The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 11, 2016, at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Carrie Wallace, County Administrator; Jeanne Zickefoose, Commission Assistant; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of February 04, 2016 as submitted.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved signing of the Memorandum of Understanding between the West Virginia Network and the James W. Curry Public Library effective March 1, 2016. The agreement may be terminated by either party with a 30 day written notification (copy included).

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the Frontier Services Agreement (FSA) and related documents (Schedule 1) and authorized Judith L. Williams as signatory effective January 15, 2016 for services at the James W. Curry Public Library (copy included).

Rodney Rolenson, Home Confinement Supervisor, appeared before the Commission and provided a review of the 2015 Upshur County Home Confinement Year End Report (copy on file in the office of the Upshur County Commission). Deputy Rolenson reported a savings of $553,668.78 over the cost of regional jail fees and advised that the use of the GPS units have resulted in substantial savings over the past year in addition to the benefits of “real time” monitoring of clients.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign “Recommendation to Deny Claim Against the Estate of Tressie Depoy, deceased” as submitted by Daya M. Wright, Fiduciary Commissioner (copy included).

Carrie Wallace reviewed hours of operation and fees for the Upshur Parks and Recreation Pool for the 2016 season. Ms. Wallace advised that day passes will be sold in books of 5 and may be purchased through area participating businesses and at the County Commission office at a reduced rate over the gate admission price. Season pool passes will no longer be available. Ms. Wallace encouraged area businesses who may be interested in selling the pool passes to get in touch with the Commission. After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the hours of operation schedule and fees as submitted (copy included).

Terry Cutright reviewed correspondence from Charliena Eubank, WV Strawberry Festival President and Executive Director, requesting consideration for additional funding in the amount of $2250 for the 2016 West Virginia Strawberry Festival to be used for the Coronation and partial sponsorship of the reception (copy included). Commissioners all agreed that the request is for a worthy cause, however noted that revenues for the 2016 fiscal year have already been dispersed and the donation would not be possible. Ms. Eubank also requested the use of the Courthouse Plaza on Saturday May 14 from 11:30 a.m. to 1:00 p.m. for Opening Ceremonies and Tuesday May 17 at 5:00 p.m. through the conclusion of the festival on Sunday, May 22. After discussion, on motion by JC Raffety seconded by Troy A. Brady, the Commission approved the request.

Cheyenne Walters, Community Corrections Director, appeared before the Commission and provided a review of the Community Corrections 2015 Annual Report (copy on file in the office of the Upshur County Commission). Ms. Walters provided data which reflects substantial savings vs. the cost of regional jail fees. The 26th Judicial Circuit Community Corrections Program serves both Lewis and Upshur counties.

Terry Cutright reviewed correspondence from Rodney Rolenson, Project Director, 26th Judicial Circuit Community Corrections Day Report Center, requesting an hourly wage increase of one dollar ($1.00) per hour for Cheyenne Walters, effective immediately (copy included). After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the request.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved Jason Douglas Hardie as volunteer for the Office of Emergency Management.
UPSHUR COUNTY COMMISSION MEETING
February 11, 2016

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the West Virginia Stop Violence Against Women Act (VAWA) Grant Application for Fiscal Year 2017 (copy included).

Terry Cutright reviewed the following “For Your Information” items (copies included):
1. West Virginia Stop Violence Against Women Act (VAWA) Grant Application for Fiscal Year 2017
3. Upshur County E911 Communication Center Reports—January 2016
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly and YTD Wrecker Report
4. Agendas and/or Notice of Meetings: None
5. Meeting Minutes:
   - Elkins Road Public Service District-January 5, 2016
6. Meetings:
   - 02/04/16-7:00 p.m.-Banks District VFD
   - 02/04/16-7:00 p.m.-Selbyville VFD
   - 02/02/16-6:00 p.m.-Hodgesville PSD
   - 02/02/16-5:30 p.m.-Elkins Road PSD
   - 02/10/16-12:00 p.m.-Upshur County Senior Center Board
   - 02/10/16-1:30 p.m.-Upshur County Conventions & Visitors Bureau—UCDA Office
   - 02/10/16-6:00 p.m.-Upshur County Citizens Corp-CERT
   - 02/10/16-7:00 p.m.-Warren District VFD
   - 02/11/16-1:00 p.m.- Adrian PSD
   - 02/11/16-3:00 p.m.-Tennerton PSD
   - 02/11/16-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 02/11/16-7:30 p.m.-Buckhannon VFD
   - 02/11/16-4:00 p.m.-B-U Airport Authority—meeting held at Airport
   - 02/08/16-12:00 p.m.-Upshur County Family Resource Network
   - 02/08/16-4:30 p.m.-Upshur County Solid Waste Authority
   - 02/08/16-6:00 p.m.-B-U Recreational Park Advisory Board
   - 02/08/16-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
   - 02/09/16-6:00 p.m.-Buckhannon River Watershed Association
   - 02/16/16-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 02/09/16-7:30 p.m.-Adrian VFD
   - 02/17/16-7:00 p.m.-Ellamore VFD
   - 02/17/16-12:00 p.m.-Lewis Upshur LEPC—Upshur location
   - 02/21/16-6:30 p.m.-Upshur County Youth Camp Board
   - 02/16/16-6:30 p.m.-Upshur County Fire Board
   - 02/24/16-7:00 a.m.-Upshur County Development Authority
   - 02/10/16-7:00 a.m.-Upshur County Development Authority-Executive Board
   - 02/21/16-6:00 p.m.-Washington District VFD
   - 02/15/16-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 02/16/16-5:00 p.m.-Upshur County EETAB
   - 02/16/16-4:00 p.m.-Upshur County Public Library Board
   - 02/25/16-3:30 p.m.-Upshur County Farmland Protection Board
   - TBA-6:00 p.m.- Upshur County Fire Fighters Association
   - 02/10/16-6:00 p.m.-Buckhannon Upshur Board of Health
   - 02/22/16-10:00 a.m.-Mountain CAP of West Virginia, CDC
   - 03/23/16-10:00 a.m.-James W. Curry Advisory Board
7. Board of Review and Equalization Meeting Schedule
   - 02/01/2016—1:00 p.m. No Appointments—Review Property Books
   - 02/05/2016—9:00 a.m.
   - 02/10/2016—9:00 a.m.
   - 02/11/2016—1:00 p.m.
   - 02/16/2016—1:00 p.m. Coal, Oil & Gas and Industrial Appointments (2:30 p.m.)
   - 02/17/2016—9:00 a.m.
   - 02/18/2016—1:00 p.m. Adjournment
8. Appointments Needed or Upcoming:
   • Upshur Fire Board (Vacant Position-6-30-16)-1st District Community Representative
   • Upshur County Airport Authority (Vacant Position-06-30-17)—Commission
   • Corridor H Authority (Vacant Position-06-30-16)—Commission

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders
The Commission approved the following Settlements (copies included):
   • Alma Pearl Brady-Final
   • Evelyn Kathleen Lewis-Final
   • Troy Wentz, Jr.-Final
   • Charles David Wilson-Final
   • Lucy F. Waugh Testamentary Trust-Ninth Annual Settlement

The Commission approved the following “Exonerations and/or Refunds” (copies included):
   • Benjamin H. or Karrie M. Kellar—#3786—$365.04

The Commission approved the following “Consolidation of Land Tracts” (copies included):
   • Banks District—Map 4P Parcel 32.1 blended with Map 4P Parcel 32.2 to make Map 4P Parcel 32.1—owners James D. and Jennifer L. White

The Commission recessed at 12:15 p.m.
At 1:00 p.m. the Commission reconvened as the Board of Review and Equalization) for review of property books.
    On motion by Troy A. Brady, seconded by JC Raffety, the Board of Review and Equalization meeting recessed at 4:00 p.m.
    With no further business, on motion by Troy A. Brady, seconded by JC Raffety, the Commission meeting adjourned at 4:00 p.m.