The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 30, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Troy A. Brady, Commissioner; Megan Pomroy, County Administrator; Jennifer Dinkelco, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of January 23, 2014 as submitted.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the employment of temporary part time Early Voting Clerks as follows: Beatrice Adams, Irene Andrew, Nelda Light, Thanna Wentz, Judith Miles, Beulah Riffle, Philip Murphy, Betty Heavner, Janet Kay Wilson, William Shannon and Phyllis Thacker for the Special School Levy Election. The term(s) of employment is effective January 27, 2014 thru February 5, 2014 at the rate of $7.25 per hour (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the following as Ballot Commissioners: Phyllis Jean Thacker as Republican Ballot Commissioner thru May 13, 2014 then will be replaced by Patricia L. Adams for a term of two years; and Judith Martin as Democratic Ballot Commissioner thru May 13, 2014 then will be replaced by Donna S. Matthews for a term of two years (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the Order Removing Tina K. Miller Jones as Executrix of the Estate of Vincent W. Miller, deceased and the appointment of the Sheriff of Upshur County as the Administrator of the Estate of Vincent W. Miller, deceased (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the Order Removing Carolyn S. Wilson Collins as Executrix of the Estate of Nelma Barnett Collins, deceased and the appointment of the Sheriff of Upshur County as the Administrator of the Estate of Nelma Barnett Collins, deceased (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the State of West Virginia, Department of Military Affairs and Public Safety, Sub-grant #EMW-2011-SS-00029 (11-SHS) and all related documents. The $21,000 grant is for the Upshur County Disaster Response Trailers Sustainment 2014 (copy on file in the Office of the Upshur County Commission).

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Review of Land and Water Conservation Fund Project—Self-inspection Report for Project No. 54-0230
2. NACo Prescription Drug Discount Card Program-December 2013
3. Correspondence from the State Tax Department-Budget Amount Estimate for FY 2014-2015 Statewide Computer Network-Account #408-$38,498
4. Office of the State Auditor Report on applying agreed-upon procedures of the Upshur County Magistrate Court—period ending December 31, 2012
5. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Health Department—February 4, 2014
   - Upshur County Solid Waste Authority — February 10, 2014
6. Meeting Minutes and/or Financial Reports: None
7. Board of Equalization and Review
   - January 30, 2014-1:00 pm-Thursday-Review Property Books-No Appointments
   - February 3, 2014-9:00 am-Monday
   - February 6, 2014-1:00 pm-Thursday
   - February 7, 2014-9:00 am-Friday
   - February 12, 2014-9:00 am-Wednesday
   - February 18, 2014-9:00 am-Tuesday-Mineral Hearings
   - February 19, 2014-9:00 am-Wednesday
   - February 20, 2014-1:00 pm-Thursday-Adjourn
UPSHUR COUNTY COMMISSION MEETING
January 30, 2014

8. Meetings:
- 02/03/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
- 02/04/2014-4:00 p.m. -Upshur County Public Library Board
- 02/04/2014-6:00 p.m.-Hodgesville PSD
- 02/04/2014-6:00 p.m.-Elkins Road PSD
- 02/06/2014-7:00 p.m.-Banks District VFD
- 02/06/2014-7:00 p.m.-Selbyville VFD
- 02/10/2014-12:00 p.m.-Upshur County Family Resource Network
- 02/10/2014-4:30 p.m.-Upshur County Solid Waste Authority
- 02/10/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 02/10/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
- 02/11/2014-1:00 p.m.-Adrian VFD
- 02/11/2014-7:00 p.m.-Ellamore VFD
- 02/12/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board
- 02/12/2014-12:00 p.m.-Upshur County Senior Center Board
- 02/12/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
- 02/12/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
- 02/12/2014-7:30 p.m.-Warren District VFD
- 02/13/2014-7:00 p.m.-Adrian PSD
- 02/13/2014-3:00 p.m.-Tennerton PSD
- 02/13/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 02/13/2014-7:30 p.m.-Buckhannon VFD
- 02/14/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
- 02/16/2014-6:00 p.m.-Washington District VFD
- 02/17/2014-7:00 p.m.-Upshur County Fair Association
- 02/18/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 02/18/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 02/19/2014-7:00 a.m. -Upshur County Development Authority – Full Board
- 02/19/2014-7:00 p.m.-Lewis Upshur LEPC
- 02/20/2014-6:30 p.m. -Upshur County Youth Camp Board
- 02/20/2014-6:30 p.m.-Upshur County Fire Board
- 02/24/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 02/24/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 02/26/2014-10:00 a.m.-James W. Curry Advisory Board
- 02/27/2014-4:00 p.m.-Upshur County Farmland Preservation
- TBA -6:00 p.m.-Upshur County Fire Fighters Association
- TBA-6:00 p.m.-Region VII Planning and Development Council

9. Appointments Needed or Upcoming:
- Upshur-Buckhannon Health Dept.- (Vacant Position- 06-30-13)- Washington District
- Upshur County Fire Board-(Vacant Position- 06-30-13)- County
The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Douglas Rex Loudin-Final Settlement
- Loy Everett Kelley-Final Settlement
- Barbara Ann Carder King-Final Settlement
- Carl Friend McCourt-Final Settlement
The Commission recessed at 11:15 a.m.
The Commission reconvened at 1:00 p.m. as the Board of Review and Equalization (BORE) for review of property books.
The Commission recessed as the Board of Review and Equalization (BORE) at 4:30 p.m.
With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 4:30 p.m.