its members and community members to get out and vote. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the “Support For Voter Registration and Voting Program” proclamation. (copy included)

The Commission recessed at 9:45 a.m.

The commission reconvened at 10:00 a.m.

The Commission reviewed the following “For Your Information” items:

1. Correspondence from the West Virginia Solid Waste Management Board concerning appointment procedures to County Solid Waste Authority Boards

2. Notice of Public Hearing concerning the Adrian Public Service District Phase VI Water Extension Project at 10:30 a.m. on Thursday, February 23, 2012


4. Lewis-Upshur Animal Control Report-January 2012

5. Upshur County E911 Communications Center Reports:
   - Monthly Call Summary Report-January 2012
6. Agendas and/or Notice of Meetings:
   - Lewis-Upshur LEPC-February 15, 2012
   - Upshur County Youth Camp Board-February 16, 2012

7. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-January 04, 2012
   - Adrian Public Service District-January 24, 2012
   - Elkins Road Public Service District-January 08, 2012
   - Lewis-Upshur LEPC-January 18, 2012

8. Board of Review & Equalization Schedule
   - February 01, 2012-Wednesday-Review Property Books-09:00
   - February 06, 2012-Monday-Appointments May Begin at 09:00
   - February 08, 2012-Wednesday-Appointments May Begin at 09:00
   - February 10, 2012-Friday-Appointments May Begin at 09:00
   - February 15, 2012-Wednesday-Appointments May Begin at 09:00
   - February 16, 2012-Thursday-Appointments May Begin at 13:30
   - February 17, 2012-Friday-Coal, Oil & Gas Hearings–Begin at 09:00
   - February 21, 2012-Tuesday-Appointments Begin at 09:00
   - February 23, 2012-Thursday-Appointments-13:30-Adjourn as BORE

9. Meetings:
   - 01/30/12-7:00 p.m.-Region VII Planning & Development Council
   - 02/06/12-6:00 p.m.-Farmland Preservation Board
   - 02/07/12-6:00 p.m.-Hodgesville Public Service District
   - 02/07/12-6:00 p.m.-Elkins Road Public Service District
   - 02/08/12-7:00 a.m. -Upshur County Development Authority – Executive Board
   - 02/08/12-12:00 p.m.-Upshur County Senior Center Board
   - 02/08/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 02/10/12-7:30 a.m.-Buckhannon Upshur Airport Authority
   - 02/13/12-Buckhannon-Upshur Chamber of Commerce
   - 02/13/12-12:00 p.m.-Upshur County Family Resource Network
   - 02/13/12-4:30 p.m.-Upshur County Solid Waste Authority
   - 02/13/12-6:00 p.m.-Community Corrections Board
   - 02/13/12-6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 02/15/12-4:00 p.m.-Upshur County Public Library Board
   - 02/15/12-7:00 p.m.-Lewis Upshur LEPC
   - 02/16/12-6:30 p.m.-Upshur County Fire Board
   - 02/16/12-6:30 p.m.-Upshur County Youth Camp Board
   - 02/20/12-7:00 p.m.-Upshur County Fair Association
   - 02/21/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 02/21/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 02/22/12-10:00 a.m.-James W. Curry Advisory Board
10. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority- (Richard Clemens-06/30/12)- City
- Buckhannon-Upshur Health Department- (Dalton Cutright-06/30/12)- City
- Buckhannon-Upshur Parks & Recreation Board- (Richard Edwards-06-30-12)- City
- Buckhannon-Upshur Parks & Recreation Board- (Doug Bush-06-30-12)- Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board- (Joe Fealy-06-30-12)- County
- Buckhannon-Upshur Parks & Recreation Board- (Laura Reed-06-30-12)- County
- Buckhannon-Upshur Parks & Recreation Board- (Kelly Davis-06-30-12)- County
- James W. Curry Advisory Board- (William A. Parker-06-30-12)- County
- James W. Curry Advisory Board- (Mark Riggs-06-30-12)- County
- James W. Curry Advisory Board- (Amber Craig-06-30-12)- County
- Elkins Road Public Service District- (Carey Wagner-09-30-12)- County
- Hodgesville Public Service District- (Robert Wright-06-30-12)- County
- Region VII Planning & Development Council- (William A. Parker-12/31/12)- County
- Region VII Planning & Development Council- (Connie Tenney-12/31/12)- County
- Region VII Planning & Development Council- (Sam Nolte-12/31/12)- County
- Region VII Planning & Development Council- (Dr. Pamela Balch-12/31/12)- County
- Region VII Planning & Development Council- (A.G. Trusler-12/31/12)- County
- Upshur County Building Commission- (Richard Ralston II-11-10-12)- County
- Upshur County Civil Service Board- (Terry D. Reed-12-31-12)- County
- Upshur County Development Authority- (Sam Nolte-06-30-12)- County
- Upshur County Development Authority- (Dennis Klingensmith-06-30-12)- County
- Upshur County Development Authority- (Dave Thomas-06-30-12)- County
- Upshur County Development Authority- (Emiel Butcher-06-30-12)- County
- Upshur County Development Authority- (Terry D. Reed-06-30-12)- County
- Upshur County Development Authority- (Terry D. Ware-06-30-12)- County
- UC Enhanced Emergency Telephone Advisory Board- (Rodney Rolenson-06-30-12)- Law Rep
- UC Enhanced Emergency Telephone Advisory Board- (Steve Long-06-30-12)- Fire Service
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- Upshur County Fire Board-(Joe Malcolm-06-30-12-2nd Term)-Fire Association
- Upshur County Fire Board-(Ed Beer-06-30-12-1st Term)-County
- Upshur County Library Board-(Dennis Xander-06-30-12)-County or Bd. of Education
- Upshur County Safe Structures & Sites Board-(Jeff Wamsley-06-30-12)-Fire Chief
- Upshur County Safe Structures & Sites Board-(Dr. Ramirez-06-30-12)-County
- Upshur County Safe Structures & Sites Board-(Mary Anne Newman-06-30-12)-County
- Upshur County Solid Waste Authority-(Joyce L. Harris-Thacker-06-30-12)-County
- Upshur County Solid Waste Authority-(Robert Wines -06-30-12)-Soil Conservation District

The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Shelby Gene Crowl-Final Settlement
- Orval Ray Hinzman-Final Settlement
- Harold D. Wagoner-Final Settlement
- Charles J. Depoy-Final Settlement
- Lucile Wilson Rohr-Final Settlement
- Frances Marie Sharpolisky-Third Annual Settlement

The Commission approved the following “Consolidation of Land Tracts”: (copy included)
- Buckhannon District-Map 8 Parcel 34 with Map 8 Parcel 35- owners Keith and Donna Cross and Darlene’s Home
- Buckhannon Corp-Map 11 Parcel 319.1 with Map 11 Parcel 319-owners Denver Keith and Julia M. Carr

The Commission met with Debbie Thacker-Wilfong, Upshur County Clerk, to review matters concerning Electronic Poll Books. No action was taken at this time. The Commission will consider the matter during budget sessions. (Note: item not on agenda, report only)

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 11:35 a.m.